



STAFF REPORT

SAUSALITO CITY COUNCIL

AGENDA TITLE:

Amgen Tour of California Stage One caterer contract for Gala Black Tie Team Presentation.

RECOMMENDED MOTION:

Approve the City of Sausalito entering into a contract with McCall and Associates for catering services for February 15, 2008 black tie gala

SUMMARY:

Staff is recommending that the City Council authorize entering into an agreement with McCall and Associates to provide catering services for the Black Tie Team Presentation for the 2008 Amgen Tour of California based on the RFP sent to three separate catering firms. McCall and Associates has one of the strongest reputations in the Bay Area as a premier caterer and has provided services for the past two Amgen Tour of California Black Tie Team Presentation Galas. They are the catering company used by the Sausalito Art Festival for their famous Preview Gala. The contract includes all service staff, catering kitchen equipment, set up and tear down and décor for Gala night. Rays Catering was the low bidder for this contract but did not present adequate references to hosting an event of this level. Nor did they have a completed quote based on the RFP outline, and as such, staff is recommending that McCall and Associates be chosen.

BACKGROUND:

The City of Sausalito has again been chosen to host the Amgen Tour of California Gala Team Presentation Gala. This honor has been granted to the City of Sausalito for the past two years. The Gala is a major event for the Tour of California and is the kick off for a weekend of activities leading up to race day on Monday, February 15, 2008. All 16 professional cycling teams will be present.

FISCAL IMPACT:

The total cost of the agreement with McCall and Associates is \$126.00 per person attending the event (anticipated attendance of 500 equal to \$63,000.00). In connection with both the 2006 and 2007 Tours of California, all costs for the ancillary events have been supported by the income generated by ticket sales to each event and Corporate Sponsorship. Staff anticipates that this will occur again in connection with the ancillary events planned in connection with the 2008 Amgen Tour of California and that there will be no fiscal impact on the City of Sausalito budget. In the event that the revenues generated do not cover the costs of the events, the City is

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responsible for payment of the contract amount. However, if the City and the Chamber enter into the proposed Agreement, which they did in connection with both the 2006 and 2007 Amgen Tours of California, the City and the Chamber will share those costs equally.

STAFF RECOMMENDATIONS:

Grant approval for City Manager to enter into contract with McCall and Associates for catering services for the Amgen Tour of California Gala Team Presentation.

ATTACHMENTS:

1. Final Quote to City of Sausalito Contract from McCall and Associates
2. City of Sausalito Contract with McCall and Associates.
3. Informal quote summary sheet and spreadsheet
4. Purchase Requisition Form

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