

## MEMORANDUM

**DATE:** March 10, 2014  
**TO:** Trees and Views Committee  
**FROM:** Lilly Schinsing, Administrative Analyst  
**SUBJECT:** March/April/May Tree Tip of the Month

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Recommendation:

1-Review the draft language for March Tree Tip (authored by Committee Member Montagne), make appropriate modifications and approve the Tip for publication; and  
2-Review the draft language for April Tree Tip (authored by Committee Member Elliott), make appropriate modifications and approve the Tip for publication; and  
2-Review the draft language for the May Tree Tip (authored by Committee Member Bickford), and make appropriate modifications and direct staff to return at the April meeting with a final draft for the TVC review.

Attachments:

1-Draft March Tree Tip for review/approval  
2-Draft April Tree Tip for review/approval  
3-Draft May Tree Tip for review/comment

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***DRAFT- For Review and Approval on 3/10***

**Sausalito Trees & Views Committee**

**Tree Tip for March 2014**

**Two very good sources exist for tree plantings in Sausalito:**

**PG&E has a wonderful pictorial poster available, entitled 'Guide To Small Trees Near Distribution Lines-SF Bay Area'. Ask for it by email request at:**

**[RightTreeRightPlace@pge.com](mailto:RightTreeRightPlace@pge.com)**

**or call 1-800-743-5000**

**The Sausalito Department of Public Works has recommendations for suitable trees in the City's rights of way. This list includes many varieties both for our Zone 17 and for Sausalito's coastal conditions.**

**Sausalito Department of Public Works phone number is 289-4113.**

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## **Sausalito Trees & Views Committee**

### **Tree Tip for April 2014**

#### **How to Plant a Tree For a Healthy Start.**

**If you're excited about getting some trees in the ground, here's how to start them off right**

- **Plant in early spring or early fall to avoid heat stress.**
- **Dig a hole in good soil that's twice as wide as the root ball's diameter and about 2 inches shallower than the root ball's depth. If the soil is compacted or poorly drained, make the hole the same depth but three to five times wider than the root ball.**
- **Stake trees unable to stand on their own, setting supports on the trunk as low as possible to keep the trunk upright.**
- **Create a berm of loose soil around the outer edge of the planting hole to retain and direct water to the root ball. Water consistently.**
- **After planting, mulch to suppress weed growth around the tree. Keep mulch away from the trunk itself to avoid disease problems.**

***DRAFT- For Review and Comment on 3/10***

**Sausalito Trees & Views Committee  
Tree Tip for May 2014**

**Stomp out fires with tree and shrub maintenance**

**How?**

- **Thin out trees that are sick, dying and have excessive deadwood**
- **Remove, or trim to 3 inches flammable undergrowth and woody debris**
  - **Remove vines, papery bark and hanging debris**

**Examples of high fire hazard trees and shrubs are:**

**Pampas Grass**

**California Bay Tree**

**Acacia (also invasive)**

**Manzanitas**

**Be especially vigilant in maintenance of these plantings**

**Consult FIRE SAFE MARIN for more information**