



## **SAUSALITO FINANCE COMMITTEE**

420 Litho Street, Sausalito, CA

### **Finance Committee Special Meeting**

**April 26, 2016**

**2:00 PM – 4:30 PM**

**City Hall Conference Room**

#### **A. Call To Order- 2:05 p.m.**

#### **B. Council Member Representatives**

- Mayor Jill Hoffman
- Vice Mayor Ray Withy

Also in attendance: Adam Politzer, Melanie Purcell, Danny Castro, John Rohrbacher, Bill Fraass, Stacie Gregory, Christene Scarpino, and Keith Kennedy

#### **C. Items from Public Not On Agenda**

#### **D. Discussion Items:**

##### **1. FY16-18 Budget Development:**

- a. Recreation and Library Departments- Melanie Purcell presented the proposed Recreation budget. Staff is recommending the same structure as the current year with similar costs for supplies and services; Committee members requested additional detail regarding programmatic cost recovery and service delivery options. The Library is requesting consideration of transitioning some part-time roles into a part-time benefitted position for more continuity and reduced turn-over, improving services to the public. Committee members requested additional detail regarding the costs and benefits related to new positions being considered. Committee members also requested more information about support provided by the City for community organizations or activities.
- ~~b. Administration and Finance-~~
- c. Community Development Department- Danny Castro presented changes to the Building Division structure including consideration of an additional position to assist with the demand for building inspections and code enforcement. Planning positions are proposed to be upgraded to provide more advanced services related to complex projects, the General Plan update, and implementation and maintenance of new permitting/tracking software. There was consensus that there is a need for additional code enforcement and building inspection services. Additional information was requested regarding options for providing those services, particularly using contracted services. Danny Castro also described major projects planned including the General Plan Update, implementation of permitting/tracking software, updates to the historic preservation and formula retail ordinances.

- d. Police Department- Chief Rohrbacher, with Lieutenants Fraass and Gregory, presented proposed changes to the Police Department including the use of civilian and part-time positions to meet increased service demands, especially in peak periods, without adding sworn positions. An additional Parking Enforcement Officer, a civilian role, would be funded through increased parking revenues while additional part-time law enforcement personnel would fulfill some of the seasonal demand and emergency management duties without trying to bring back additional full-time sworn officers, as recommended by the POST report. Chief Rohrbacher confirmed that staffing relative to current workload would be adequate and the focus is on filling existing positions. Any increase or change in the mission of the department will require more staff. It was noted that enforcement of the Richardson Bay is not addressed beyond the existing RBRA contract in this proposal. Supplemental requests for equipment include the purchase and maintenance of License Plate Readers (LPRs) at three key locations and body cameras for officers. At this time, the priority is for LPRs as neighboring communities are seeing success with them. Additional discussions were requested regarding the Parking Fund and use of Sausalito Plus to manage bicycle congestion and parking.
2. Administrative Services Director Report- None
3. Confirm Finance Committee Meeting Schedule, Date & Time- May 5, 2016 at 9 a.m.

**E. Adjournment- 5:10 p.m.**

1. Next Special meeting scheduled for Thursday, May 5, 2016 @ 9 AM