



MEMORANDUM

CITY OF SAUSALITO

TO: Historic Landmarks Board

FROM: Lilly Schinsing, Administrative Analyst

DATE: February 11, 2015

SUBJECT: City Council Approved Public Process for Ferry Landing Project

The Golden Gate Bridge, Highway, and Transportation District (District) is proposing to demolish the existing Sausalito ferry landing structure and replace it with a new ferry landing that would provide standardized and smoother loading of vessels and passengers. The project site is located in the Downtown Historic District at the foot of El Portal on a City of Sausalito-owned parcel (APN 065-073-05) which is leased to the District. On February 10, 2015 the City Council approved a public review process for the Ferry Landing Project. As outlined in the Approved Ferry Landing Public Process (see table below), the Historic Landmarks Board will go through its normal process of conducting research related to the properties historical context (through a subcommittee formed on January 28), participate in a joint study session with the Planning Commission, and participate in two joint meetings with the Planning Commission to make a determination on whether or not the Design Review findings can be made for the District's proposed project. At the end of the Historic Landmarks Board and Planning Commission process the City Council will consider the Historic Landmarks Board and Planning Commission's determination during a review of the project in order to determine if consent can be granted for the project in accordance with the terms of the lease dated September 17, 1995.

Staff will provide a transmittal at a later date with more detailed project information in order to initiate the subcommittee's research.

Ferry Landing Public Process

Approved by the City Council on 2/10/15

Step No.	Step	Objective	Tentative Date
1	City Council Approves Ferry Landing Public Process	Process put in place and meetings scheduled	February 10
2	Staff provides notice to community of process and Study Session/Joint Hearing dates (via <i>Currents</i>)	Provide Notice	February 13
3	Pre-application meeting	Staff and local architects to provide design direction based on community input received to date	Week of February 16

To: HLB

From: Lilly Schinsing, Administrative Analyst

Date: February 11, 2015

Re: City Council Approved Public Process for Ferry Landing Project

Step No.	Step	Objective	Tentative Date
4	Agenda and Packet Published for March 11 PC and HLB Joint Study Session	Provide conceptual plans for review	March 6
5	HLB Subcommittee begins to conduct research for 50-year review	Prepare a 50-year review report	March 3
6	Joint Study Session with HLB and PC	District presents conceptual plans and alternatives to HLB, PC and community at a public forum; public provides input; District receives feedback from HLB, PC and community	March 11
7	District prepares application package for review based on feedback	Plans revised based on feedback	March 12-March 24
8	Staff sends mailed notices to all property owners and occupants within 300 feet radius of project site; Notice is posted on site; staff send electronic notice via the <i>Currents</i>	Provide Notice	March 20
9	District arranges for story pole equivalent or alternative demonstration of visual effect	Provides visual effect	March 20
10	Agenda and Packet Published for April 1 HLB/PC joint hearing	Provide staff report and plans for review	March 27
11	HLB/ PC conduct first joint hearing and provide additional feedback	Review the project, take public input and provide feedback	April 1
12	Agenda and Packet Published for April 15 HLB/PC joint hearing	Provide staff report and plans for review	April 10
13	HLB/PC conduct second joint hearing	Review the project, take public input and determine if Design Review findings can be made	April 15
14	Staff provides notice to community of City Council meeting (via <i>Currents</i>)	Provide Notice	April 16
15	City Council conducts meeting	Determine if consent can be granted for project	TBD. April 27-May 11