



# STAFF REPORT

## SAUSALITO CITY COUNCIL

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### AGENDA TITLE:

Appropriate and approve expenditure of funds for Police administrative vehicle purchase request

### RECOMMENDED MOTION:

Appropriate and approve expenditure of funds

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### SUMMARY

The Sausalito Police Department recently created a Police Lieutenant position. The person who occupies this position will need the use of an administrative police vehicle.

### BACKGROUND

The Sausalito Police Department has reinstated a third police administrative position as part of its succession planning. The department is seeking authorization to purchase a hybrid administrative vehicle. A hybrid would be consistent with the City of Sausalito's focus towards improving the environment by purchasing "green vehicles" when appropriate.

### ISSUES

The Sausalito Police Department is requesting authorization from the City Council to purchase a 2008 Chevrolet Impala hybrid administrative vehicle. This will increase the Police Department's fleet of administrative vehicles to support the increase in police administrators with the addition of a Police Lieutenant.

The Sausalito Police Department will select the vehicle dealership based upon the lowest bidder. Once delivered, this vehicle will be sent to an outside vendor for installation of emergency equipment. The funding will come from the City of Sausalito "Vehicle Replacement Fund".

### FISCAL IMPACT

The cost for the vehicle will be approximately \$25,500. The cost for installation of the emergency equipment will be approximately \$1,100.