



HISTORIC LANDMARKS BOARD MINUTES

Community Development Department | 420 Litho Street | Sausalito, CA 94965 | 415-289-4128

MEETING DATE: Wednesday, June 10, 2015

MEETING TIME: 7:00 PM

LOCATION: City Hall Conference Room, 420 Litho Street, Sausalito

CALL TO ORDER

The Historic Landmarks Board reconvened following a Joint Meeting with the Planning Commission (see Planning Commission Minutes for June 10, 2015). 6:55 PM. Board Members Brown, Mercado and Richardson were present. Chair McCoy and Secretary Fraser were absent. Assistant Planner Montemayor and Contract Planner Flint and were present. Board Member Brown served as Chair in Chair McCoy's absence.

Members of the Public in attendance consisted of Michael Rex, representing Mr. and Mrs. Samuels, property owners adjacent to 38 Gordon.

APPROVAL OF AGENDA

Acting Chair Brown moved and Board Member Richardson seconded a motion to approve the agenda. The motion passed 3-0.

PUBLIC COMMENTS ON ITEMS NOT ON THIS AGENDA

None

OLD BUSINESS

None

NEW BUSINESS

1. MEITZ RESIDENCE – 38 GORDON STREET (DR 14-339)
Frei Design (Applicant / Architect)
Staff: Flint

DESCRIPTION: A Design Review Permit is requested to allow the addition of approximately 390 square feet to an existing 1,190 square-foot single-family residence and the replacement of an existing 164 square-foot carport with a 411 square-foot two-car garage at 38 Gordon Street.

PROJECT: Review draft 50-year memo evaluating historical significance of the proposed project.

The HLB reviewed the packet of materials for the project and evaluated the historic significance of the existing structure on the property.

The HLB concluded their review by stating that based upon the information available and presented, the residence at 38 Gordon Street is not considered to be a significant local historic resource. As such, the HLB made the following findings:

1. Is the structure associated with events that have made a significant contribution to the broad patterns of the history, culture, or heritage of Sausalito, California, or the United States? Such structures may include but are not limited to civic structures, properties featured in publications, and sites where significant events occurred.

The Board finds no significance under this criterion. Vote: 3-0.

2. Is this structure associated with the life or lives of one or more people important in our past? Such structures may include but are not limited to homes of prominent persons and places referenced by prominent persons.

The Board finds no significance under this criterion. Vote: 3-0.

3. Does the structure embody the distinctive characteristics of a type, period, region, or method of construction, or represent the work of an important creative individual, or possess high artistic values? Such structures may include but are not limited to exceptional examples of architecture or an architect's work; more ordinary examples of such work are emblematic of a particular style or era; and any works by prominent creative individuals.

The Board finds no significance under this criterion. Vote: 3-0.

4. Has the structure yielded, or may it be likely to yield, information important in prehistory or history? Such structures may include but are not limited to archeological sites.

The Board finds no significance under this criterion. Vote: 3-0.

2. RESIDENTIAL STAIRCASE – 34-36 PRINCESS STREET (VA 15-144) – STUDY SESSION

Maria Villegas-Hoppe (Applicant / Bayside Management)

Staff: Montemayor

DESCRIPTION: A Variance is requested to allow the construction of a new exterior staircase to the rear of the property at 34-36 Princess Avenue for upper-level residential access.

PROJECT: Study session review of a new staircase construction within the rear-yard setback at 34-36 Princess Street. The project site is within the Downtown Historic Overlay Zoning District.

Assistant Planner Montemayor introduced the project and provided a summary of the work proposed.

In response to questions from HLB members, Assistant Planner Montemayor advised that a staircase was located within the required setback area and was considered a legally existing non-conforming structure. Because the contractor had removed the staircase without first obtaining building permits, the staircase lost its legally existing non-conforming status. Therefore, a Variance is required to allow the staircase to be replaced in its original location. The owner intends to have the staircase restored to its original configuration and painted to match the building.

Following discussion, Acting Chair Brown asked if the HLB could make its determination now and forego an additional meeting, to which Staff responded affirmatively.

Acting Chair Brown moved and Board Member Richardson seconded a motion to approve the project as presented. The motion passed 3-0.

APPROVAL OF MINUTES

Board Member Brown moved and Board Member Richardson seconded a motion to approve the May 27, 2015 meeting minutes as submitted by staff.

The HLB will review the February 25, 2015 meeting minutes at the next meeting.

COMMUNICATIONS

STAFF COMMUNICATIONS

HLB Meeting Schedule and 50-Year Review Memo Process

HLB members considered Staff's proposed modification of the first monthly HLB meeting date to Thursday so as not to coincide with the meeting of another body. The second monthly HLB meeting date would remain at its current date and time so as to remain available for a joint Planning Commission/HLB meeting, as necessary. If a joint meeting is not required, the HLB will meet separately at the same date and time as the Planning Commission meeting. If a joint meeting is required, the HLB will meet for the item(s) and adjourn afterwards. A separate HLB meeting will follow the joint meeting, as necessary. Staff will make every effort to schedule joint meetings on the second monthly HLB meeting date.

Acting Chair Brown confirmed that the first meetings for the remainder of 2015 are on the following Thursdays:

- July 16
- August – No Meeting
- September 3
- October 15
- November 5
- December 3

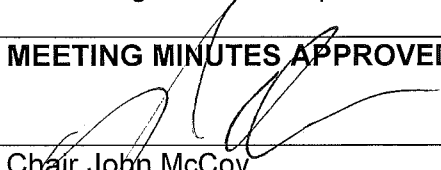
Regarding requests for 50-year review memos, the HLB had no objection to Staff's proposed actions to streamline the process as outlined in Staff's memo to HLB dated June 10, 2015.

HLB COMMUNICATIONS

None

ADJOURNMENT

Board Member Brown moved and Board Member Richardson seconded a motion to adjourn the meeting. The motion passed 3-0. The meeting adjourned at 7:25 PM.

MEETING MINUTES APPROVED	
	Date <i>10-15-2015</i>
Chair John McCoy	