



**SAUSALITO PARKS & RECREATION AGENDA
REGULAR MEETING
Wednesday, April 18, 2012, 6:30 PM
CITY HALL EDGEWATER ROOM, 420 LITHO STREET, SAUSALITO**

John Lerner- Chair	Sela Seleska- Commissioner
Melissa Mooney- Commissioner	Cindy Powers- Commissioner
Doreen Gounard- Commissioner	Joe Burns- Commissioner
	Mike Langford- Parks & Recreation Director

Note that the Parks and Recreation Commission may, at its discretion, consider agenda items out of the order in which they are listed. The public may comment on any item on the agenda that has not previously been subject to public comment.

6:30 PM COMMISSION WILL CONVENE IN THE EDGEWATER ROOM

1. BUSINESS MEETING BEGINS

- a. Roll Call
- b. Approval of Agenda

2. APPROVAL OF MARCH 21, 2012 MINUTES

3. SPECIAL PRESENTATIONS (10 min)

- a. None

4. COMMUNICATIONS

NOTE: Members of the public are invited to address the Commission concerning topics that are not listed on the Agenda. The Commission reserves the right to limit the time devoted to this portion of the Agenda and to limit the duration of speakers' presentation to three minutes.

Public Communications: speakers limited to 3 minutes each

5. BUSINESS ITEMS

- a. Revise and approve items for submission to City Council for FY 2012-2013 Priority Calendar.

6. DIRECTORS REPORT - To include but not limited to:

- a. Jazz and Blues by the Bay Update – Erin Stroud
- b. High Impact Special Event Update – Erin Stroud
- c. Caledonia Street Festival Update – Erin Stroud
- d. Senate Bill 973 (Special Events and CEQA Update) – Mike Langford
- e. Harrison Park Update – Mike Langford
- f. Budget Update – Mike Langford
- g. Monthly Stats – Mike Langford
- h. Earth Day Dunphy Park Beach Cleanup – Mike Langford

7. FUTURE BUSINESS ITEMS

- a. To be discussed

8. ADJOURNMENT

9. UP-COMING COMMUNITY EVENTS

- Sausalito Marin City School District Board Meeting April 26th @ 7pm
- City Council Meeting May 1st @ 7 PM
- Chamber of Commerce Mixer April 19th @ 5:30pm – 7:30pm– The Trident (formerly Horizon's Restaurant) 558 Bridgeway
- Next Parks and Recreation Commission meeting May 16th @ 6:30pm

INFORMATION FOR THE PUBLIC: Information regarding any item on this agenda may be obtained from the Parks and Recreation Office at City Hall or by calling Mike Langford at 289-4126.

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, if you need special assistance to participate in this meeting, please contact Mike Langford at 289-4126. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 35.102-35.104 ADA Title II]



Sausalito Parks and Recreation Commission
420 Litho Street, Sausalito, CA 94965
Edgewater Room
Wednesday, March 21, 2012 6:30pm

Minutes

Call To Order

The meeting was called to order at 6:35pm by John Lerner

Roll Call

Commissioners Present: Joe Burns, Doreen Gounard, John Lerner, Cindy Powers and Sela Seleska

Absent: Melissa Mooney

Staff: Mike Langford- Parks and Recreation Director

Note that the Parks and Recreation Commission may, at its discretion, consider agenda items out of the order in which they are listed. The public may comment on any item on the agenda that has not previously been subject to public comment.

Approval of Agenda

Commissioner Powers moved to approve the agenda, seconded by Commissioner Burns and ALL in favor

Minutes

Approval of Minutes from February 15, 2012

- o Commissioner Gounard moved to accept the amended minutes of February 15, 2012, seconded by Commissioner Seleska and ALL in favor

Business Items

Harrison Park Funding (Parks & Recreation Director, Mike Langford)

- o Mike Langford presented the Staff Report and Funding for Harrison Park
- o Commissioner Lerner questioned about unused allocated funds
- o Motion by Powers to recommend Staff Report as presented. Seconded by Commissioner Gounard and ALL in favor.

Senate Bill 973 (Parks & Recreation Director, Mike Langford)

- o Mike Langford elaborated the actions of the Senate Bill 973
- o Motion by Commissioner Gounard to recommend Staff Report to City Council for improvement or endorsement. Seconded by Commissioner Burns, ALL in favor.

Director's Report (Parks & Recreation Director, Mike Langford)

- o Mike Langford gave the Commission updates on: Special Events, Harrison Park Update, Annual Priority Calendar for City Council, Budget Update, Monthly Stats

Adjournment

- o Motion made by Commission Burns "To adjourn." Second by Commissioner Seleska. ALL in favor.
- o The meeting was adjourned at 7:32pm

Respectfully submitted,
Mike Langford
Parks and Recreation Director

**PARKS AND RECREATION COMMISSION
PRIORITY PROJECTS FISCAL YEAR 2012-2013**

Community Garden	Explore locations, programs and operator.	Ongoing	Staff Time
Friends of a Park Program	Utilization of volunteers for minor maintenance and to collect funding for maintenance and park enhancement.	Revise to multiple Fiscal Years as parks are re-done.	Staff Time
Park and Playground Improvements	Bring Cazneau, Cloud View, Harrison, Langendorf, and Robin Sweeny Parks up to current safety and accessibility standards.	On Going as funding and time allow.	Harrison \$120,000* Robin Sweeny \$1,200,000** Cazneau \$35,000 Langendorf \$20,000 Cloudview \$20,000 *Funds have been allocated **Request \$100,000 in "Seed Money" and to pay for ADA plan check and Retaining wall study.
Dunphy Park	Create a Master Plan for Dunphy Park including adjacent City Owned property.	On Going as funding and time allow.	\$150,000 (\$50,000 currently available from FY 2010)

<i>City of Sausalito</i>																		
Recreation Revenues																		
Budget 2011- 2012																		
		Adopted	Mid Year															
		Budget	Adjusted															
Account	Description	2011- 2012	2011-2012	July	August	September	October	November	December	January	February	March	April	May	June	Total	Difference	% Made
																	(Mid Year)	(Mid Year)
100-000-3471-631	Dunphy Park	3,000	5,500	1440	2290	1308	-298	26	0	0	-100	1087				5753	(253)	105%
100-000-3471-632	Sweeny Park	500	500		0	128	0	98	0	0	0	48				274	226	55%
100-000-3471-633	Cloud View Park	200	250		224	0	0	0	0	0	80	4				308	(58)	123%
100-000-3471-634	South View Park	-	-		0	0	0	0	0	0	0	0				0	-	0%
100-000-3471-636	MLK	22,000	12,000	4143.5	303	507.75	502.5	-145.5	21	1703	189	5333				12557.25	(557)	105%
100-000-3471-637	Marinship Park	6,500	6,500	-252	0	0	0	0	0	0	4662	0				4410	2,090	68%
100-000-3471-639	Memorial Bench program	12,500	5,000	0	0	0	0	0	0	0	0	0				0	5,000	0%
100-000-3471-642	Banner Fees	2,400	3,000									383					3,000	0%
100-000-3472-600	Recreation Fees				0	0	0	0	0	0	0	0				0	-	0%
100-000-3472-601	Youth Class Fees	30,000	48,000	1425	419.32	3131.17	5138.67	3760.5	2793	17827.66	19972	20543.8				75011.12	(27,011)	156%
100-000-3472-602	Adult Class Fees	43,500	43,500	3113.25	4548.5	5590	3505	1926	1468	5825.6	4304	3784				34064.35	9,436	78%
100-000-3472-603	Senior Program Fees	5,000	5,000	472.5	805.64	138.75	337.25	120	440	318.5	325.5	270				3228.14	1,772	65%
100-000-3472-604	Teen Programs		-		0	0	0	0	0	0	0	0				0	-	0%
100-000-3472-605	Youth Programs		-		0	0	-80	0	0	0	0	0				-80	80	0%
100-000-3472-606	Day Camps		-		0	0	0	0	0	0	0	0				0	-	0%
100-000-3472-607	Sports Camps		-		0	0	0	0	0	0	0	0				0	-	0%
100-000-3472-608	Adult Sports Program		-		0	0	0	0	0	0	0	0				0	-	0%
100-000-3472-609	Adult Basketball		-		0	0	0	0	0	0	0	0				0	-	0%
100-000-3472-610	Adult Football		-		0	0	0	0	0	0	0	0				0	-	0%
100-000-3472-611	Adult Softball		-		0	0	0	0	0	0	0	0				0	-	0%
100-000-3472-612	Adult Clubs		-	291	242	233	227	0	328	-1321	0	0				0	-	0%
100-000-3472-613	Tennis Programs		-		0	0	0	0	0	0	0	0				0	-	0%
100-000-3472-614	Special Interest Trips		700		0	0	0	0	0	0	520	55				575	125	82%
100-000-3472-615	Special Event Garage Sales	2,500	3,000	0	0	863.05	677.35	231.85	0	172	747	880.13				3571.38	(571)	119%
100-000-3472-616	Special Events - Other	1,100	3,232		0	1000	300	196	1550	-210	0	0				2836	396	88%
100-000-3472-617	Arias in the Afternoon		-		0	0	0	0	0	0	0	0				0	-	0%
100-000-3472-618	Caledonia Street Fair		25,000		0	0	0	0	0	0	0	2870				2870	22,130	11%
100-000-3472-619	Chili Cook-off	6,500	4,563		0	4480.22	82.41	0	0	0	0	0				4562.63	0	100%
100-000-3472-620	Easter Donations	400	400		0	0	0	0	0	0	0	0				0	400	0%
100-000-3472-621	Fourth of July Fireworks	26,500	25,043	21508.42	2280.52	441	572	0	15	0	0	0				24816.94	226	99%
100-000-3472-622	Fourth of July Picnic	4,100	3,066	2060.75	1003.49	0	0	0	0	0	0	0				3064.24	2	100%
100-000-3472-623	Halloween Donations	800	2,173		0	0	1405.5	617.59	150	0	0	0				2173.09	(0)	100%
100-000-3472-624	Jazz by the Bay	34,000	38,000	5203.47	3430.7	555.56	0	0	0	100	13860	9500				32649.73	5,350	86%
100-000-3472-625	Facility Rentals		-		0	0	0	0	0	0	0	0				0	-	0%
100-000-3472-626	Exercise Room	1,600	350		55.5	0	64	169.25	0	30	0	0				318.75	31	91%
100-000-3472-627	Game Room	500	500	84	0	0	0	126	0	106	42	105				463	37	93%
100-000-3472-628	Senior Center	13,000	13,000	1877.5	540.75	663.25	840	906	1391	412	336	567				7533.5	5,467	58%
100-000-3472-630	Gymnasium	52,000	38,500	2289	2537	1983	2672	4178.5	4358	5178	5849	2939				31983.5	6,517	83%
100-000-3472-631	Childrens Concerts	1,500	1,500		0	0	0	0	0	0	1500	0				1500	-	100%
100-000-3472-633	Photography and Film Permits	5,000	2,500	0	240	745	0	0	583	0	708	455				2731	(231)	109%
100-000-3471-640	Brochure Adversting Sales	10,000	10000	450	1450	250	0	650	450	0	425	775				4450	5,550	45%
100-000-3473-681	Donation for Park Improvements				0	0	0	0	0	0	0	0				0	-	0%
100-000-3473-682	Donations - Recreation	13,000	13,000	0	0	0	0	0	0	0	0	0				0	13,000	0%
	Total Recreation Revenues	298,100	313,777	44,106	20,370	22,018	15,946	12,860	13,547	30,142	53,420	49,599	-	-	-	261,625	52,152	83%

<i>City of Sausalito</i>																		
Recreation Department																		
Budget 2011- 2012																		
		Projected	Mid Year															
		Budget	Projection														Mid Year	
Account	Description	2011- 2012	2011-2012	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	Total	Difference	% Spent
100-600-1000-110	Salaries & Wages	345,184	345,184	36840.02	24422.02	24125.06	24320.72	24586.01	37528.43	24724.02	24689.39	24724.03				245959.7	99,224	71%
100-600-1000-130	Overtime	2,000	3,500	1680.48	0	0	0	0	1080.98	0	0	0				2761.46	739	79%
100-600-1000-140	Transportation Allowance	3,000	3,000	346.17	230.78	230.78	230.78	230.78	346.17	230.78	230.78	230.78				2307.8	692	77%
100-600-2000-215	Cafeteria Plan	52,881	52,881	5841.72	3894.48	3894.48	3894.48	3894.48	5841.72	4163.24	4179.48	5024.28				40628.36	12,253	77%
100-600-2000-220	Social Security	1,474	1,474	293.53	109.62	84.73	114.57	70.34	38.45	18.76	22.2	42.7				794.9	679	54%
100-600-2000-221	Medicare	5,005	5,005	625.79	380.85	371.86	377.44	374.89	573.84	366.23	366.53	371.82				3809.25	1,196	76%
100-600-2000-230	PERS Employer Contrib.	50,125	50,125	5330.52	3784.28	3750.6	3735.27	3819.2	5852.54	3855.7	3850.31	3855.71				37834.13	12,291	75%
100-600-2000-251	State Unemployment	3,452	3,452	409.27	260.35	254.17	258	256.25	381.49	250.27	250.48	254.14				2574.42	878	75%
100-600-2000-260	Workers' Compensation	3,122	3,122	0	0	0	260.17	0	260.17	260.17	260.17	0				1040.68	2,081	33%
100-600-2001-002	Salary Savings	-		0	0	0	0	0	0	0	0	0				0	-	
	Total Salaries & Benefits	466,243	467,743	51,368	33,082	32,712	33191.43	33,232	51,904	33,869	33,849	34,503	-	-	-	337,711	130,032	72%
																	-	
100-600-3000-320	Professional Services	52,000	71,000	3654.85	3128.42	7926.54	6162.08	7204.76	8831.73	6992.28	14139.06	19443.79				77483.51	(6,484)	109%
100-600-4000-412	Utilities - Telephone	4,000	2,000	129.11	147.33	145.14	112.94	0	226.01	113.57	114.41	113.27				1101.78	898	55%
100-600-4000-430	Repairs & Maint Buildings	2,000	500	0	0	0	0	49.29	0	278	0	38.98				366.27	134	73%
100-600-4000-442	Copy Machine Rental	2,500	3,000	358.43	0	373.4	178.32	172.26	86.11	372.29	207.57	252.82				2001.2	999	67%
100-600-5000-540	Recruitment Costs		250									0					250	0%
100-600-5000-542	Advertising - General	-		0	0	0	0	0	0	0	0	0				0	-	
100-600-5000-581	Conferences	1,500	500	0	0	0	61.38	90	0	0	0	295				446.38	54	89%
100-600-5000-582	Training and Workshops	500	500	0	0	0	0	117.58	0	0	0	340				457.58	42	92%
100-600-5000-586	Membership and Dues	1,000	1,000	0	585	100	-100	155	0	0	250	0				990	10	99%
100-600-5000-570	RecNet Cr Card Processing Fe	3,000	3,000	123.18	183.64	203.28	199.2	180.27	46.24	391	392.28	541.8				2260.89	739	75%
100-600-5000-571	RecNet Transaction Fee	4,000	4,000	126.47	321.77	218.51	334.07	232.83	82.93	645.32	568.94	811.12				3341.96	658	84%
100-600-5600-603	Senior Program	6,000	6,000	0	619.2	350	77	585.6	314.45	640	0	226.05				2812.3	3,188	47%
100-600-5600-605	Youth Program			0	0	0	0	0	0	0	0	0				0	-	
100-600-5600-608	Adult Sports			0	0	0	0	0	0	0	0	0				0	-	
100-600-5600-615	Special Events Garage Sales	500	550	0	9.17	0	109.31	75	75	0	2.17	20.26				290.91	259	53%
100-600-5600-616	Special Events - Other	1,000	1,200	0	2.17	320	22.84	151.94	361.71	305.09	612.34	0				1776.09	(576)	148%
100-600-5600-617	Arias in the Afternoon	-		0	0	0	0	0	0	0	0	0				0	-	
100-600-5600-618	Caledonia Street Fair	-	10,000	0	0	0	0	0	0	190.11	0	0				190.11	9,810	2%
100-600-5600-619	Chili Cook Off	5,000	4,172	0	0	2092.51	664.92	1414.22	0	0	0	0				4171.65	-	100%
100-600-5600-620	Easter	1,700	1,500	0	0	0	0	0	0	0	0	776.43				776.43	724	52%
100-600-5600-621	Fourth of July Fireworks	26,500	28,525	28281.59	200.12	0	0	43.32	0	0	0	0				28525.03	-	100%
100-600-5600-622	Fourth of July Picnic	6,000	3,671	3131.41	540	0	0	0	0	0	0	0				3671.41	(0)	100%
100-600-5600-623	Halloween	2,000	2,202	0	0	0	0	95.26	2106.88	0	0	0				2202.14	(0)	100%
100-600-5600-624	Jazz by the Bay	18,000	20,000	4400	4764.78	1182.42	0	0	309	180	309.33	383.06				11528.59	8,471	58%
100-600-5600-631	Brochure	28,000	26,500	2500	0	0	4000.21	0	0	0	3725	0				10225.21	16,275	39%
100-600-5600-632	Com Center Task Force	-		0	0	0	0	0	0	0	0	0				0	-	
100-600-5600-633	Parks & Rec Commission	-		0	0	0	0	0	0	0	0	0				0	-	
100-600-5600-634	Misc. Committee Meetings	500	500	0	0	0	20	0	63.82	0	0	0				83.82	416	17%
100-600-5600-639	Memorial Bench Program	4,000	4,000	0	0	0	0	0	0	0	0	0				0	4,000	0%
100-600-5600-670	Children's Concert Series	-	750	150	150	300	0	0	0	0	0	0				600	150	80%
100-600-6000-610	Supplies - General	8,000	6,000	0	75.47	211.49	255.89	866.63	601.03	547.51	871.52	164				3593.54	2,406	60%
100-600-6000-611	Office Supplies	5,000	4,000	490.49	282.45	227.33	172.74	106.64	71.54	228.22	55.1	204.63				1839.14	2,161	46%

<i>City of Sausalito</i>																		
Recreation Department																		
Budget 2011- 2012																		
		Projected	Mid Year															
		Budget	Projection														Mid Year	
Account	Description	2011- 2012	2011-2012	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	Total	Difference	% Spent
100-600-6000-612	Postage	5,000	5,500	57.13	1248.33	33	1291.8	0	190	21.24	125.1	120.72				3087.32	2,413	56%
100-600-6000-621	Oil and Gasoline	500	200	0	0	0	0	0	0	0	0	0				0	200	0%
100-600-7000-780	Furniture and Fixtures	2,000	500	0	0	0	0	0	0	0	0	0				0	500	0%
100-600-9100-240	Trsfer to Vehicle Repl Fund	2,340	2,340	0	0	0	195	0	195	195	195	0				780	1,560	33%
100-600-9100-260	Trsfr to EE Benefits Fund	3,452	3,452	0	0	0	287.67	0	287.67	287.67	287.67	0				1150.68	2,301	33%
	Total Operations	195,992	217,312	43,403	12,258	13,684	14,045	11,541	13,849	11,387	21,855	23,732	-	-	-	165,754	51,558	76%
	Total Parks & Recreation	662,235	685,055	94,770	45,340	46,395	47,237	44,773	65,753	45,256	55,705	58,235	-	-	-	503,465	181,590	73%

	SUMMER		FALL			WINTER			SPRING				
	July	August	September	October	November	December	January	February	March	April	May	June	TOTAL
Adult Classes Offered	56	56	59	59	59	86	86	86	67				614
Youth Classes Offered	34	34	35	35	35	76	76	76	46				447
Adult Registrations	560 (combined Summer)	636 (combined Summer)	585 (combined Fall)	841 (combined Fall)		89	179	430	518	220			1436
Youth Registrations						58	99	1728	2092	170			4147
Revenue	\$ 44,106	\$ 20,130	\$ 21,273	\$ 15,946	\$ 12,860	\$ 12,964	\$30,142.00	\$ 53,420	\$ 49,599				\$ 260,440
Cloudview Rental	0	0	1	0	0	0	0	1	0				2
Dunphy Rental	8	14	11	3	6	7	0	0	1				50
Harrison Rental	0	0	0	0	0	0	0	0	0				0
Gabrielson Park Rental	1	0	1	0	0	0	0	0	0				2
Robin Sweeny Park	0	0	0	0	1	0	0	0	0				1
Marinship Field Rental	1	0	1	0	0	0	0	0	0				2
Marinship Tennis Court Rental	0	0	15	0	0	0		0	0				15
MLK Field Rental	12	10	21	21	7	0	0	0	4				75
MLK Tennis Court Rental	8	12	6	2	0	0	19	21	19				87
MLK Track	1	0		0	0	0	0	0	0				1
MLK Gym Rental	11	12	11	22	53	27	44	40	28				248
Edgewater Room Rental	26	21	22	18	24	21	20	19	24				195
Exercise Room Rental	0	0	14	2	1	0	1	0	1				19
Game Room Rental	1	0	0	2	0	1	1	0	4				9



SAUSALITO YACHT CLUB



Cass Gidley Marina

A Sausalito Community Boating Center
good friends always welcome

RICHARDSON'S BAY REGIONAL AGENCY
R B R A

Celebrate Earth Day at Dunphy Beach Cleanup!

EVERYONE is invited to help make Dunphy Park Beach cleaner and more friendly for kids, kayaks, paddle-boards and small boat launching. Cleanup begins at low tide followed by kayaking and paddle-boarding for the volunteers courtesy of Seatrek. Refreshments and hot dogs provided by Sausalito Yacht Club - please bring your own reusable cup!

What: Dunphy Park Beach Cleanup
When: Sunday April 22, 2012
Where: Dunphy Park, Sausalito
Time: 8am - 1pm
Other: **Bring your gloves, buckets, wheelbarrows, garden carts, elbow grease and wear your mud boots.**

**LIVE MUSIC by the
WATERFRONT PICKERS!**