

MEMORANDUM

DATE: January 10, 2013
TO: Trees and Views Committee
FROM: Alison Thornberry-Assef, Assistant Planner
SUBJECT: Copies of Ordinances, Procedures and Other Materials

Welcome to the Trees and Views Committee! In order to assure that you have a complete set of plans, ordinances, and materials for making decisions on the Committee, staff is providing you with the following documents. I look forward to working with you on the Committee.

Ordinances and Standards

Municipal Code

- Chapter 11.12 – Tree and View Preservation Ordinance
- Ordinance No. 1146 – Enforcement and Penalties
- Chapter 17.28 – Trees, Shrubs and Plants (in Public Places)

Brown Act

Ralph M. Brown Act

Open & Public IV, League of California Cities

Meeting Procedures

Rosenberg's Rules of Order: Simple Parliamentary Procedures for the 21st Century
Trees and Views Committee Meeting Procedures, August 4, 2011

General Materials

Tree Removal/Alteration Permit Application

Tree Removal/Alteration Application Instructions

View Claim Permit Application

View Claim Application Instructions

Arborist Report Requirements

I:\CDD\Boards & Committees\TVC\Memos\Committee Welcome 01.10.2013