

SAUSALITO TREES & VIEWS COMMITTEE
Monday, March 10, 2014
Draft Summary Minutes

Call to Order

Vice-Chair Bickford called the meeting to order at 6:30 p.m. in the City Council Chambers of City Hall, 420 Litho Street, Sausalito.

Present: Vice-Chair Betsy Elliott, Committee Member Ellen Rosenstein,
Committee Member Tom Wilhite

Absent: Chair Mary Lee Bickford, Committee Member Peter Montagne

Staff: Administrative Analyst Lilly Schinsing

Approval of Agenda

Committee Member Wilhite moved and Committee Member Rosenstein seconded a motion to approve the agenda. The motion passed 3-0.

Public Comments of Items Not on Agenda

None.

Approval of Minutes

February 10, 2014

Committee Member Rosenstein moved and Committee Member Wilhite seconded a motion to approve the summary minutes of February 10, 2014.

Public Hearings

None.

Old Business

- 1. Tree Tip of the Month.** Discussion of the March, April and May Tree Tips of the Month.

Administrative Analyst Lilly Schinsing presented a report.

Committee comments:

- March Tip:
 - o PG&E's "Right Tree, Right Place" language should be added to the Tip to explain that shorter and smaller trees assist in not obstructing a neighbor's view. The PG&E email should also be included.
 - o The layout with ordering and contact information separate from the main body of text should be used on all month's Tip's going forward.
- April:
 - o The Tip should cite its information source regarding the size hole for the new tree.

- o The second sentence should be deleted because the information given regarding the hole size seems to be dated and ambiguous.
- o The language, "until tree is established," should be placed after, "Water consistently."
- o Last sentence, "Keep mulch away from the trunk itself to avoid disease problems," should be made more specific by saying to keep mulch, "several inches," away from the trunk.
- May:
 - o Start off with, "Keep fires at bay with proper tree maintenance," instead of, "Stomp out fires," which implies a fire is already going.
 - o The first bullet point, "Thin out trees," should instead say, "Remove trees that are sick, dying or have excessive dead wood." Saying to thin the trees sounds like pruning.
 - o The list of highly flammable trees and shrubs should contain trees only, because the Trees & Views Committee is concerned with trees only. A notation at the bottom of the Tip should indicate there are many flammable shrubs and grasses as well and give the web site where that information can be found.
- The format of the Tips sheet should be changed/refreshed at the one-year mark to avoid it getting tired. That matter should be put on the agenda two-months before the one-year anniversary.
- At the one-year anniversary the Committee also needs to assess the success of the Tree Tips of the Month, whether people actually read them, and then decide whether or not to continue them. This matter should also go on the agenda before the one-year mark.

New Business

2. Brainstorm of Prioritized Project List – FY 2014-15. Suggestions for FY 2014-15 Prioritized Project List.

Administrative Analyst Lilly Schinsing presented a report.

Committee comments:

- The project redoing the medians and replacing palm trees.
- Cleaning up the Ordinance, Chapter 11.12. Fix language, add or remove trees, et cetera.
- Giving the Trees & Views Committee the power to enforce the ordinances.

Staff Communications

None.

1 **Adjournment**

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3 Committee Member Wilhite moved and Committee Member Rosenstein seconded a
4 motion to adjourn the meeting.

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6 The motion passed 3-0.

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8 The meeting was adjourned at 8:16 p.m.
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12 _____
13 Submitted by
14 Lilly Schinsing
15 Administrative Analyst
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19 Approved by
20 Chair Mary Lee Bickford
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