



STAFF REPORT

SAUSALITO CITY COUNCIL

AGENDA TITLE:

Approval of Third Amendment to Agreement with Glass Architects for preparation of a separate set of bid documents for furnishings for both the Police and Fire Station buildings

RECOMMENDATION:

Approve the Third Amendment to Agreement with Glass Architects

SUMMARY AND BACKGROUND

The City of Sausalito and Glass Architects entered into a Standard Form of Agreement for the provision of architectural services for the design, documentation, and construction administration services for the construction of new public safety facilities for the City at 333 Johnson and 29 Caledonia Streets.

The City and Glass Architects also entered into a First Amendment to the Agreement on February 20, 2007 to redesign the police station. On April 17, 2007, the City and Glass Architects entered into a Second Amendment to incorporate LEED considerations into the design of the public safety facilities.

The initial proposal for architectural services provided by Glass Architects in 2006 included a \$25,000 quote for the optional services of an interior designer to prepare a separate set of bid documents for furnishing for both the Police and Fire Station buildings. This service was explicitly excluded from the original agreement.

Although the furniture, fixtures and equipment (FF&E) for the public safety facilities will not be procured as part of the General Construction Contract, the construction documents need to include the location of telephone, data and power outlets necessary for the equipment. Glass Architects is anticipating beginning construction documents in January.

The proposal from Glass Architects will include the following phases and scope of services:

- Space planning/furniture plan
- Furniture selections and specifications
- Furniture bid documents

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- Contract administrative assistance

FISCAL IMPACT

The cost of the contract amendment would not exceed \$25,000. With the contract amendment, the total cost of the contract for architectural services for the public safety facilities would not exceed \$1,219,650.

PREPARED BY:

Kevin Bryant, Deputy Planning Director

REVIEWED BY:

Mary Wagner, City Attorney

SUBMITTED BY:

Adam Politzer, City Manager

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