



STAFF REPORT

SAUSALITO CITY COUNCIL

AGENDA TITLE:

Council discussion to set a date for a special meeting to conduct interviews of 10 to 15 applicants for positions on the Planning Commission and Historic Landmarks Board

RECOMMENDED MOTION:

Set date for special meeting to conduct interviews of applicants to Planning Commission and Historic Landmarks Board or direct staff on an alternate plan to accomplish the interviews.

SUMMARY

Two terms have expired on the Historic Landmarks Board (HLB) and have not been filled for a period of months, and the other three terms on that Board will expire at the end of July 2008. Three of the five Planning Commission terms expire at the end of May. Due to the nature of the work performed by these two bodies and the time constraints within which the action must be taken, it is imperative that appointments be made to these two bodies as soon as possible.

Staff requests that the Council schedule a special meeting to conduct interviews of the applicants to the Planning Commission and HLB. Optimally, that meeting would be scheduled before the May 20 City Council meeting so that Council can consider appointments on May 20, 2008 so that the newly-appointed members can assume their duties for the first meeting of June for each of those bodies.

BACKGROUND

Planning Commission

The terms of Commissioners Stan Bair, Cheryl Bossio and Barry Peterson expire at the end of May 2008.

- Bossio and Peterson have each served one full 3-year term, and neither is able to submit for consideration for reappointment.
- Bair was appointed to an unexpired term left vacant by the election of Jonathan Leone to the City Council. He is interested in being considered for re-appointment to the Planning Commission for a full term.

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- An additional factor for Councilmembers to keep in mind is that the partial term to which Janelle Kellman was appointed will expire at the end of July 2008. Council may recall that Ms. Kellman was first appointed to a partial term and then a second time to a full term, so that she was eligible for only a partial term when the Council most recently appointed her.

Staff has broadened the scope of recruitment for Planning Commission applicants and has received 3 new applications to date (Alfred Nucifora, Peter Sealey and Julie Fox Warren). There is the expectation that more applications will be received within the next week and a half if prospective candidates submit the applications they have requested. Stan Bair is, of course, an additional applicant who will not have to be interviewed unless he requests to do so.

Historic Landmarks Board

There are currently two seats up for appointment on the Historic Landmarks Board (HLB). One seat vacated approximately a year ago by Sharon Berman was for a term that expired at the end of July 2007; that seat has not yet been filled. The second seat also expired at the end of July 2007, but Mike Monsef, incumbent in that seat, has continued to serve until a formal appointment is made. Both of these terms will extend through July 2009.

The terms of the other three members of the HLB – Thomas Theodores, Vicki Nichols and Jason Weisberger – will expire at the end of July 2008, so there is a current need to bring the membership of the HLB up to its full five members and to interview applicants who may be considered for appointment in July 2008 if they are not appointed to either of the current vacant positions.

Three new applications to the HLB have been received from Paul Bradford, Amy Chramosta and Linda Pfeifer. Staff is in process of contacting candidates who filed applications in 2007 to find out whether any of them wish to be re-interviewed. Those applicants are Dave Hodgson, Tom Hoover and Keith Snyder.

Summary

There are at least six applicants to be interviewed, with potential for additional candidates to file within the next week and a half and possible requests from longstanding applicants to be re-interviewed.

During its last round of interviews of Planning Commission and HLB candidates, Council had lengthened the interview time from 10 minutes to 20 minutes. Council should specify its consensus on the preferred length of the interviews for applicants to these two boards.

FISCAL IMPACT

None

STAFF RECOMMENDATIONS

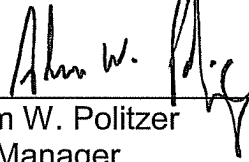
Staff recommends that the City Council set a date for special meeting sometime between May 6 and May 9 if possible to conduct interviews of applicants to the Planning Commission and Historic Landmarks Board with the goal to make appointments at the May 20 Council meeting. Alternately, Council may wish to direct staff on a preferred alternative approach to conducting the interview process.

PREPARED BY:



Dale Vaughn
Administrative Services Manager

REVIEWED & SUBMITTED BY:



Adam W. Politzer
City Manager