



SAUSALITO CERTIFICATES OF PARTICIPATION OVERSIGHT COMMITTEE

420 Litho Street, Sausalito, CA

Certificates of Participation (CoP) Oversight Committee Meeting

MARCH 14, 2016

2:00PM–3:30PM

City Hall Conference Room

A. Call To Order – 2:05 p.m.

B. Members - All Present

Bob Gould

John Lerner

Bob Zadek

Mike Kelly

Christene Scarpino

Staff: Adam Politzer, Melanie Purcell, Loren Umbertis

C. Items from Public Not On Agenda – None

D. Discussion Items:

1. Council Resolution and Committee Purpose
2. Administrative Tasks
3. Background of Certificates and Projects
4. Robin Sweeny Park Invoices to Date
5. Meeting Schedule

The committee discussed options for rotating chair versus standing chairperson to run the meetings, style of notes, and schedule. The committee was provided with Council resolutions, staff reports, presentations, bids, and invoices to date. Several members requested copies of the Certificates to verify language regarding the use of funds in order to clearly understand the parameters for evaluating expenses. (These have since been emailed and hard copies made available.) It was asserted that the group was serving to protect citizens and assist City Council in determining the application of invoices within the CoP parameters, similar to the function of the Bond Oversight Committee in place during the Public Safety Building construction. Melanie Purcell, Administrative Services Director, briefly explained the materials provided and indicated that Finance staff was also evaluating each invoice for its appropriate account. Specifically, invoices prior to the issue of the CoPs were being charged to a separate account but all invoices were included for the Committee's information. The Committee intends to meet monthly to review invoices and any related materials. No action was taken.

E. Adjournment - 3:15 p.m.

Next special scheduled meeting tentatively for: Monday, April 11 at 6:30 p.m.