



## SAUSALITO CERTIFICATES OF PARTICIPATION OVERSIGHT COMMITTEE

420 Litho Street, Sausalito, CA  
**Certificates of Participation (CoP) Oversight Committee Meeting**  
**APRIL 11, 2016**  
**6:30PM–8:00PM**  
**City Hall Conference Room**

A. **Call To Order:** 6:40 p.m.

### B. Members

Bob Gould	Mike Kelly (Absent)
John Lerner	Christene Scarpino
Bob Zadek (Absent)	

Also in attendance: Burt Drobniss, Loren Umbertis, Melanie Purcell

### C. Items from Public Not On Agenda

### D. Discussion Items:

1. Administrative Tasks: Chair, Notes Format  
Mike Kelly was nominated as Chair pending his agreement. The format of the summary notes was acceptable with the option to request more detail if needed.
2. Requested Materials: CoP Issuance Documents  
As requested, committee members were provided with the CoP issuance documents to identify the specific parameters of the eligible expenses. It was noted that the projects are described on pages 4-6 of the Preliminary Official Statement. A project map of the Robin Sweeny Park was also provided as requested during the week.
3. Robin Sweeny Park Invoices to Date  
Three invoices were submitted for review. Staff is to review and confirm the total authorization for Carducci and the timing of that approval as the invoices indicated a significant amount of design work was potentially complete prior to December and then should be charged to non-CoP funds. Staff verified that there are rain days built into the timeline and no request for delay has been requested.
4. Design Services Request for Proposals (Dunphy Park, MLK)  
This item was continued to the May meeting.
5. Reporting to City Council



*"The City of Sausalito serves its people and promotes creativity in its unique waterfront community."*

The Mayor has requested that the Committee regularly report back to the City Council so Committee members discussed the format of the report. Staff will prepare a draft for review at the next meeting prior to submission to the City Council

6. Confirm Meeting Schedule – The group confirmed that the first Thursday of each month in the evening works best at this time.

#### **E. Adjournment**

1. Next regular scheduled meeting tentatively for: Thursday, May 5, 2016 at 6:00 p.m. on the deck overlooking Robin Sweeny Park and 6:30 p.m. in the Conference Room

