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**\*\*DRAFT\*\***  
**MINUTES OF THE**  
**SAUSALITO CITY COUNCIL**  
**REGULAR MEETING**

**TUESDAY, MAY 6, 2008**

**CALL TO ORDER**

The meeting was called to order at 5:30 p.m.

**ROLL CALL**

**PRESENT:** Councilmember Weiner, Councilmember Kelly, Mayor Belser, Vice Mayor Albritton, Councilmember Leone

**ABSENT:** None

**ANNOUNCEMENT OF CLOSED SESSION ITEMS**

Mayor Belser announced the items that would be discussed in Closed Session.

**Public Comment:** There was no public comment on Closed Session items.

Council then adjourned to the Conference Room for their Closed Session at 5:32 p.m.

The regular meeting reconvened at 7:00 p.m.

**PLEDGE OF ALLEGIANCE**

**REPORT ON RESULTS OF CLOSED SESSION ITEMS**

1. **CONFERENCE WITH LEGAL COUNSEL** – Existing litigation pursuant to subdivision (b) of CGC § 54956.9  
Sausalito v. Alta Mira Treatment Program  
*Direction was given to the City Attorney*
2. **CONFERENCE WITH REAL PROPERTY NEGOTIATOR** pursuant to CGC § 54956.8  
Property: Sausalito Marine Properties; Foot of Locust Street  
Negotiating Parties: Zacks Inc. dba Sausalito Marine  
City Negotiator: City Manager and City Attorney  
Under Negotiation: Price and Terms  
*Directions were given to the negotiating team*
3. **CONFERENCE WITH LEGAL COUNSEL** – Existing litigation pursuant to subdivision (b) of CGC § 54956.9  
Notice of Intent to Sue from Northern California River Watch  
*Direction was given to the City Attorney*

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4. **CONFERENCE WITH REAL PROPERTY NEGOTIATOR** pursuant to CGC § 54956.8  
Property: 257 San Carlos Avenue  
Negotiating Parties: Hock / Jones  
City Negotiator: City Manager and City Attorney  
Under Negotiation: Price and Terms  
*Direction was given to the negotiating team*
  5. **CONFERENCE WITH LEGAL COUNSEL** – Existing litigation pursuant to subdivision  
(b) of CGC § 54956.9  
US EPA Findings of Violation and Order for Compliance, dated April 10, 2008  
*Direction was given to the City Attorney*
  6. **CONFERENCE WITH REAL PROPERTY NEGOTIATOR** pursuant to CGC § 54956.8  
Property: Tidelands adjacent to 40 Alexander Avenue  
Negotiating Parties: Maurice and Elizabeth Myers  
City Negotiator: City Manager and City Attorney  
Under Negotiation: Price and Terms  
*Direction was given to the negotiating team*
  7. **CONFERENCE WITH REAL PROPERTY NEGOTIATOR** pursuant to CGC § 54956.8  
Property: Heath Way  
Negotiating Parties: Heath Ceramics, Industrial Center Building and Equity Office  
City Negotiator: City Attorney  
Under Negotiation: Price and Terms  
*Direction was given to the City Attorney*
  8. **CONFERENCE WITH LABOR NEGOTIATOR** pursuant to CGC § 54957.6  
Agency Negotiator: City Manager  
Employee Organization: Firefighters, IAFF Local 1775  
*Direction was given to the negotiating team*

33 **APPROVAL OF THE AGENDA**

34  
35 **Vice Mayor Albritton moved, seconded by Councilmember Weiner, to approve the**  
36 **agenda as submitted. The motion was unanimously approved by a voice vote.**  
37

38 **SPECIAL PRESENTATIONS**

39  
40 There were no Special Presentations

41  
42 **COMMUNICATIONS**

43  
44 There were no Communications

45  
46 **MINUTES OF THE PREVIOUS MEETINGS**

47  
48 There were no minutes presented for approval.  
49

38  
2

1 **CONSENT CALENDAR**

2  
3 **Public Comment:** There was no public comment on this item.

4  
5 Before adopting the Consent Calendar, Mayor Belser read the new three-year goals that came  
6 out of the Strategic Planning Session. These goals are (presented in no order):

- 7
- 8 • Attain fiscal stability
  - 9 • Increase effectiveness and efficiency of the organization
  - 10 • Promote and help the community actualize "Imagine Sausalito"
  - 11 • Improve the infrastructure, with emphasis on finishing the public safety buildings

12 **Councilmember Kelly moved, seconded by Vice Mayor Albritton, to approve the Consent**  
13 **Calendar as presented. The motion was unanimously approved by a voice vote.**

14  
15 Consent Calendar items approved were as follows:

- 16 1) Received and filed minutes from the Sausalito Arts Commission meeting of April 2,  
17 2008
- 18 2) Received and filed actions taken at the Planning Commission meeting of April 23,  
19 2008
- 20 3) Received and filed notes from the Citizen's Oversight Committee meeting of April 17,  
21 2008
- 22 4) Received and filed notes from the Finance Committee meeting of April 16 and 28,  
23 2008
- 24 5) Received and filed notes from the OMIT Committee meeting of April 21, 2008
- 25 6) Adopted the Strategic Plan from the April 25, 2008 Special City Council meeting
- 26 7) Received and filed the Treasurer's Report for the third quarter (January – March,  
27 2008)

28  
29 **PUBLIC HEARINGS**

30  
31 There were no public hearings.

32  
33 **BUSINESS ITEMS**

34  
35 **6A. Approve Retaining Wall Reimbursement Agreement (City Attorney Mary Wagner)**

36  
37 City Attorney Mary Wagner presented the report on this item. She walked the Council through  
38 the changes that had been made to the agreement. She noted the key components to the  
39 agreement as: the property owners will replace the existing retaining wall located along the  
40 boundary of 257 San Carlos and 29 Caledonia; upon final completion of construction and  
41 approval by the City, the City will reimburse the property owner for an amount equal to 40% of  
42 the actual construction costs or \$92,000 whichever is less; the existing retaining wall is located  
43 in part on City owned property; the new retaining will be located to reduce the encroachment on  
44 City property and upon completion of construction, a survey of the wall will be conducted and  
45 the parties will cooperate to process documentation to transfer the property under the wall to the  
46 owners of 257 San Carlos; the owners of 257 San Carlos will be responsible for the  
47 maintenance of the new retaining wall.

48  
49 **Public Comment:**

1  
2 **Fritz Warren** offered kudos to the Council for moving so expeditiously; however, he was  
3 disappointed that Council did not purchase the property.

4  
5 Council discussion followed.

6  
7 **Vice Mayor Albritton** moved, seconded by Councilmember Weiner, to approve the  
8 retaining wall reimbursement and maintenance agreement for 257 San Carlos Avenue  
9 and authorize the Mayor to execute the agreement with such changes as are approved by  
10 the City Manager and City Attorney provided that such changes do not affect the  
11 financial impact of the agreement to the City. The motion was unanimously approved by  
12 a voice vote.

13  
14 **6B. Receive report on Police Department Statistics for the 2008 First Quarter (Police**  
15 **Chief Scott Paulin)**

16  
17 Police Chief Scott Paulin presented a power point presentation on the crime stats for the first  
18 quarter of 2008. He noted that thefts, burglaries and stolen vehicles had all dropped from the  
19 previous year. He also noted that arrests were up from 2007. Traffic accidents and citations  
20 remained relatively the same. He did note that Calls for Service and responses to false alarms  
21 were up.

22  
23 **6C. Authorization to enter into a lease agreement for a records management system**  
24 **(DocuWare) from Scott's Technology (Assistant to the City Manager Debbie Pagliaro**  
25 **and Technology Manager Rhett Redelings-MacDermott)**

26  
27 Assistant to the City Manager Debbie Pagliaro, with the assistance of Technology Manager  
28 Rhett Redelings-MacDermott, presented the staff report. Ms Pagliaro noted that this was a  
29 house-keeping item in that Council needed to authorize purchases in excess of \$15,000. Ms  
30 Pagliaro complimented the Council on continuing to move forward with an aggressive records  
31 management program.

32  
33 Technology Manager Rhett Redelings-MacDermott also assisted with some of the technical  
34 questions asked by Council.

35  
36 **Public Comment:**

37  
38 **Kayla Kahn** expressed concern about what documents were being destroyed.

39  
40 Mayor Belser assured her that Council is approving any documents needing to be destroyed.  
41 Councilmember Leone further explained that this item will allow for the scanning of all  
42 documents prior to destruction.

43  
44 **Vicki Nichols** asked what criteria was being used to determine what qualified as an historical  
45 document. She noted that the Historical Society will gladly accept documents for their archiving.

46  
47 **Vice Mayor Albritton** moved, seconded by Councilmember Weiner, to authorize the City  
48 to enter into a lease agreement for the records management software, DocuWare.

1 **6D. Council discussion to set a date for a special meeting to conduct interviews of 10 to**  
2 **15 applicants for positions on the Planning Commission and Historic Landmarks**  
3 **Board (Administrative Services Manager Dale Vaughn)**  
4

5 Due to the absence of Administrative Services Manager Dale Vaughn, Assistant to the City  
6 Manager Debbie Pagliaro clarified that Council had until May 19 in which to set a special  
7 meeting to hold these interviews. She also noted that Ms Vaughn wished to have direction  
8 from Council on whether these were to be 10 minute or 20 minute interviews.  
9

10 It was the consensus of the Council to start the meeting of May 20 at 4:30 pm and hold  
11 interviews for one hour, approximately 6 interviews.  
12

13 **CITY MANAGER REPORTS, CITY COUNCIL APPOINTMENTS, COUNCIL DISCUSSIONS**  
14 **AND COUNCILMEMBER REPORTS**  
15

16 **7A. City Manager Reports**  
17

18 **7A1. City Manager Information for Council**  
19

20 City Manager Adam Politzer reported on the following: Strategic Plan retreat; Special Budget  
21 Meeting on May 27 at 6:00 pm; Marin Clean Energy (CCA); shuttle project with Ft.  
22 Baker/Cavallo Point; In the Loop and the fire move to Station 2; improvements in the  
23 community; Public Works cleaning landscaped areas; recruitment for Public Works Director;  
24 change in Parks & Recreation staffing – moving forward with the Recreation Supervisor and  
25 holding off on the Special Events Coordinator until mid-season; presentation by the Berkeley  
26 students on May 16 at the Bay Model; Sister City events; updated Future Agenda Log;  
27 Volunteer Recognition event on May 29; Police Association contribution to Trips for Kids.  
28

29 **7A2. Future Agenda Items**  
30

31 There were no future agenda items discussed.  
32

33 **7C. City Council Reports**  
34

35 **7C1. Other reports of significance**  
36

37 There were nothing to report on at this time.  
38

39 **7C2. Other Reports**  
40

41 Mayor Belser reported on the Light Brown Apple Moth event and the success of our schools in  
42 Sausalito.  
43

44 Councilmember Weiner reported on the possibility of applying for matching funds being  
45 available for the shuttle service from TAM. He indicated that he was going to begin looking for  
46 donations.  
47

1 Vice Mayor Albritton reported on: Golden Gate Transit; ABAG General Assembly; Hospitality  
2 Business Advisory Committee; JPA Oversight; RBRA; Harbor & Downtown Action Committee;  
3 Water Transit Authority; and Transportation Action Committee

4  
5 Councilmember Kelly reported on the S MEMPS and OMIT Committee meetings.

6  
7 At this point, Mayor Belser appointed Councilmember Leone as an alternate to S MEMPS.

8  
9 Councilmember Leone reported on the Sustainability Committee meeting and CCA.

10  
11 **Adjournment**

12  
13 The meeting adjourned at 9:17 pm. The next regularly scheduled City Council meeting is set for  
14 May 20, 2008, with the open session due to commence at approximately 7:00 pm.

15  
16  
17 Respectfully submitted,

18  
19 Debbie Pagliaro  
20 Deputy City Clerk

21  
22 Approved on:

3B  
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