



HISTORIC LANDMARKS BOARD MINUTES

CITY OF SAUSALITO

FINAL

COMMUNITY DEVELOPMENT DEPARTMENT / 420 LITHO STREET / SAUSALITO, CA 94965 / (415) 289-4128

MEETING DATE: Wednesday, March 24, 2010
MEETING TIME: 5:30 P.M.
LOCATION: City Hall Conference Room, 420 Litho Street

CALL TO ORDER / ROLL CALL

The HLB meeting convened at 5:31 PM. Board Members Nichols, Pierce, Fredrickson, Paul, and Chair Theodores were present. Associate Planner Burns was also present, in addition to applicants Leigha Heydt representing 29 Caledonia Street and property owners of 37 Vista Clara, Robert Nolan and Johanna Vander Molen.

APPROVAL OF AGENDA- Agenda modified as reflected in the minutes.

PUBLIC COMMENTS ON ITEMS NOT ON THIS AGENDA- No public comment

NEW BUSINESS-

1. SPARKMAN RESIDENCE/29 GLEN COURT (APN 065-112-36)

Project: 50-Year review memo for renovations to a single family dwelling.

Board members Fredrickson and Nichols presented the information found during the research regarding 29 Glen Court.

The HLB then made the following significance findings:

1. Is the structure associated with events that have made a significant contribution to the broad patterns of the history or cultural heritage of Sausalito, California, or the United States?

The board finds No Significance under this criterion.

2. Is this structure associated with the life or lives of one or more people important to our past?

The board finds No Significance under this criterion.

3. Does the structure embody the distinctive characteristics of a type, period, region, or method of construction, or represent the work of an important creative individual, or possess high artistic values?

The board finds No Significance under this criterion.

4. Has the structure yielded, or may be likely to yield, information important in prehistory or history?

The boards finds No Significance under this criterion.

Based on the findings of no significance, the HLB did not provide comments on the project.

2. NOLAN-VANDERMOLEN RESIDENCE/37 VISTA CLARA (APN 064-241-05)

Project: 50-Year review memo for renovations to an single family dwelling.

Board members Pierce and Paul presented the information found during the research regarding 37 Vista Clara.

The HLB then made the following significance findings:

1. *Is the structure associated with events that have made a significant contribution to the broad patterns of the history or cultural heritage of Sausalito, California, or the United States?*

The board finds No Significance under this criterion.

2. *Is this structure associated with the life or lives of one or more people important to our past?*

The board finds No Significance under this criterion.

3. *Does the structure embody the distinctive characteristics of a type, period, region, or method of construction, or represent the work of an important creative individual, or possess high artistic values?*

The board finds No Significance under this criterion.

4. *Has the structure yielded, or may be likely to yield, information important in prehistory or history?*

The boards finds No Significance under this criterion.

Based on the findings of no significance, the HLB did not provide comments on the project.

3. COMMUNICATIONS

Staff Updates: 50-Year Review Process

City Attorney Mary Wagner provided a brief overview regarding the role and authority relating to the 50-year review process. Discussion on this topic was continued to a later date and will be placed on a future agenda.

4. CHILEAN PLAQUE IN PLAZA VINA DEL MAR/700 BLOCK OF BRIDGEWAY (APN 065-074-01)

Project: Study Session request for direction on placing a plaque in Plaza Vina del Mar recognizing sister City Vina del Mar in Chile.

Erin Stroud, Events Coordinator with the City's Department of Park and Recreation requested Historic Landmarks Board direction on a request from the Chilean Embassy regarding the placement of a 50-year Sister City celebration plaque between the City of Sausalito and the City of Vina Del Mar in Chile.

The Historic Landmarks Board provided general direction as follows:

1. *Research the history of the existing plaques, including, but not limited to when the plaques were installed, details on dimensions, materials, and text.*
2. *Provide photographs of the existing plaques.*
3. *Provide information on the proposed text, including location, dimensions, font, text, and materials.*

OLD BUSINESS-

5. MACLAIRD RENOVATIONS/22 ATWOOD AVENUE (APN 065-203-02)

Project: Finalize the 50-Year memo prepared for 22 Atwood Avenue.

Board members Nichols and Pierce presented their final revised memo regarding 22 Atwood Avenue.

The HLB then made the following significance findings:

1. *Is the structure associated with events that have made a significant contribution to the broad patterns of the history or cultural heritage of Sausalito, California, or the United States?*

The board finds No Significance under this criterion.

2. *Is this structure associated with the life or lives of one or more people important to our past?*

The board finds Moderate Significance under this criterion.

3. *Does the structure embody the distinctive characteristics of a type, period, region, or method of construction, or represent the work of an important creative individual, or possess high artistic values?*

The board finds Moderate Significance under this criterion.

4. *Has the structure yielded, or may be likely to yield, information important in prehistory or history?*

The board finds No Significance under this criterion.

Based on the findings of no significance, the HLB did not provide comments on the project and unanimously approved the revised 50-year memo.

APPROVAL OF MINUTES –*Approved the March 10, 2010 minutes as amended*

ADJOURNMENT – *The meeting was adjourned to a joint meeting with the Planning Commission at 6:30PM to discuss the project at 16 El Portal. Refer to the Planning Commission minutes dated March 10, 2010 regarding the action taken at the joint meeting. The Historic Landmarks Board then adjourned the Historic Landmarks Board meeting to the City Hall Conference Room. The meeting reconvened at 6:40PM in the Council Chambers to discuss additional staff updates.*

COMMUNICATIONS

1. Staff Updates

Priority Setting

The Historic Landmarks Board identified the following four priorities for City Council consideration for the 2010-2011 Fiscal Year:

1. **New Historic Preservation Ordinance.**

Many of the chapters/sections in the Municipal Code regarding Historic Preservation are redundant, inconsistent, and not clear. The Historic Landmarks Board is requesting as a number one priority, funding in order for the City to hire a consultant with experience in Historic Preservation, to analyze our current regulations, compare them with the State recommended Historic Preservation Model Ordinance, and create a comprehensive Historic Preservation Ordinance in order to provide clear and concise regulations

located in one section of the Municipal Code. The anticipated cost to rewrite a Historic Preservation Ordinance is \$30,000.

2. **Certified Local Government Status.** The Historic Landmarks Board is requesting funding for a consultant with experience in preparing an application to the State of California's Historic Preservation Office to become a Certified Local Government (CLG). Once the City has a CLG status, then the City has the ability to be eligible for future funding to achieve other future priorities, such as updating the City's Historic Resources Inventory, or provide a Mills Act property tax incentive to encourage the preservation of historic properties. The anticipated cost to prepare the CLG application is \$10,000.
3. **Training and Implementation of the Historic Design Guidelines.** The Historic Landmarks Board is requesting funding for training and the implementation of the Historic Design Guidelines. The training would be for staff, Boards and Commissions, as well as the general public, on the new historic design guidelines and how to use them. The training would consist of Nore Winter from Winter & Co., the City's consultant preparing the Historic Design Guidelines, providing a series on workshop training session over a period of a day or two. The anticipated cost associated with the training sessions is \$5,000.
4. **Marinship Historic Inventory.** The Marinship is a significant part of Sausalito's history. The issue is the City does not have an accurate pulse on what buildings may retain a high level of historical significance within the Marinship. The purpose of the inventory would be to complete Historic Resource Inventory evaluation forms for properties that may warrant significance to determine what historic resources the City may have within the Marinship. The anticipated cost to prepare the inventory ranges from \$10,000 to \$15,000.

2. Historic Design Guidelines Update.

Staff Planner Burns stated that the pictures for incorporation into the Historic Design Guidelines would be sent to Winter & Company by the end of the week.

3. HLB Meeting Schedule

Staff Planner Burns stated that the next HLB meeting is on April 14, 2010 at 5:30PM in the City Hall Conference Room.

ADJOURNMENT – The meeting was adjourned at 7:35PM to a regularly scheduled meeting on April 14, 2010 at 5:30PM.

Meeting Minutes Approved


Secretary


Date