



SAUSALITO FINANCE COMMITTEE

420 Litho Street, Sausalito, CA

Finance Committee Special Meeting

May 18, 2016

1:00 PM – 5:00 PM

City Hall Conference Room

A. Call To Order- 1:25 p.m.

B. Council Member Representatives

- Mayor Jill Hoffman
- Vice Mayor Ray Withy
- Also in attendance: Adam Politzer, Keith Kennedy, Shelby Van Meter, Meg Fawcett, Jonathon Goldman, Christene Scarpino, Melanie Purcell

C. Items from Public Not On Agenda

D. Discussion Items:

1. FY16-18 Budget Development:
 - a. Public Works Department- The staffing summary and line item detail for the proposed Public Works Department budget was presented.
 - b. Capital Improvements Program- There was discussion of the proposal to create a dedicate Capital Improvement Program team dedicated to construction management of the planned capital projects. Concerns were raised about hiring additional staff, i.e. the Foreman to oversee landscape maintenance operations, rather than using contracted services or consultants. Additional detail was requested regarding multi-year costs of both approaches and salary ranges.
 - c. Administration and Finance- Line item detail and staffing summary was presented for Administration and Finance including Information Technology. Staff was requested to continue looking at options to contract rather than hire staff.
 - d. Non-Departmental- Additional information was suggested for inclusion in the presentation to City Council including discussion items and pension obligation distribution options.
2. Administrative Services Director Report
3. Confirm Finance Committee Meeting Schedule, Date & Time

E. Adjournment

1. Next Special meeting scheduled for Wednesday, June 1, 2016 @ 10 AM