



**CITY OF SAUSALITO  
NOTICE OF AN ADMINISTRATIVE DESIGN REVIEW PERMIT  
AND ENCROACHMENT AGREEMENT APPLICATION  
AT 376-378 SAUSALITO BLVD  
ADR/EA 14-336**

The Community Development Department has received an application for the following project.

**PROJECT  
DESCRIPTION**

The applicant, Kimberly Jessup of Jessup Associates Architects, Inc., on behalf of Jacob Brown and Gennifer Choldenko, property owners, has submitted an application for an Administrative Design Review Permit and Encroachment Agreement (ADR/EA14-336) for the following project located at 376-378 Sausalito Blvd. (APN 065-252-27) in the R-2-2.5 Two Family Zoning District:

The applicant is requesting to allow: (1) the interior remodel of the two existing units increasing the size of the primary unit and decreasing the size of the secondary unit; (2) the following changes to the front elevation and at the front of lot:

- the addition of 86 square feet (sq.ft.) to the upper level & 32 sq.ft. to the lower level to allow for reconfiguration of the entries at each level (including covering the entry with a pyramidal shaped roof on the upper level) & to create an interior stairway;
- replacement of 106 sq.ft. of deck & stairs with 269 sq.ft. of deck & stairs at the front of the upper floor (Encroachment: one corner of the deck, 10' of the stairs, 4' 6" of a concrete landing pad, & an existing retaining wall will project into the Sausalito Boulevard right-of-way up to the edge of the existing pavement).

- replacement of 43 sq.ft. of deck & stairs with 65 sq.ft. of deck & stairs at the front of the lower floor, & relocation of a door & addition of a window on the upper level
- installation of a new concrete landing & wood gateway at street level & replacement of the existing railings on both sides of the parking deck with new wood guardrails;

(3) the following changes to the rear elevation:

- upper floor - repair 214 sq.ft. of existing deck and add 13 sq.ft. of deck to the north side;
- lower floor - repair 141 sq.ft. of existing deck to be accessible from the secondary unit; remove 75 sq.ft. of deck from the northeasterly side & add 68 sq.ft. of deck to the southeasterly side to make a 144 sq.ft. deck accessible from the primary unit; (privacy walls are proposed on the southerly side of the decks).
- changes to rear windows and doors; and

(4) South (or right-side) elevation: removal of one window; addition of two windows – the window towards the rear of the side elevation is proposed to have frosted glass.

**DEADLINE FOR  
COMMENTS**


The deadline for submittal of comments on the project is **4:00 p.m. on Monday, April 6, 2015**. An administrative decision on the application will be made after the deadline.

**WHAT YOU  
CAN DO**

You can review the project plans and comment on the project. The Community Development Director will consider all comments and decide whether to approve, deny, or modify the project.

**FOR MORE  
INFORMATION**

Contact Contract Planner Nancy Kaufman at the Community Development Department at (415) 289-4135 (nkaufman@ci.sausalito.ca.us) or come to the Community Development Department located in City Hall, 420 Litho Street to review the project plans and application materials. The office is open 7:30 to 4:00 on Monday, 7:30 to 5:00 Tuesday through Thursday, and 7:30 to noon on Friday.



Nancy Kaufman, AICP  
Contract Planner (RGS)

3-25-15

Date

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