



STAFF REPORT

SAUSALITO CITY COUNCIL

AGENDA TITLE:

Adoption of the Revised and Restated Master Fee Schedule

RECOMMENDED MOTION:

Adopt resolution approving the Revised and Restated Master Fee Schedule and its attached exhibit

SUMMARY and BACKGROUND

Annually, with the adoption of the City's Annual Budget, the Master Fee Schedule is revised and restated. At its last budget hearing, Council began the review of some of the revised fee schedules. Those and the balance of the fee schedules are attached, indicating what has been proposed for revision.

Many of these revisions are to bring the fees in line with actually costs. Others are simply to make the fees consistent across all departments. The attached document clearly indicates the present fee along with the any new or proposed changes. Managers will be present to more fully explain the change in their fee schedules.

(Of special note, the CDD Engineering fee schedule has been move to Public Works Engineering.)

Additionally, there are some departments who will be returning later in the fiscal year to propose additional changes to various fee structures. These additional changes will be presented to Council after the departments have completed their analytical reviews.

At their last meeting, Council began reviewing the Parking Fees along with the Police Department Fines and Fees. At the conclusion of that review, Council requested the opportunity to further review and accept any revisions applicable to the fee schedule.

FISCAL IMPACT

Any revisions to the fee schedule will provide minor increases in revenue to the General Fund.

Item #: 6E
Meeting Date: 10-24-08
Page #: 1

STAFF RECOMMENDATIONS

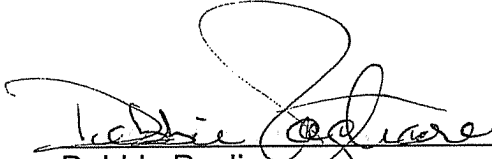
Following Council review and discussions, adopt the resolution approving the Revised and Restated Master Fee Schedule, including any modifications made by Council at the June 24 budget hearing.

ATTACHMENTS

1. Resolution and attached fee schedules

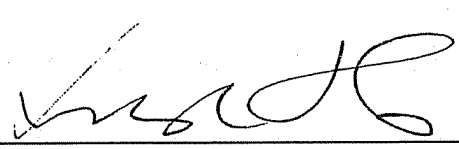
Include all applicable documents that relate to your report.

PREPARED BY:



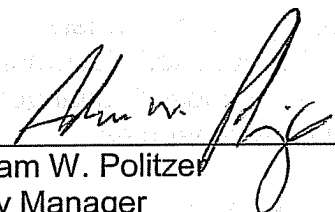
Debbie Pagliaro
Assistant to the City Manager

REVIEWED BY (Department Head):



Louise Ho
Finance Director

SUBMITTED BY:



Adam W. Politzer
City Manager

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAUSALITO
ADOPTING A REVISED AND RESTATED MASTER FEE SCHEDULE**

WHEREAS, in 1983 with the adoption of Resolution No. 3233, the City Council of the City of Sausalito adopted their first Master Fee Schedule which included fee schedules from all departments; and

WHEREAS, since 1988, the City Council of the City of Sausalito began to annually adopt a Revised and Restated Master Fee Schedule; and

WHEREAS, it is the policy of the City Council of the City of Sausalito to review and amend, as required, the Master Fee Schedule when fees are changed or corrections and/or clarifications need to be made to the Schedule; and

WHEREAS, it is the desire of the City Council to revise and restate the Master Fee Schedule on an annual basis; and

WHEREAS, on July 24, 2007, the City Council adopted the latest Revised and Restated Master Fee Schedule by adoption of Resolution No. 4914 and then revised the Schedule on February 12, 2008, by the adoption of Resolution No. 4934, revising the Police Department fee schedule; and

WHEREAS, the Master Fee Schedule is currently being reviewed and contains recommended modifications as follows and is attached hereto as Exhibit A:

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Sausalito does hereby:

1. Adopt a Revised and Restated Master Fee Schedule as attached hereto as Exhibit A; and
2. Leaves in full force and effect any other fees or fines adopted by the City of Sausalito that are not otherwise contained in said Master Fee Schedule.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Sausalito on the _____ day of _____, 2008, by the following vote:

AYES: Councilmembers:
NOES: Councilmembers:
ABSENT: Councilmembers:
ABSTAIN: Councilmembers:

MAYOR OF THE CITY OF SAUSALITO

ATTEST:

DEPUTY CITY CLERK

CITY OF SAUSALITO MASTER FEE SCHEDULE

ADMINISTRATION DEPARTMENT FEES

Revised by Resolution No. 4914

	Current Fees	Proposed Fees
Photocopying	\$0.25/page	
Budgets (also available online for free)	\$0.25/page	
Transient Occupancy Tax (see Ch 3.13 of the SMC)	12%	
Franchise Tax		
Cable TV (see Ch 18.20 of the SMC)	5%	
Garbage (see Ch 12.24 of the SMC; fee changed by Council action on 4/13/04)	15%	
Utilities / Gas	1% of gross receipts	
Utilities / Electric	0.5% of gross receipts	
Land Rentals	set by Council action	
Building Rentals	set by Council action	
Returned Checks	\$35	
Lost Checks	\$35	
Packet Service	\$32/month	\$60/month
Agenda Service:		
E-mail service	free	
City Council	\$30/year	\$40/year
Duplication of Records/ Research	Labor + photocopying	
Duplication of audio recordings from CC mtgs	\$25 + cost of media	\$10 + cost of media
Certification of Records	\$5/doc + photocopying	

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Establishment of mailing list and mailing of public notices as provided in CGC§ 65092 and Public Resources Code §210922	\$100/year	
City Attorney review of documents for compliance with conditional use permit conditions	Actual cost for time	
Finance Charge to be applied to accounts with past due balance (unpaid invoices)	.8333% per month	
Collection Service Fee	Actual cost to the City	

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CITY OF SAUSALITO MASTER FEE SCHEDULE

BUSINESS LICENSE FEES

Revised by Resolution No. 4914

	Current Fees	Proposed Fees
Business License Processing Fee	\$15	
Business License Transfer Fee	\$25.00	
Duplicant Business License Required	\$25	
Business License Listing (public info only)	\$35	
Annual Registration tax on Gross Receipts (changed by Council action on 8/2/94)	\$100	
Classification "A"		
up to \$500,000 gross	\$1.50/\$1,000	
over \$500,000 gross	\$1.05/\$1,000	
Classification "B"		
up to \$500,000 gross	\$1.13/\$1,000	
over \$500,000 gross	\$0.75/\$1,000	
Professional Flat Rate Fee	\$350/year	
Classification "C"		
up to \$1,000,000 gross	\$0.40/\$1,000	
\$1M to \$3M gross	\$0.15/\$1,000	
over \$3,000,000 gross	\$0.15/\$1,000	
Classification "D"	\$52.50/\$1,000	
Classification "E"		
up to \$500,000 gross	\$.125/\$1,000	
\$500,000 to \$1M gross	\$.10/\$1,000	
\$1M to \$3M gross	\$.075/\$1,000	
over \$3,000,000 gross	\$.05/\$1,000	
Hotels/Motels	\$15/unit	

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Rental of one or more dwelling units or guest rooms within a rooming house, boarding house, single family dwelling, apartment, condominium, houseboat or other residential structure containing guest rooms or dwelling units	\$20/unit	
Warehouse/Distributing Plants	\$10/5,000 sq. ft.	
General Contractors	\$35/quarter	
Subcontractors	\$35/quarter	
Home Occupations	\$45/year	
Miscellaneous Rates:		
Klieg Lights	\$25/day or \$100/yr	
Auctioneers	\$25/day or \$100/yr	
Peddlers, Solicitors	\$25/day or \$100/yr	
Circuses or Carnivals	\$250	
Still Photography Shoots	\$100/day	
Commercial Filming:		
Still Photography	\$150/day + staff costs	\$150/day
Video, travel, documentary	\$150/day + staff costs	
on private property		\$150/day + staff costs *
on public property		\$250/day + staff costs *
Commercials	\$200/day + staff costs	
on private property		\$300/day + staff costs *
on public property		\$450/day + staff costs *
Feature film and TV series	\$300/day + staff costs	
on private property		\$500/day + staff costs *
on public property		\$650/day + staff costs *
Special Event Business License Tax		
3-Day Special Event	\$50/event	
2-Day Special Event	\$35/event	
1-Day Special Event	\$20/event	

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Coin Operated Vending Machines	\$1.13/\$1,000 gross	
Vehicle Rates:		
OPTION to flat rate fees on all vehicle classes	\$1.13/\$1,000 gross	
Taxicabs located outside City Limits	\$48/yr/vehicle	
Taxicabs located within City Limits	\$48/yr/vehicle + gross receipts tax	
Gross Receipts Tax:		
up to \$500,000	\$1.50/\$1,000	
over \$500,000	\$1.05/\$1,000	
Buses: within City Limits		
Less than 8 passenger cap.	\$48 per yr/bus	
9-15 passenger capacity	\$60 per yr/bus	
more than 15 passenger	\$72 per yr/bus	
interurban bus/terminal in city	\$48 per yr/bus	
Buses: outside City Limits		
Less than 8 passenger cap	\$48 per yr/bus	
9-15 passenger capacity	\$60 per yr/bus	
more than 15 passengers	\$72 per yr/bus	
interurban bus/terminal in city	\$48 per yr/bus	
Trucks/Vans Delivery Vehicles within City Limits		
less than 1/2 ton capacity	\$20 per yr/vehicle + gross receipts tax	
not exceeding 1 ton cap	\$40 per yr/vehicle + gross receipts tax	
not exceeding 1-1/2 tons	\$50 per yr/vehicle + gross receipts tax	
not exceeding 2 ton cap	\$60 per yr/vehicle + gross receipts tax	
not exceeding 3 ton cap	\$90 per yr/vehicle + gross receipts tax	
over 3 ton capacity	\$125 per yr/vehicle + gross receipts tax	
Gross Receipts Tax:		
up to \$500,000	\$1.5/\$1,000 gross	

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over \$500,000	\$1.05/\$1,000 gross	
Trucks/Vans Delivery Vehicles outside City Limits		
less than 1/2 ton capacity	\$20 per yr/vehicle	
not exceeding 1 ton cap	\$40 per yr/vehicle	
not exceeding 1-1/2 tons	\$50 per yr/vehicle	
not exceeding 2 ton cap	\$60 per yr/vehicle	
not exceeding 3 ton cap	\$90 per yr/vehicle	
over 3 ton capacity	\$125 per yr/vehicle	
Business License Penalty	10% per month up to a maximum of 60%	
Collection Service Fee	actual cost to City	
* other staff costs may include the cost of hiring Police, Fire, or Public Works personnel		

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CITY OF SAUSALITO MASTER FEE SCHEDULE

COMMUNITY DEVELOPMENT - PLANNING DIVISION FEES

Revised by Resolution No. 4914

	Current Fees	Proposed Fees
Maps (e.g., General Plan, Zoning)	\$15	\$20
Printed documents (e.g., General Plan, Zoning Ordinance)	\$25 for hard copies	actual costs to reproduce; \$10 for electronic copy on disc
Photocopying		
8-1/2 x 11	\$0.25	
11 x 17	\$0.50	
Large Format (B/W)		\$2.00/SF
Agenda Service	\$30	\$35
Noticing		
100 ft required	\$100 + postage	
300 ft required	\$175 + postage	
Occupancy Permit		
Within Marinship Specific Plan Area	\$125	\$75
Elsewhere	\$75	\$50
Residential Bulding Report	\$100	
Amendments to Ordinances/Plans	\$4,610	
Appeals:		
Community Development Director	\$765	
Zoning Administrator	\$982	
Planning Commission	\$2,587	
Certificate of Compliance	\$2,651	
Minor Use Permit	\$851	

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Conditional Use Permit	\$2,138	
Conditional Use Permit Modification	\$1,077	
Encroachment Agreements/Permits:		
Planning Commission or City Council review	\$2,163	
No Planning commission or City Council Review	\$1,163	
Sidewalk Dining	\$1,197	
Design Review		
Administrative or Zoning Administrator	\$1,552	
Modification: Administrative or Zoning Administrator	\$947	
Less than 500 sq.ft. or less	\$2,203	
Modification: 500 sq.ft. or less	\$1,612	
More than 500 sq.ft.	\$3,250	
Modification: more than 500 sq.ft.	\$2,078	
New Structure	\$4,708	
Modification: New Structure	\$2,304	
Environmental Review		
Categorical Exemption	\$400	
Negative Declaration staff preparation	\$2,308*	
Mitigated Negative Declaration staff preparation	\$3,851*	
Mitigated Negative Declaration consultant preparation	\$3,398*	
Environmental Impact Report consultant preparation	\$7,793*	
Lot Line Adjustment	\$2,823	

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Tentative Parcel Map		
Four or fewer parcels	\$4,255	
Five or more parcels	\$5,823	
Variance	\$2,659	
Variance Modification	\$1,672	
Study Session	\$1,639	
Signs:		
Staff review	\$273	
Planning Commission	\$1,493	
Zoning Permit Plan Check		
Major	\$428	
Minor		\$75
Zoning Ordinance Interpretation	\$255	
Duplication of Records/Research	\$44/hour	labor + photocopying
Audio recording of meetings		\$10 + cost of media
Finance Charge to be applied to account with past due balance (unpaid invoice)	.8333% per month	
Collection Service Fee	Actual cost to the City	
* Applicant is responsible for all consultant and supplemental report costs, as well as Department Fish and Game fees (if applicable).		
waived by the City Council for a development project which proposes to provide marine-oriented i		

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1. The first part of the document discusses the importance of maintaining accurate records of all transactions. It emphasizes that proper record-keeping is essential for the integrity of the financial system and for the ability to detect and prevent fraud.

2. The second part of the document outlines the specific requirements for record-keeping, including the need to maintain original documents and to keep copies of all transactions. It also discusses the importance of regular audits and the need to ensure that all records are up-to-date and accurate.

3. The third part of the document discusses the consequences of failing to maintain accurate records, including the potential for financial loss and the risk of legal action. It also discusses the importance of training staff on proper record-keeping procedures and the need to ensure that all staff are aware of the importance of accurate records.

4. The fourth part of the document discusses the importance of maintaining accurate records for the purpose of tax reporting. It emphasizes that accurate records are essential for the preparation of tax returns and for the detection of tax evasion.

5. The fifth part of the document discusses the importance of maintaining accurate records for the purpose of financial reporting. It emphasizes that accurate records are essential for the preparation of financial statements and for the detection of financial misstatements.

6. The sixth part of the document discusses the importance of maintaining accurate records for the purpose of legal proceedings. It emphasizes that accurate records are essential for the presentation of evidence in court and for the detection of legal violations.

7. The seventh part of the document discusses the importance of maintaining accurate records for the purpose of internal control. It emphasizes that accurate records are essential for the detection and prevention of internal control weaknesses and for the improvement of the overall financial system.

8. The eighth part of the document discusses the importance of maintaining accurate records for the purpose of external control. It emphasizes that accurate records are essential for the detection and prevention of external control weaknesses and for the improvement of the overall financial system.

9. The ninth part of the document discusses the importance of maintaining accurate records for the purpose of risk management. It emphasizes that accurate records are essential for the identification and assessment of risks and for the development of risk management strategies.

10. The tenth part of the document discusses the importance of maintaining accurate records for the purpose of compliance. It emphasizes that accurate records are essential for the detection and prevention of compliance violations and for the improvement of the overall financial system.



CITY OF SAUSALITO MASTER FEE SCHEDULE

COMMUNITY DEVELOPMENT DEPARTMENT - BUILDING DIVISION FEES

Revised by Resolution No. 4914

	Current Fees	Proposed Fees
Building Permits <i>(based on valuation)*</i>		
\$1 to \$2,000	\$60	
\$2,001 to \$25,000	\$76 for the first \$2,000 plus \$10 for each additional \$1,000 or fraction thereof, to and including \$25,000	
\$25,001 to \$50,000	\$306 for the first \$25,000 plus \$8 for each additional \$1,000 or fraction thereof, to and including \$50,000	
\$50,001 to \$100,000	\$506 for the first \$50,000 plus \$5 for each additional \$1,000 or fraction thereof, to and including \$100,000	
\$100,001 to \$500,000	\$756 for the first \$100,000 plus \$4 for each additional \$100,000 or fraction thereof, to and including \$500,000	
\$500,001 to \$1,000,000	\$2,356 for the first \$500,000 plus \$4 for each additional \$100,000 or fraction thereof, to and including \$1,000,000	
\$1,000,001 and up	\$3,956 for the first \$1,000,000 plus \$3 for each additional \$1,000 or fraction thereof	
Electrical Permits	see Building Permit fees, \$60 minimum	
Mechanical Permits	see Building Permit fees, \$60 minimum	
Plumbing Permits	see Building Permit fees, \$60 minimum	

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Plan Check Fees (1st check)	65% of Building Permit fee	65% of Building Permit fee, with option for applicant to pay consultant surcharge for expedited plan check
Plan Check (Subsequent checks)	Per consultant costs	
Plan Check (Amended check)	\$60/hr, 1 hr minimum. Required when changes are made to: 1) previously-approved plans, or 2) plans previously rejected and not corrected.	\$74/hr
Re-inspection Fee	\$60/hr, 1 hr minimum	\$74/hr, 1 hr minimum
Investigation Fees	Work without a Permit: Equal to amount of Building Permit fee, \$60 minimum	Work without a Permit: Equal to amount of Building Permit fee, \$74 minimum
Construction Tax (per Chapter 3.16 of the SMC)	\$300/dwelling	
Commercial Use	\$.20/sq.ft.	
Industrial Use	\$.05/sq.ft.	
Condo Conversion and Special Inspections	\$60/hr (minimum charge 2 hrs)	\$74/hr (minimum charge 2 hrs)
Inspections for which no fee is specifically indicated	\$60/hr (minimum charge 1 hr)	\$74/hr (minimum charge 1 hr)
Plan Retention	\$2/sheet	(see changes listed below)
1st sheet		\$10
Subsequent Sheets		
11 x 17 or less		\$0.25/sheet
larger than 11 x 17		\$3/sheet
Seismic	per State fee schedule for Strong Motion Instrumentation Program	
Energy Code (Title 24) Review	20% of Building Permit fee, \$60 minimum	20% of Building Permit fee, \$75 minimum

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Photocopying		
8-1/2 x 11	\$.25/page	
11 x 17	\$.50/page	
Duplication of Records	labor + photocopying	
Penalty for undertaking construction prior to obtaining proper permits	Double Bulding Permit fees	
Appeal Fee (Handicapped Access Appeals Board)	\$125 plus any fee charged by members of the Appeals Board for their service and any other special charges incurred by the City in processing the appeal	Time and materials; \$1,500 deposit
Building Report Mailing List	\$30	
Finance charge to be applied to accunt with past due balance (unpaid invoice)	.8333% per month	
Collection Service Fee	actual cost to the City	
* Solar water heating systems and photovoltaic systems are exempt from building permit fees.		

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CITY OF SAUSALITO MASTER FEE SCHEDULE

PUBLIC WORKS DEPARTMENT / ENGINEERING DIVISION FEES

Revised by Resolution No. 4914

	Current Fees	Proposed Fees
Administrative Processing	20% of Consultant Cost	10% of Consultant Cost
Address Change Letter		\$150
Amendments to Ordinances	\$4,610	
Appeals - Director of Public Works/City Engineer/Floodplain Administrator	\$765	
Appeals to City Council	\$2,587	
Assurance/Insurance Form Review (Non-standard forms)		\$150/hr
Certificate of Compliance	\$2,651	
City Maps - 24 x 36	\$15	\$20
Clean up Deposit	\$100	
Collection Service Fee	Actual cost to the City	
Consultant Preparation	time and materials basis	
Construction Impact Fee	0.85% of valuation plus \$5/CY surcharge	
Custom Maps	\$385	
Duplication of Records	\$44/hour	labor + photocopying
Encroachment Permits		
Simple Utility	\$423	
Major Utility	1% approved estimate or bid	
Short Term	\$154	

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Equipment Rental	per latest CalTrans schedule	
Final/Parcel Map	Direct Cost + 10%; \$850 deposit	Direct Cost + 10%; \$2,500 deposit
Finance Charge to be applied to account with past due balance (unpaid invoice)	.8333% per month	
GIS Production	\$154	
Grading - Excavation Permit Fee:		
50 cubic yards or less	\$33	\$0
51 to 100 cubic yards	\$57	\$250
101 to 1,000 cubic yards	\$57 for the first 100 cubic yards, plus \$12 for each additional 100 cubic yards or fraction thereof	\$250 for the first 100 cubic yards, plus \$35 for each additional 100 cubic yards or fraction thereof
1,001 to 10,000 cubic yds	\$160 for the first 1,000 cubic yards, plus \$10 for each additional 1,000 cubic yards or fraction thereof	\$565 for the first 1,000 cubic yards, plus \$45 for each additional 1,000 cubic yards or fraction thereof
10,001 to 100,000 cubic yd	\$247 for the first 10,000 cubic yards, plus \$44 for each additional 10,000 cubic yards or fraction thereof	\$970 for the first 10,000 cubic yards, plus \$55 for each additional 10,000 cubic yards or fraction thereof
100,001 or more	\$643 for the first 100,000 cubic yards, plus \$25 for each additional 10,000 cubic yards or fraction thereof	\$1,463 for the first 100,000 cubic yards, plus \$55 for each additional 10,000 cubic yards or fraction thereof
Letters of Certification	\$120	
Letters - Misc Requests		\$150+ research time
Notices of Environmental Determination, filing fee pursuant to Section 711.4 of the Fish and Game Code	Equal to amount collected by Marin County Clerk	
Ortho Photos	\$1/SF plus actual staff time	\$3/SF plus actual staff time

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Photocopying:		
8-1/2 x 11	\$.25/page	
11 x 17	\$.50/page	
Large Format (B/W)		\$2/SF
Right of Way Vacation	\$3,585	\$3,650
Research Rate	cost of labor	
Security Deposit - repair of City Streets (Pursuant to Section 17.04.100 of the SMC)	2% of value of work in excess of \$25,000	
Sewer	\$100 street repair deposit	
Sewer Connection	per SMCS D requirements	
Temporary Right-of-Way Use	see Enroachment Permit: Short Term	
Tree Permit: (pursuant to Chapter 11.13 of the SMC)		
Protected tree on public property	\$120	\$125
View Claim - private property	\$120	\$125
Protected tree on private property	no fee	
Undergrounding Variance	\$363	
Water Wells	\$269	\$280

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CITY OF SAUSALITO MASTER FEE SCHEDULE

LIBRARY FEES

Last Revised by Resolution No. 4851

	Current Fees	Proposed Fees
Charge for overdue books, tapes, CDs	\$0.10/day - \$3/item maximum	
Charge for overdue videotapes & DVDs	\$1/day - \$14 maximum	
Charge for replacing lost card	\$0.50	
Charge for reserve request	\$0.50	
Charge for Museum passes		
Per day late fee	\$20	
Lost Museum Pass	\$30 + \$4 processing fee	
Reservation non-cancellation charge	\$10	
Deposit for library card without sufficient identification	\$20	
Photocopying (public copier)	\$0.10/copy	
Microfiche/film copy	\$0.15	
Lost book charge	Original price of book plus \$4	
Lost videotape, DVD, audio tape, CD charges	Original price plus \$4	
Notary Service	\$10	
Test Proctoring		
Closed Book Resident	\$20	
Closed Book Non-Resident	\$30	
Open Book	\$15	
Passport Acceptance Service	\$30	

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6/18/94

CITY OF SAUSALITO MASTER FEE SCHEDULE

PARKING FEES

Revised by Resolution No. 4914

	Current Fees	Proposed Fees
PARKING METERS		
Parking Meters	\$.75 per hour	\$1.00 per hour
Daily parking meter rental	\$15 per day	
MUNICIPAL PARKING LOTS #1 and #3		
Hourly Rate	\$1.00 per 20 minutes for the first hour; \$2.00 per hour for each subsequent hour or increment thereof; \$20 per day maximum; \$20 lost ticket charge	\$1.00 per 20 minutes for the first two hours; \$2.00 per hour for each subsequent hour or increment thereof; \$25 per day maximum; \$25 lost ticket charge
Lost Ticket	\$20	\$25
Resident Proximity Card	2 hours free parking during daytime hours; unlimited free after 6 PM using proximity card; actual rates billed at all other times	3 hours free parking during daytime hours 8AM to 6PM and free 6PM to 8AM using proximity card; \$1.00 per half hour billed at all other times with a daily maximum charge of \$25
Contractor Permit	\$8 per day	
Debit Card - Commuter and Downtown Employee Parking in <u>Lot #3</u> (weekdays only May through October; weekends as well as weekdays November through April 1)	\$3 per day (\$42 minimum per card)	\$4 per day (\$42 minimum per card)
Debit Card - Commuter and Downtown Employee Parking in <u>Lot #1</u> (weekdays only May through October; weekends as well as weekdays November through April 1)		\$10 per day (\$42 minimum per card)

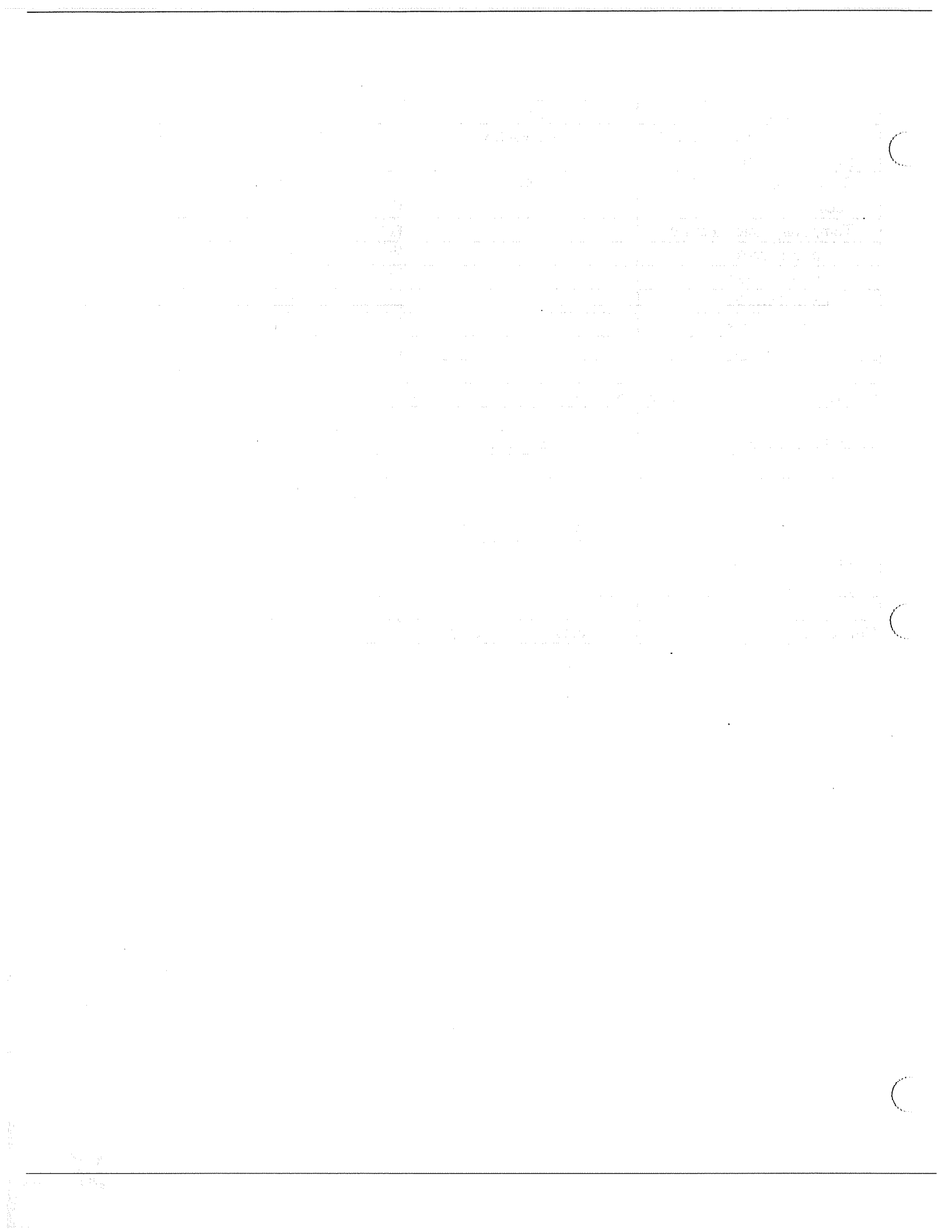
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PARKING LOT #2 - PAY PER SPACE		
up to 20 minutes	\$0.25	\$0.50
up to 40 minutes	\$0.50	\$1.00
up to 60 minutes	\$0.75	\$1.50
1-2 hours	\$2.00	\$3.00
2-3 hours	\$3.75	\$4.00
3-4 hours	\$5.50	
4-5 hours	\$7.75	
5-6 hours	\$10.00	
6-7 hours	\$12.75	
7-8 hours	\$15.50	
8-9 hours	\$19.00	
Daily maximum	\$20.00	\$25.00
RENTAL PARKING		
L Permit (Locust Street)	\$90/qtr	\$110/qtr
Premium D (Lot #3)	\$300/qtr	\$325/qtr
Regular D (Lot #4)	\$235/qtr	\$260/qtr
Resident D (residents of 400-499 Bridgeway; 1-40 Princess; 90-92 Princess; 7 Excelsior)	\$165/qtr	\$190/qtr
Hotel Parking Rate		
	\$290/qtr per space	\$450/qtr per space
Validation Stamps		
	\$125 per book (100 stamps)	
Overflow weekend/holiday parking permit in Lot #4		
	\$5/day	
New or Replacement Proximity Card for Resident Parking		
	\$10	
Reactivation of Proximity Card cancelled for non-payment		
	\$10	
Replacement Proximity Card		
	\$10	
PREFERENTIAL PARKING FOR AREAS B,C, and H		

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Area Sticker	25/year	\$35
Guest Permit (limited to 2 per household)	\$25 each/yr	\$35 each/yr
Replacement Permit (area or guest)	\$10	\$25
Temporary Guest Permit		
up to 1 week		free
up to 2 weeks		\$20
up to 4 weeks		\$30
up to 6 weeks		\$40
up to 8 weeks		\$50
Contractor in Residential Area	\$2/day; \$40/month; \$100/qtr	
Tour Bus Permits	\$8/visit	
Sally Shuttle Rental	\$30 per hour	\$40 per hour (3-hr minimum)
Finance Charge to be applied to account with past due balance (unpaid invoice)	.8333% per month	
Collection Service Fee	actual cost to City	

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CITY OF SAUSALITO MASTER FEE SCHEDULE

ANIMAL CONTROL FEES (contract with Marin Humane Society)

Last Revised by Resolution No. 4851

	Current Fees	Proposed Fees
DOG LICENSE FEES:	<u>Sterilized / Un-Sterilized</u>	
Standard Fees:		
1 Year	\$12 / \$20	
2 Years	\$18 / \$35	
3 Years	\$24 / \$60	
Senior/Disabled Rates:		
1 Year	\$9 / \$27	
2 Years	\$13.50 / \$37.50	
3 Years	\$18 / \$52.50	
IMPOUND FEES:		
1st Impound	\$50 / \$60	
2nd Impound	\$75 / \$85	
3rd Impound	\$100 / \$110	
4th Impound	\$125 / \$135	
5th Impound	\$200 / \$210	

For complete Animal Service fee schedule, please contact the Marin Humane Society at 415-883-4621.

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DATE	DESCRIPTION	AMOUNT
1/1/20
2/1/20
3/1/20
4/1/20
5/1/20
6/1/20
7/1/20
8/1/20
9/1/20
10/1/20
11/1/20
12/1/20
13/1/20
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30/1/20
31/1/20

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CITY OF SAUSALITO MASTER FEE SCHEDULE

POLICE DEPARTMENT FEES

Revised by Resolution No. 4914

	Current Fees	Proposed Fees
Police Report	\$15 first 10 pages; \$.50 ea page thereafter	
Vehicle Releases	\$125.00	
Clearance Letters	\$20	
Subpoena - Records	\$15 first 10 pages; \$.50 ea page thereafter	
Subpoena - Officer	\$75/hr with a 4 hr minimum - Subpoenas appearing after 11:59 AM have 6 hr min	
Digital Photo Request	\$15/sheet	
Parking and Vehicle Violations:		
Expired Meter	\$25	\$30
Overtime, 3 hour limit	\$25	\$30
Overtime, 1 hour limit	\$25	\$30
Overtime, 20 minute limit	\$25	\$53
Expired Meter w/overtime	\$35	\$40
Green, Yellow or White Zone	\$48	\$53
Red Zone/Posted No Parking	\$48	\$53
Municipal Lots 1,2,3,4 and 5 and Preferential Zones B, C, and H	\$25	\$30
Improperly Parked in Space	\$25	\$30
Parked on School Grounds	\$25	
Parked over 18" from curb	\$35	\$48
Parked wrong way	\$35	\$48
Parked in excess of 72 hours	\$270	
RV/RV trailer parked over 8 hours	\$250	

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Boat/boat trailer parking over 1 hour	\$25	\$30
All other parking not listed	\$25	\$30
No Parking in Bike Lane	\$100	
Parking in front of Driveway, on Sidewalk, Obstructing Traffic, Double Parked	\$50	\$55
Parking in Intersection, Crosswalk, Fire Station Zone, repairing or washing vehicle on City street	\$48	\$55
Parked within 15 ft of Fire Hydrant	\$48	\$75
Parked in a bus stop	\$250	
Parked in Fire Lane	\$150	
Unattended vehicle, motor running	\$75	
Unattended vehicle, occupant unable	\$100	
Parking in or blocking access to Handicapped/Blue Zone	\$300	
Parked in cross hatch lines of disable parking stall	\$300	
Expired Registration	\$135	
Mutilated license, missing gas cap, no license plates, no current registration tab	\$75	
Failure to curb wheels, parking commercial vehicles and trailers, restricted parking on City property, cab zone only, restricted Police parking, restricted No Parking 2AM to 6AM	\$35	\$48
Illegal vessel mooring	\$75	
Parking and vehicle fine late fees	\$25 for 21 day late fee; \$35 for 36 day late fee	
Internet Payment Convenience Fee (added 2/12/08)	\$3 per transaction	

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IVR Convenience Fee (Integrated Voice Response Payment System) (added 2/12/08)	\$3 per transaction	
Use of Police Officer during filming and special events	\$75/ hr with 4 hr minimum	
Burglar/Panic and Fire Alarm Fees:		
Alarm Application Fee	\$25	
Alarm Reinstatement Fee	\$100	
First three false alarms	No Charge	
False alarms 4, 5, and 6	\$100 each	
False alarms 7, 8, 9 and 10	\$200 each	
False alarms after reinstatement	\$200 each	
Finance Charge to be applied to account with past due balance (unpaid invoice)	.8333% per month	
Collection Service Fee	Actual cost to the City	

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CITY OF SAUSALITO MASTER FEE SCHEDULE

PARKS AND RECREATION DEPARTMENT

Revised by Resolution No. 4914

	Current Fees	Proposed Fees
PARKS		
Dunphy Park		
Area 1		
Group I (Sausalito Non-Profits/Youth)	\$22/hr	\$25/hr
Group II (Residents)	\$32/hr	\$35/hr
Group III (Non-Resident)	\$42/hr	\$45/hr
Group IV (Commercial)	\$52/hr	\$55/hr
Area 2		
Group I (Sausalito Non-Profits/Youth)	\$12/hr	\$15/hr
Group II (Residents)	\$22/hr	\$25/hr
Group III (Non-Resident)	\$32/hr	\$35/hr
Group IV (Commercial)	\$42/hr	\$45/hr
Area 3		
Group I (Sausalito Non-Profits/Youth)	\$12/hr	\$15/hr
Group II (Residents)	\$22/hr	\$25/hr
Group III (Non-Resident)	\$32/hr	\$35/hr
Group IV (Commercial)	\$42/hr	\$45/hr
Special Events Package		
Group I (Sausalito Non-Profits/Youth)	\$42/hr	\$45/hr
Group II (Residents)	\$52/hr	\$55/hr
Group III (Non-Resident)	\$77/hr	\$85/hr
Group IV (Commercial)	\$102/hr	\$110/hr
Gabrielson Park		
	by permit only	
Marinship Field		
Group I (Sausalito Non-Profits/Youth)	\$17/hr	\$20/hr
Group II (Residents)	\$22/hr	\$25/hr
Group III (Non-Resident)	\$27/hr	\$30/hr
Group IV (Commercial)	\$37/hr	\$40/hr
Martin Luther King Field		

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Group I (Sausalito Non-Profits/Youth)	\$17/hr	\$20/hr
Group II (Residents)	\$22/hr	\$25/hr
Group III (Non-Resident)	\$27/hr	\$30/hr
Group IV (Commercial)	\$37/hr	\$40/hr
Robin Sweeny Park		
Group I (Sausalito Non-Profits/Youth)	\$12/hr	\$15/hr
Group II (Residents)	\$25/hr	\$27/hr
Group III (Non-Resident)	\$37/hr	\$40/hr
Group IV (Commercial)	\$52/hr	\$55/hr
Cloudview Park		
Group I (Sausalito Non-Profits/Youth)	\$12/hr	\$15/hr
Group II (Residents)	\$25/hr	\$27/hr
Group III (Non-Resident)	\$37/hr	\$40/hr
Group IV (Commercial)	\$52/hr	\$55/hr
Tennis Court (Marinship and MLK)		
Group I (Sausalito Non-Profits/Youth)	\$17/hr	\$20/hr
Group II (Residents)	\$22/hr	\$25/hr
Group III (Non-Resident)	\$27/hr	\$30/hr
Group IV (Commercial)	\$37/hr	\$40/hr
Other Parks		
Group I (Sausalito Non-Profits/Youth)	\$12/hr	\$15/hr
Group II (Residents)	\$25/hr	\$27/hr
Group III (Non-Resident)	\$37/hr	\$40/hr
Group IV (Commercial)	\$52/hr	\$55/hr
FACILITIES		
Edgewater Room		
Groups under 25		
Group I (Sausalito Non-Profits/Youth)	\$17/hr	\$20/hr
Group II (Residents)	\$27/hr	\$30/hr
Group III (Non-Resident)	\$37/hr	\$40/hr
Group IV (Commercial)	\$52/hr	\$55/hr

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Groups over 25		
Group I (Sausalito Non-Profits/Youth)	\$32/hr	\$35/hr
Group II (Residents)	\$42/hr	\$45/hr
Group III (Non-Resident)	\$52/hr	\$55/hr
Group IV (Commercial)	\$77/hr	\$80/hr
Exercise Room		
Groups under 25		
Group I (Sausalito Non-Profits/Youth)	\$17/hr	\$20/hr
Group II (Residents)	\$27/hr	\$30/hr
Group III (Non-Resident)	\$37/hr	\$40/hr
Group IV (Commercial)	\$52/hr	\$55/hr
Groups over 25		
Group I (Sausalito Non-Profits/Youth)	\$32/hr	\$35/hr
Group II (Residents)	\$42/hr	\$45/hr
Group III (Non-Resident)	\$52/hr	\$55/hr
Group IV (Commercial)	\$77/hr	\$80/hr
Game Room		
Groups under 25		
Group I (Sausalito Non-Profits/Youth)	\$12/hr	\$20/hr
Group II (Residents)	\$22/hr	\$25/hr
Group III (Non-Resident)	\$32/hr	\$35/hr
Group IV (Commercial)	\$42/hr	\$45/hr
Groups over 25		
Group I (Sausalito Non-Profits/Youth)	\$27/hr	\$35/hr
Group II (Residents)	\$27/hr	\$30/hr
Group III (Non-Resident)	\$47/hr	\$50/hr
Group IV (Commercial)	\$62/hr	\$65/hr
MLK Gymnasium		
Group I (Sausalito Non-Profits/Youth)	\$37/hr	\$40/hr
Group II (Residents)	\$52/hr	\$55/hr
Group III (Non-Resident)	\$67/hr	\$70/hr
Group IV (Commercial)	\$82/hr	\$85/hr

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Special Event Application		
High Impact	\$100 + staff costs	
Low Impact	\$40	
Reapplication Fee (low impact event) for events recurring on an annual basis with no substantial changes	\$20	
Appeal Fee	\$500	
Refundable cleaning/damages deposit	\$500	
Labor Charges	actual costs	
Rental of Parks and Recreation Equipment		
White Resin Chair	\$1.50 each per event	remove from list
Folding Chair	\$2.50 each per event	
White 48-inch Resin Table	\$4.50 each per event	\$5 each per event
Table Cloths	\$2.50 each per event	\$2.50 ea + cleaning costs
BBQ Grill - Charcoal	\$15.00 each per event	\$20.00
BBQ Grill - Gas	\$60.00 (with tank; no propane included) per event	
Propane Tank		\$15 + gas
10 ft x 10 ft Tent	\$30.00 each per event	\$35 each per event
Delivery/Pickup if available	\$30.00 for both ways per event	
Security Deposit for each rental (whether one item or a group of items)	\$35.00 per event	\$100-\$500
Banners		
Lamp Post Banner		\$3 ea per 2 wks
Bridgeway Banner	\$90	\$100/2 wks
Fishing Pier Banner		\$50/2 wks
A Frame Sign		\$5/day
Other Parking		\$1/car; \$65 minimum
Staff		hrly rate + benefits & overhead
15 passenger van		\$15 hr + staff

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Memorial Benches		
Bridgeway	\$5,000 ea	
Dunphy Park	\$3,000 ea	
Gabrielson Park (on water)	\$5,000 ea	
Gabrielson Park (inland)	\$3,000 ea	
Harrison Park	\$2,000 ea	
Tiffany Park	\$2,500 ea	
Bay & Humboldt/Parking Lot #3	\$1,500 ea	
Robin Sweeny Park	\$2,000 ea	
MLK Park	\$2,000 ea	
Langendorf Park	\$2,000 ea	
Cazneau Park	\$2,000 ea	
Cloudview Park	\$2,000 ea	

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