



STAFF REPORT

SAUSALITO CITY COUNCIL

AGENDA TITLE:

Construction Management Services for 2006 Street Rehab Project

RECOMMENDED ACTION:

Authorize City Manager to execute contract amendment with Vali Cooper & Associates for Construction Management Service

SUMMARY

The City Council awarded a construction contract to McGuire and Hester to complete the 2006 Street Rehab Project Including Spencer Avenue Rehab (Federal Aid Project STPL-5098 (008)). Construction began on October 15, 2007. Recent staff resignations require that contract construction services occur. Bob Klein of Vali Cooper and Associates was hired by the City Manager at a rate of \$105/hour, not to exceed \$15,000 per the authorization limit. Vali Cooper estimates that total costs for inspection service will be \$29,925 for inspection services for the project.

Staff recommends the City Council adopt a resolution approving the Professional Services Agreement up to a limit of \$29,925 and authorize the City Manager to execute contract amendments as needed between the City Manager's Limit (\$15,000) and to the approved limit (\$29,925).

BACKGROUND

The Engineering Division consists of the City Engineer, the Sewer System Coordinator and a Civil Engineer II. With small and medium sized roadway rehab projects, the Civil Engineer II is expected to perform inspection and low level project management tasks. The Civil Engineer II resign October 12 and gave notice immediately after the City Engineer issued a Notice to Proceed to the construction contractor. It is critical that inspections services be secured.

ISSUES

Pursuant to City Purchasing Policies the City Engineer sought proposals from 3 firms

Vali Cooper & Associates
Harris & Associates

Consolidated Engineering Services

The City received one timely response from Vali Cooper, of Point Richmond, CA. Consolidated Engineering submitted a similar hourly cost proposal, but late. Harris expressed interest but never submitted a proposal.

Vali Cooper is a well regarded firm having overseen the construction of large and small projects. The chosen Inspector, Bob Klein, recently inspected a main street beautification project along Pomona Avenue in Rodeo. Vali Cooper staff also recently inspected construction projects in Mill Valley. They are qualified to do the work.

FISCAL IMPACT

Funds for this work are budgeted in the General Capital Projects Fund of the current City Budget of \$54,000 is allocated for Construction Engineering for the 2006 Street Rehab and the Spencer Avenue Rehab projects. Inspection Services are a component of construction engineering. The requested authorization limit is below budget.

The City also hired Keinfelder to perform material testing on Spencer Ave. pursuant to Federal requirements for such quality control services. Such testing services are capped at \$5,000. Funds for these services will also come from the General Capital Budget.

STAFF RECOMMENDATIONS

1. Approve the Professional Services Agreement with Vali Cooper and Associates for Inspection Services.
2. Adopt a resolution authorizing the City Manager to execute a contract amendments with Vali Cooper and Associates as required between the limits of \$15,001 and \$29,925

ATTACHMENTS: Current Contract (capped at \$15,000), Full Cost Staff Plan and Cost Proposal

PREPARED BY:

Reviewed by

Todd Teachout, City Engineer

Diane Henderson, Int. Dir of Com-Dev

SUBMITTED BY:

Reviewed by:

Adam Politzer, City Manager

Louise Ho, Finance Director

RESOLUTION NO. _____

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAUSALITO APPROVING A CONTRACT AND AUTHORIZING THE CITY MANAGER TO EXECUTE CONTRACT AMENDMENTS WITH VALI COOPER ASSOCIATES FOR CONSTRUCTION MANAGEMENT SERVICES RELATED TO 2006 STREET REHAB PROJECT, INCLUDING SPENCER AVE. REHAB

WHEREAS, the City Council awarded a construction contract to McGuire and Hester to complete the 2006 Street Rehab Project Including Spencer Avenue Rehab (Fed Aid Project STPL5098(008)), and

WHEREAS, it is necessary to inspect the work and manage the progress of the work of McGuire and Hester, and

WHEREAS, as a result of the resignation of the staff Civil Engineer II, it is impossible to perform such construction management services using in-house staffing; and

WHEREAS, whereas construction began on October 15, 2007 and required procuring services of a construction manager immediately, and

WHEREAS, pursuant to City Purchasing Policies the City requested proposals from 3 firms and receive one timely response from Vali Cooper and Associates, and

WHEREAS, the City Manager executed an agreement with Vali Cooper up to the Manager's funding limit of \$15,000, and

WHEREAS, it is estimated the full costs for these services will be \$29,995, and

WHEREAS, pursuant to City Purchasing policies, staff seeks approval from the City Council of the full cost proposal of \$29,925.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Sausalito:

1. Approves the full cost proposal of Vali Cooper and Associates for Construction Management Service of \$29,925.
2. Authorizes the City Manager to execute contract amendments from \$15,001 to \$29,925 on behalf of the City without further authorization.

AYES: Councilmembers:
NOES: Councilmembers:
ABSTAIN: Councilmembers:

Mayor, City of Sausalito

ATTEST:

City Clerk