Returning Digital Materials Early

Returning from a desktop/laptop:

To return media in OverDrive's desktop application:

- 1. Select View All Media in the left-hand column
- 2. Click on the title you would like to return. The title will be highlighted in blue.
- 3. In the toolbar above, click **Delete**, or right-click on the title and select **Delete**.

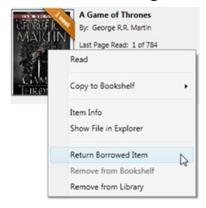


4. Click on **Return/delete**. The title will be removed from your OverDrive account, and the files will be erased from your computer.

To return a book in Adobe Digital Editions:

Once a book has been downloaded to Adobe Digital Editions, it can only be returned early via the Adobe app or the OverDrive app bookshelf.

- Right-click on the title you would like to return (for Macs use control-click).
- 2. Select **Return Borrowed Item**. Or, click **Remove from Library** to delete the book from your computer or device without returning it. This way, the item will still be available to download and view again until the lending period expires.





Returning in the Overdrive App:

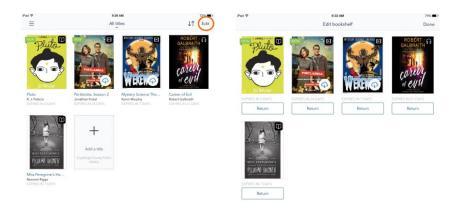
For iOS:

If you only need to return one title, tap and hold it on your app bookshelf, then tap **Return to library**.



To quickly return more than one title:

- 1. From the app bookshelf, tap **Edit** in the top-right corner.
- 2. Tap **Return** to send a title back to the library and delete it from your device.
- 3. Tap Done when you finish editing your bookshelf.



For Android:

- 1. From your app bookshelf, tap and hold a title to display its return options.
- 2. Select **Return to Library**. The title will be returned to your library and deleted from your device.





Returning in the Libby App:

- 1. Go to your Libby Shelf.
- 2. Find the book you wish to return and select Manage Loans.
- Select Return Title to Library.



Returning from Kindle:

Once a book has been downloaded to a Kindle device it can only be returned early via the Amazon website.

- 1. On Amazon's website you to Manage Your Content and Devices Page.
- 2. Find the title in the Your Content list, then select:
- 3. Select Return this book in the pop-up window.



4. Select Yes to confirm and return book.



