

SAUSALITO PLANNING COMMISSION
Wednesday, September 18, 2013
Approved Action Minutes¹

Call to Order

Chair Cox called the meeting to order at 6:30 p.m. in the Council Chambers of City Hall, 420 Litho Street, Sausalito.

Present: Chair Joan Cox, Vice-Chair Bill Werner, Commissioner Susan Cleveland-Knowles, Commissioner Stafford Keegin, Commissioner Vicki Nichols.

Staff: Community Development Director Jeremy Graves
Associate Planner Heidi Scoble, City Attorney Mary Wagner

Approval of Agenda

Vice-Chair Werner moved and Commissioner Keegin seconded a motion to approve the agenda. The motion passed 5-0.

Election of Officers

Vice-Chair Werner moved and Commissioner Nichols seconded a motion to nominate Chair Cox to continue as Chair for a second term.

The public testimony period was opened.

The public did not make comments.

The public testimony period was closed.

The motion passed 5-0.

The motion passed 5-0.

Chair Cox moved and Commissioner Nichols seconded a motion to nominate Vice-Chair Werner to continue as Vice-Chair for a second term.

The public testimony period was opened.

The public did not make comments.

The public testimony period was closed.

The motion passed 5-0.

¹ A video recording of this meeting is available at: <http://www.ci.sausalito.ca.us/>.

1 **Public Comments On Items Not on the Agenda**

2 None.

3
4 **Approval of Minutes**

5 July 24, 2013 and September 4, 2013

6
7 **Chair Cox moved and Commissioner Nichols seconded a motion to approve the**
8 **summary minutes of July 24, 2013, as amended. The motion passed 5-0.**

9
10 Planning Commission comments followed.

11
12 Commission questions for staff followed.

13
14 **Vice-Chair Werner moved and Commissioner Cleveland-Knowles seconded a**
15 **motion to approve the action minutes of September 4, 2013, as amended. The**
16 **motion passed 5-0.**

17
18 **Public Hearings**

19
20 **Declarations of Planning Commissioner Public Contacts**

21
22 **Commissioner Keegin disclosed that before entering the meeting he exchanged**
23 **greetings with Neil Sorenson (Item 1).**

- 24
25 **1. DR/SP 12-289, Design Review Permit, Sign Permit, Schoonmaker Point**
26 **Marina, 85 Liberty Ship Way.** Design Review Permit for a two-story, 2,580
27 square foot floor area addition and three foot height increase to the existing
28 Harbor Master building at the Schoonmaker Point Marina located at 85 Liberty
29 Ship Way (APN 063-080-06 and 07). The applicant is also requesting a Sign
30 Permit to install a new wall sign and a window sign totaling approximately 16
31 square feet of sign area on the north (front) elevation of the building.

32
33
34 The public hearing was opened.

35
36 Associate Planner Scoble provided a PowerPoint presentation on the project.

37
38 Planning Commission questions for staff followed.

39
40 The public testimony period was opened.

41
42 The applicants, attorney Neil Sorenson, Harbor Master Mike Rainey, and Larry Walter
43 of Walter & Wager Architects made a presentation.

44
45 Planning Commission questions to Mr. Rainey and Mr. Walter followed.

46
47 **Public Comments:**

48
49 Proponents:

50 Doreen Gounard, Galilee Harbor Community Association

1
2 Opponents:
3 None
4

5 The public testimony period was closed.
6

7 Planning Commission comments followed.
8

9 **Vice-Chair Werner moved and Chair Cox seconded a motion to continue the**
10 **public hearing for 85 Liberty Ship Way to the meeting of October 2, 2013 with**
11 **direction to staff to: ensure the story poles are properly installed; provide**
12 **information on the project's soils report and original conditional use permit; and**
13 **investigate the anticipated project requirements by the Bay Conservation and**
14 **Development Commission.**
15

16 **The motion passed 5-0.**
17

18 The public hearing was closed.
19

20 **Old Business – None.**
21

22 **New Business – None.**
23

24 **Communications**

- 25
 - 26 • Staff: Community Development Director Graves reviewed items on the City
27 Council's upcoming meeting agenda.
28

29 **Adjournment**

30
31 **Vice-Chair Werner moved and Commissioner Cleveland-Knowles seconded a**
32 **motion to adjourn the meeting.**
33

34 **The motion passed 5-0.**
35

36 The meeting was adjourned at 7:56 p.m.
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39 
40 Submitted by
41 Jeremy Graves, AICP
42 Community Development Director
43

44 
45 Approved by
46 Joan Cox
47 Chair
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