

City of Sausalito - Master Fee Schedule

Fee Description	Fee	Fee Type*/Comment
Administration		
Photocopying 8 1/2 x 11	\$0.25/page	
Photocopying 11 x 17	\$0.50/page	
Returned Checks	\$35	
Lost Checks	\$35	
Finance Charge to be applied to accounts with past due balance (unpaid invoices)	0.83% per month	
Collection Service Fee	Actual cost to the City	
Building (for Planning see below)		
Valuations		
\$1 to \$2,000	\$70	Valuation fees shall be rounded to the nearest dollar
\$2,001 to \$25,000	\$85	Plus \$12 for each additional \$1,000 or fraction thereof to and including \$25,000
\$25,001 to \$50,000	\$400	Plus \$10 for each additional \$1,000 or fraction thereof to and including \$50,000
\$50,001 to \$100,000	\$700	Plus \$7 for each additional \$1,000 or fraction thereof to and including \$100,000
\$100,001 to \$500,000	\$850	Plus \$5.50 for each additional \$1,000 or fraction thereof to and including \$500,000
\$500,001 to \$1,000,000	\$3,000	Plus \$4.50 for each additional \$1,000 or fraction thereof to and including \$1,000,000
\$1,000,001 and up	\$5,000	Plus \$10 for each additional \$1,000 or fraction thereof
Mechanical Permits	\$75	minimum, per Building Permit Fee
Electrical Permits	\$75	minimum, per Building Permit Fee
Plumbing Permits	\$75	minimum, per Building Permit Fee
Plan Check Fee	65%	of Building Permit Fee
Expedited Plan Check Fee	125%	Of normal plan check fee
Additional Plan Check Fee	\$85	hour/ 1 hour minimum
Consultant Plan Check Fee	Actual cost plus processing	(15% administrative fee plus actual cost of consultant)
Re-inspection Fee	\$75	hour/ 1 hour minimum
Investigation Fee	\$75	minimum, Work without a Permit/ per Building Permit Fee
Condo Conversion and Special Inspections	\$75	hour/ 2 hours minimum
Inspections for which no fee is specifically indicated	\$75	hour/ 1 hour minimum
Plan Retention	\$35	
Seismic		Per State fee schedule
Energy Check	\$75	minimum, 20% of Building Permit fee
Re-roof		Per value using Building Permit Fee
State Building Standards Commission Surcharge		
\$1 to \$25,000	\$1	
\$25,001 to \$50,000	\$2	
\$50,000 to \$75,000	\$3	
\$75,001 to \$100,000	\$4	
Every \$25,000 or fraction thereof above \$100,000	\$1	
Construction Tax (Chapter 3.16 of Sausalito Municipal Code)	\$300	Dwelling Unit

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Commercial Use	\$0.20	Sq. Ft
Industrial Use	\$0.05	Sq. Ft
Duplication of Records		labor plus photocopying
8.5" x 11" page	\$0.25/page	
11" x 17" page	\$0.50/page	
Residential Building Report	\$490	Per Dwelling Unit
Penalty for undertaking construction prior to obtaining proper permits	3X the Building Permit Fee	\$500 minimum
Appeal Fee (Handicapped Access Appeals Board)	\$125	plus fee charged by members of Board for their service and any other special charges incurred by the City in processing the appeal
Solar Permits - Small Residential rooftop PV	\$450	Maximum (Up to 10 kV)
Solar Permits - Commercial Rooftop PV	\$1,000	Maximum
Finance Charge for past due balance (unpaid invoice)	0.83% per month	
Collection Service Fee	Actual cost	
Library		
Lost materials/long overdue items	Replacement cost + \$7 processing fee	
Printing from Library computers (black & white)	\$0.10/copy	
Printing from Library computers (color)	\$0.50/copy	
Parking		
Parking Meters		
Parking Meter Hourly Rate (Oct 1 to April 30)	\$1.50 per hour	
Daily Parking Meter Rental	\$15.00 per day	
Parking Meter Hourly Rate: Downtown Core (as defined SMC15.130.050) (May 1 to Sept 30)	\$3.00 per hour	
Parking Meter Hourly Rate: Downtown Periphery (within 250 ft of the Downtown Core) (May 1 to Sept 30)	\$2.50 per hour	
Parking Meter Hourly Rate: Non-downtown Commercial (May 1 to Sept 30)	\$1.50 per hour	
Municipal Parking Lot #1		
Hourly Rate 7am - 10pm (Oct 1 to April 30)	\$3.00 per hour	
Daily Maximum Rate (Oct 1 to April 30)	\$25 per day	
10pm - 7am (Oct 1 to April 30)	Free	
Hourly Rate (May 1 to Sept 30)	\$4.00 per hour	
Daily Maximum Rate (May 1 to Sept 30)	\$40 per day	
10pm - 7am (May 1 to Sept 30)	Free	
Resident SmartCard	3 hours free parking 8am-6pm & free 6pm-8am using resident card; \$3 per hour billed at all other times with a daily maximum charge of \$25	
Bicycle Parking		
Bicycle Parking 10am-6pm during high demand season	The City's Parking Manager shall charge a fee for parking of bicycles in the Tracy Way portion of Municipal Parking Lot No. 1 between 10-6pm during the seasonal closure of Tracy Way to vehicular traffic	
Bicycle Parking 6pm - 10am	Free	
Marin Resident Exemption (Bicycle Parking)	Bicycle ridden by residents of Marin County may park at no charge upon display of government issued identification with a photograph and a residence address in Marin County	

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Fee Description	Fee	Fee Type*/Comment
Daily Fee for Bicycle Parking		The fee shall be not less than \$2.00 per day (if purchased in advance from a vendor supplied with tickets by the Ambassador Program or the City), or up to \$5.00 without such tickets
Municipal Parking Lot #2		
Hourly Rate 7am - 10pm (Oct 1 to April 30)	\$3.00 per hour	
Daily Maximum Rate (Oct 1 to April 30)	\$25 per day	
10pm - 7am (Oct 1 to April 30)	Free	
Hourly Rate 7am - 10pm (May 1 to Sept 30)	\$4.00 per hour	
Daily Maximum Rate (May 1 to Sept 30)	\$40 per day	
10pm - 7am (May 1 to Sept 30)	Free	
Resident SmartCard		3 hours free parking 8am-6pm and free 6pm-8am using resident card; \$2.00 per hour billed at all other times with a daily maximum charge of \$25
Municipal Parking Lot #3		
Hourly Rate, 8am-10pm (Oct 1 to April 30)	\$2.00 per hour	
Daily Maximum Rate (Oct 1 to April 30)	\$25 per day	
10pm-8am (Oct 1 to April 30)	Free	
Hourly Rate 7am-10pm (May 1 to Sept 30)	\$3.00 per hour	
Daily Maximum Rate (May 1 to Sept 30)	\$30 per day	
10pm-7am (May 1 to Sept 30)	Free	
Resident SmartCard		3 hours free parking 8am-6pm and free 6pm-8am using resident card; \$3 per hour billed at all other times with a daily maximum charge of \$14
Commuter SmartCard	\$4.00 per day	(\$40 minimum per card)
Municipal Parking Lot #4		
Hourly Rate 8am-6pm (Oct 1 to April 30)	\$1.00 per hour	
Daily Maximum Rate (Oct 1 to April 30)	\$5 per day	
6pm - 8am (Oct 1 to April 30)	Free	
Hourly Rate 7am-10pm (May 1 to Sept 30)	\$2.00 per hour	
Daily Maximum Rate (May 1 to Sept 30)	\$25 per day	
10pm-7am (May 1 to Sept 30)	Free	
Resident SmartCard		3 hours free parking 8am-6pm and free 6pm-8am using resident card; \$1.00 per hour billed at all other times with a daily maximum charge of \$5
Commuter SmartCard	\$4.00 per day	(\$40 minimum per card)
Municipal Parking Lots #1-4		
Flat Rate Social Event		The City's Parking Manager shall have the authority to over-ride the day-to-day parking fees for all or portions of Municipal Lots 1-4 on all or portions of days when the demand for spaces in said lots is expected to exceed the supply. Under those circumstances, the Parking Manager may establish flat-rate pricing for all or portions of said days and all or portions of said lots. The Parking Manager's authority in this event shall extend to allow pro-rated flat-rate charges for Resident Card holders following the expiration of the period of free parking provided for in the current, effective rates for the given Municipal Lot established elsewhere in the Master Fee schedule or the regular hourly rate for said Lot once the free parking and flat rate period expire.

City of Sausalito - Master Fee Schedule

Fee Description	Fee	Fee Type*/Comment
City-Owned Property Adjacent to Downtown Public Restroom		
Bicycle Parking 10am-6pm during season		The City's Parking Manager is authorized to charge a fee for parking of bicycles in racks on the City-owned property adjacent to the Downtown Public Restrooms without the loss of any vehicular parking spaces
Bicycle Parking 6pm-10am	Free	
Marin Resident Exemption		Bicycle ridden by residents of Marin County may park at no charge upon display of government issued identification with a photograph and a residence address in Marin County
Municipal Parking Lot #5		
L Permit	\$110 per quarter	
Hours of Operation		3 hours free parking 6am-2am; no parking 2am-6am; L permit exempted
Marinship Parking Lot		
M Permit	\$10 per quarter	
Hours of Operation		3 hours free parking 6am-2am; no parking 2am-6am; M permit exempted
Rental Parking Permits		
L Permit (Locust Street)	\$110 per quarter	
Regular D (Lot #4)	\$260 per quarter	
Resident D (residents of 400-1000 Bridgeway; 1-40 Princess; 90-92 Princess; 7 Excelsior)	\$190 per quarter	
Hotel Parking Rate		Pursuant to agreements
New or Replacement of lost/stolen or damaged Smart Card for Resident or Commuter/Downtown Parking	\$10 per card	
Reactivation of SmartCard cancelled for non-payment	\$10 per card	
Preferential Parking For Areas B, C and H		
Area Sticker	\$35 per year	
Guest Permit (limited to 2 per household)	\$35 per year	
Replacement Permit (area or guest)	\$25 per permit	
Temporary Guest Permit		
up to 1 week	Free	
up to 2 weeks	\$20	
up to 4 weeks	\$30	
up to 6 weeks	\$40	
up to 8 weeks	\$50	
Contractor Permits		
Meter Rental	\$8.00 per day	
In Residential Zones		
per day	\$2	
per month	\$40	
per quarter	\$100	
Bus Parking		
Single-use Rate (Oct 1 to April 30)	\$8 per visit	
Monthly Pass (Oct 1 to April 30)	\$240 per month	
Single-use Rate (May 1 to Sept 30)	\$10 per visit	
Monthly Pass (May 1 to Sept 30)	\$300 per month	
Finance Charge to be applied to account with past due balance (unpaid invoice)	0.83% per month	
Collection Service Fee		Actual cost to the City

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Fee Description	Fee	Fee Type*/Comment
Parks & Recreation		
Dunphy Park Rental		
Gazebo Area		
Group I (Sausalito Non-Profits)	\$26/hr	
Group II (Residents)	\$37/hr	
Group III (Non-Resident)	\$47/hr	
Group IV (Commercial)	\$58/hr	
Single Bocce Court		
Group I (Sausalito Non-Profits)	\$16/hr	
Group II (Residents)	\$26/hr	
Group III (Non-Resident)	\$37/hr	
Group IV (Commercial)	\$47/hr	
Volleyball		
Group I (Sausalito Non-Profits)	\$16/hr	
Group II (Residents)	\$26/hr	
Group III (Non-Resident)	\$37/hr	
Group IV (Commercial)	\$47/hr	
Gabrielson Park Rental		by special permit only
Marinship Field Rental		
Group I (Sausalito Non-Profits/Youth)	\$21/hr	
Group II (Residents)	\$26/hr	
Group III (Non-Resident)	\$32/hr	
Group IV (Commercial)	\$42/hr	
MLK Soccer Field 1 or 2 Rental		
Group I (Sausalito Non-Profits/Youth)	\$21/hr	
Group II (Residents)	\$26/hr	
Group III (Non-Resident)	\$32/hr	
Group IV (Commercial)	\$42/hr	
MLK Softball Field Rental		
Group I (Sausalito Non-Profits/Youth)	\$21/hr	
Group II (Residents)	\$26/hr	
Group III (Non-Resident)	\$32/hr	
Group IV (Commercial)	\$42/hr	
Tennis Court (Marinship and MLK)		
Group I (Sausalito Non-Profits/Youth)	\$21/hr	
Group II (Residents)	\$26/hr	
Group III (Non-Resident)	\$32/hr	
Group IV (Commercial)	\$42/hr	
Other Parks		
Group I (Sausalito Non-Profits/Youth)	\$16/hr	
Group II (Residents)	\$28/hr	
Group III (Non-Resident)	\$42/hr	
Group IV (Commercial)	\$58/hr	
Edgewater Room Rental		
Groups under 25		
Group I (Sausalito Non-Profits/Youth)	\$21/hr	
Group II (Residents)	\$32/hr	
Group III (Non-Resident)	\$42/hr	
Group IV (Commercial)	\$58/hr	
Groups over 25		
Group I (Sausalito Non-Profits/Youth)	\$37/hr	
Group II (Residents)	\$47/hr	
Group III (Non-Resident)	\$58/hr	
Group IV (Commercial)	\$84/hr	

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Fee Description	Fee	Fee Type*/Comment
Exercise Room Rental		
Groups under 25		
Group I (Sausalito Non-Profits/Youth)	\$21/hr	
Group II (Residents)	\$32/hr	
Group III (Non-Resident)	\$42/hr	
Group IV (Commercial)	\$58/hr	
Groups over 25		
Group I (Sausalito Non-Profits/Youth)	\$37/hr	
Group II (Residents)	\$47/hr	
Group III (Non-Resident)	\$58/hr	
Group IV (Commercial)	\$84/hr	
Game Room Rental		
Groups under 25		
Group I (Sausalito Non-Profits/Youth)	\$21/hr	
Group II (Residents)	\$26/hr	
Group III (Non-Resident)	\$37/hr	
Group IV (Commercial)	\$47/hr	
Groups over 25		
Group I (Sausalito Non-Profits/Youth)	\$32/hr	
Group II (Residents)	\$42/hr	
Group III (Non-Resident)	\$53/hr	
Group IV (Commercial)	\$68/hr	
MLK Gymnasium Rental		
Group I (Sausalito Non-Profits/Youth)	\$42/hr	
Group II (Residents)	\$58/hr	
Group III (Non-Resident)	\$74/hr	
Group IV (Commercial)	\$89/hr	
Special Event Applications		
High Impact	\$150	
Low Impact	\$50	
Reapplication Fee (low impact event) for events recurring on an annual basis with no substantial changes	\$25	
Alcohol Permit Application	\$50	
Appeal Fee (Each Appeal)	\$500	
Parking and Traffic mitigation		\$1/car; \$65 minimum
Refundable Cleaning/Damage Deposit		
High Impact Event	\$500	
Low Impact Event	\$100-200	
Refundable damages deposit for City facilities without kitchen	\$270	
Refundable damages deposit for City facilities with kitchen	\$545	
Cleaning Charge for rental with kitchen	\$50	
Charges for damages		Actual costs
Filming and Still Photography Application (does not include facility rental or Encroachment fees as necessary)		
Still Photography	\$160	
Video, Documentary, Corporate, Industrial, Short	\$270	
Commercial	\$475	
TV Series, Feature Film	\$675	
Encroachment Fee (Sidewalks/City Streets)	\$75	
Parking Spot Per Day (Single)	\$25	
Rush Fee (less than 2 weeks notice)	\$100	
Banners (Available to Sausalito Non-Profits only)		
Lamp Post Banner (all posts)	\$154	
Bridgeway Banner (By Shell Station)	\$154	
Fishing Pier Banner & Basketball Court Combination	\$154	

City of Sausalito - Master Fee Schedule

Fee Description	Fee	Fee Type*/Comment
Memorial Benches		
Bridgeway	\$5,000 ea	
Dunphy Park	\$3,000 ea	
Gabrielson Park (on water)	\$5,000 ea	
Gabrielson Park (inland)	\$3,000 ea	
Harrison Park	\$2,000 ea	
Tiffany Park	\$2,500 ea	
Bay & Humboldt/Parking Lot #3	\$1,500 ea	
Robin Sweeny Park	\$2,000 ea	
MLK Park	\$2,000 ea	
Langendorf Park	\$2,000 ea	
Cazneau Park	\$2,000 ea	
Cloudview Park	\$2,000 ea	
Contract Classes		
Fees are set by Contractor, City to retain 20-30%	Varies	
Non-Resident Fee Single Class Add On	\$1	
Non-Resident Full Session Add On	\$10	
Yard Sale		
Booth Fee	\$15-\$36	
36"-40" Round Table	\$8 ea	
6' Rectangular Table	\$13	
Jazz and Blues by the Bay		
Season Table-Resident	\$550	
Season Table-Non-Resident	\$650	
Single Concert Table-Resident	\$60	
Single Concert Table-Non-Resident	\$70	
Extra Chair	\$5	
Special Events - Other		
Admission	\$0-\$50	
Sponsor Fee	\$25-\$10,000	
Event Vendor 6' table and 2 Chairs	\$25	
Tent & 2 Tables	\$30	
Food, Beverages, Merchandise	\$1-\$75	
Miscellaneous		
Staff/Labor (Van driving, facility clean-up/repairs, etc.)	Actual Staff Time	
15 passenger van	\$15 hr + staff	
Planning (for Building see above)		
General Plan / Specific Plan / Zoning Ord Amend.		
General Plan/Specific Plan Map or Text Amend	\$10,925	Deposit
Rezoning	\$5,680	Deposit
Zoning Ordinance Text Amendment	\$7,210	Deposit
Design Review		
Administrative or Zoning Administrator	\$2,730	Fixed
Modification: Administrative or Zoning Administrator**	\$1,200	Fixed
PC Review - 500 s.f.. or less	\$3,275	Fixed
Modification: 500 s.f.. or less **	\$2,510	Fixed
PC Review - More than 500 s.f..	\$4,370	Fixed
Modification: more than 500 s.f. **	\$3,275	Fixed
PC Review - New Structure	\$6,005	Deposit
Modification: New Structure **	\$3,820	Deposit
Heightened Design Review (Additional charge applied for projects close to City ordinance limits)	\$1,420	Fixed

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Fee Description	Fee	Fee Type*/Comment
Permits		
Conditional Use Permit		
Residential	\$3,820	Fixed
Non-Residential	\$5,460	Fixed
Conditional Use Permit – Modification		
Residential	\$2,730	Fixed
Non-Residential	\$3,385	Fixed
Minor Use Permit	\$1,310	Fixed
Condominium Conversion Permit		
Minor (<4 units)	\$3,275	Fixed
Major (5+ units)	\$5,460	Fixed
Hotel Condominium Conversion Permit	\$6,770	Deposit
Accessory Dwelling Unit Permit	\$1,200	
Junior Accessory Dwelling Unit Permit	\$405	
Non-Conformity Permit	\$4,475	Fixed
Occupancy Permit		
Within Marinship Specific Plan Area	\$90	Fixed
Elsewhere	\$65	Fixed
Sign Permit:		
Administrative Review	\$600	Fixed
Planning Commission Review	\$2,730	Fixed
Tree Permit		
Protected Tree - Private or Public Property (11.12.090.A)		
- First Tree	\$1,065	Fixed
- Each Additional Tree	\$80	Fixed
View Claim - Private or Public Property (11.12.040.B&D)		
First Tree	\$3,275	Fixed
Each Additional Tree	\$80	Fixed
Zoning Permit:		
Major	\$525	Fixed
Intermediate	\$305	Fixed
Minor	\$90	Fixed
Sidewalk Vending Permit (13.33.030)	\$270	Fixed
Sidewalk Dining Encroachment Permit - Total	\$2,730	
Administrative Review and City Council Review - Planning	\$1,855	Fixed
Administrative Review and City Council Review - Engineering	\$1,145	
Administrative Review and City Council Review - Total	\$3,000	
Planning Commission and City Council Review - Planning	\$4,015	Fixed
Planning Commission and City Council Review - Engineering	\$2,480	
Planning Commission and City Council Review - Total	\$6,495	
Environmental Review		
Categorical Exemption	\$980	Fixed
Mitigated Negative Declaration consultant preparation	\$3,495	Deposit
Environmental Impact Report consultant preparation	\$3,495	Deposit
Historic Reviews		
50-Year Old Structures	\$490	Fixed
Historic Overlay District or Noteworthy Struct	\$760	Fixed
Subdivisions:		
Tentative Subdivision Map Appli (5+ parcels)	\$10,925	Deposit
Parcel Map Applications (< parcels)	\$7,645	Fixed
Amendment to Tentative Map	\$2,840	Deposit
Lot Line Adjustment	\$4,150	Fixed
Lot Merger	\$4,150	Fixed
Certificate of Compliance	\$1,310	Fixed

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Fee Description	Fee	Fee Type*/Comment
Small Cell Wireless Facilities		
Small Cell Wireless Facility Application (1-5 facilities in single application)	\$500	Fixed
Small Cell Wireless Facility Application (each facility beyond 5 in same application)	\$100	Fixed
Small Cell Wireless Facility Annual Use	\$270	Fixed
Miscellaneous Fees:		
Alcohol Service Permit	\$2,840	Fixed
Appeals:		
Community Development Director	\$1,090	Fixed
Zoning Administrator	\$1,310	Fixed
Planning Commission (by applicant)	\$2,840	Fixed
Planning Commission (by non-applicant)	\$2,840	Fixed
Construction Time Limits		
Time Limit Extension (10.54.100.D)	\$280	Fixed
Time Extension of Approved Permit (10.50.140)		
Zoning Administrator	\$980	Fixed
Planning Commission	\$1,855	Fixed
Variance Administrative:		
First variance	\$1,905	Fixed
Each Additional Variance	\$980	Fixed
Variance Planning Commission:		
First variance	\$4,915	Fixed
Each Additional Variance	\$2,840	Fixed
Variance Modification Administrative		
Variance Modification Planning Commission: **		
First variance	\$2,730	Fixed
Each Additional Variance	\$2,185	Fixed
Marinship Specific Plan Exception (10.28.050F)	\$5,130	Deposit
Wireless Compliance Review (10.45.070)	\$760	Fixed
Administrative Approval of Changes to Approved Project	\$1,090	Fixed
Planning Commission Determination of Use (10.80.080)	\$2,510	Fixed
Zoning Ordinance Interpretation	\$2,185	Fixed
Pre-Application Meeting	\$220	Fixed
Planning Commission Study Session	\$3,055	Fixed
4th and subsequent review (per submittal)	\$1,465	Fixed
Building Permit Review	\$145	Fixed
Administrative Fees		
Contract Administration	20% of contract amount	Deposit
Noticing		
300 ft. required	\$600	Fixed
500 ft. required	\$710	Fixed
Applicant Requested Continuance	\$600	Fixed
Photocopying		
8-1/2 x 11	\$0.25/page	Fixed
11 x 17	\$0.50/page	Fixed
Large Format (B/W) (fee is per SF)	\$2/SF	Fixed
Printed documents (e.g., General Plan, Zoning Ordinance)		
Fee for electronic copy on disk	\$10	Fixed
Reproduce in hard copy	Actual Cost	Fixed
Maps (e.g., General Plan, Zoning)	\$20	Fixed
Duplication of Records/Research	labor + photocopying	Hourly

City of Sausalito - Master Fee Schedule

Fee Description	Fee	Fee Type*/Comment
Audio recording of meetings ***	\$10 plus cost of media	Fixed
Agenda Service (per year)	\$270	Fixed
Amendments to Ordinances	\$5,790	
Staff Time (Hourly Rate)	\$145	
Police		
Police Report		
First 10 pages	\$15	
Each Additional page	\$1	
Use of Police Officer during filming and special events		
Special Events	\$80	4 Hour Minimum
Filming	\$195	4 Hour Minimum
Vehicle Releases	\$195	
Clearance Letters	\$25	
Certification of Citation Correction (CVC 40616)		
Resident or cite issued by Sausalito PD	\$80	
Non-resident or cite issued by outside agency	\$95	
Subpoena - Records		
First 10 pages	\$15	
Each Additional page	\$1	
Civil Subpoena		
Deposit required at the time subpoena is served	\$275	Statutory fee
If over 4 hours: Officer, per Hour	\$80	
Burglar/Panic and Fire Alarm Fees:		
Alarm Application Fee / Initial Permit	\$80	
Alarm Permit Registration Renewal	\$40	
Alarm Reinstatement Fee	\$105	
First three false alarms	\$0	
False alarms 4, 5, and 6 (fee is each)	\$105	
False alarms 7, 8, 9 and 10 (fee is each)	\$215	
False alarms 11 and beyond (fee is each)	\$325	
False alarms after reinstatement (fee is each)	\$215	
No Alarm Permit Response Penalty	\$0	
Emergency Response Cost Reimbursement	\$195 x Number of Officers	
Concealed Weapons Permit Fees (set by California Penal Code Section 26190(a) through (d)*)		
New License application fee	\$44 State fee + \$150	
License Renewal Fee	\$25	Statutory fee
License Amendment Fee	\$10	Statutory fee
Psychological exam	\$150	Statutory fee
Research or Customized Documentation Requests (per half hour increment)	\$95	
Digital Photo Request (per page)	\$15	
Solicitor Permits		
Live Scan Fee	\$40	
Application Fee	\$95	
Repossession Administrative Fee (Govt Codes 26751 & 41612)	\$15	Statutory fee
Review of Personal Local Criminal History (PC 13322)	\$25	
Copies of Other Medium	Cost of Materials	
Public Records Act Request Fee (Govt Code 6253.4)		
Reproduction of standard sized documents 8 ½ by 14 inches or less, cost per page	\$0	
Reproduction of larger documents or reproduction to other forms of medium	Cost of Materials	
Review of documents	\$0	

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Fee Description	Fee	Fee Type*/Comment
Subpoena Duces Tecum (Evidence Code 1563(b)(1))		
Reproduction of documents		
- Standard sized 8 ½ by 14 inches or less, cost per page	\$0	
- Copying of documents from microfilm, cost per page	\$0	
- Reproduction of oversized documents	Cost of Materials	
Clerical research & reproduction costs based on quarter hour	\$6	
Postage charges	Cost of Postage	
Fees charged by third person for retrieval & return of records	Cost of Materials	
Public Works		
Administrative Processing / Review of Consultant Services - Deposit	\$3,275	Deposit
Address Change Letter	\$300	Fixed
Appeals		
Minor (Division or Department Head review)	\$1,090	Fixed
Major (Commission or Council review)	\$4,915	Fixed
Certificate of Subdivision Map Act Compliance	20% of contract amount	
Certification of Private Sewer Lateral Upon Sale or Remodel		
Single Lateral	\$435	Fixed
Common Lateral	\$760	Fixed
Sewer - Re-Inspection (per re-inspection)	\$160	Fixed
Construction Impact Fee	0.85% of valuation plus \$5 per CY surcharge	
Encroachment Permits		
Temporary Use of Public ROW	\$75	Fixed
Encroachment Application: (under 10K construction valuation, or within the thresholds of sample projects listed below)	\$600	Fixed
exceeding thresholds described for Encroachment projects under 10k)	\$980	Fixed
Encroachment Application: (>50K construction value, examples include Unusual work, Large scale (> one block), Major Utility Replacement/ Enhancement, Redevelopment/Reconstruction of Street, Private Utility Undergrounding Projects)	\$1,635	Fixed
Encroachment Inspection: (>50K construction value, examples include Unusual work, Large scale (> one block), Major Utility Replacement/ Enhancement, Redevelopment/Reconstruction of Street, Private Utility Undergrounding Projects)	20% of contract amount	Deposit
Administrative Review and City Council Review - Planning	\$1,855	Fixed
Administrative Review and City Council Review - Engineering	\$1,145	
Administrative Review and City Council Review - Total		
Planning Commission and City Council Review - Planning	\$4,015	Fixed
Planning Commission and City Council Review - Engineering	\$2,480	
Planning Commission and City Council Review - Total		
Sewer - Street Repair Deposit	2% of value of work in excess of \$25,000	
Performance Security Deposit - repair of City Streets (Pursuant to Section 17.16.090 of the SMC)	Up to 100% of value of work	
Inspection Deposit - Contract Inspector	Direct Cost + 20%; \$2,500 Deposit	
Equipment Rental	Per latest CalTrans Schedule	
Final/Parcel Map (City Administration Fee only - consultant Costs passed through separately)	Direct Cost + 20%; \$2,500 Deposit	
Grading - Excavation Plan Check Permit Fee:		
50 cubic yards or less	\$325	
51 to 100 cubic yards	\$490	
101 to 10,000 cubic yards	\$665	
10,001 to 100,000 cubic yards	\$830	
100,001 or more cubic yards	\$985	

City of Sausalito - Master Fee Schedule

Fee Description	Fee	Fee Type*/Comment
Grading - Excavation Inspection Fee:		
50 cubic yards or less	\$160	
51 to 100 cubic yards	\$240	
101 to 10,000 cubic yards	\$490	
10,001 to 100,000 cubic yards	\$830	
100,001 or more cubic yards	\$920	
Storm water Inspection Fee	1.5% of permit fee	
Letters of Certification (other than Certificate of Subdivision Map Act Compliance)	\$300	
Photocopying		
8-1/2 x 11	\$0.25/page	
11 x 17	\$0.50/page	
Large Format (B/W)	\$2/SF	
Transportation Fee (oversize/overweight)		
Single Trip	\$16	
Annual	\$90	
Right of Way Vacation - Base Fee (0-100 sq. ft.)	\$2,415	
Plus per each additional sq. ft. over 100 sq. ft.	\$20	
Research Rate (per half hour increment)	\$80	
Sewer Connection, per SMCSO requirements	\$2,195	
Undergrounding Variance Permit (18.08)	\$1,645	
Undergrounding Construction Deposit	\$9,990	
Clean-up Deposit	\$820	
Water Wells (renewal and or approval)	\$1,315	
Tree Permits		
Protected Tree on Public Property	\$160	
View Claim - Private Property	\$435	
Emergency Removal - Private Property	\$325	
Protected Tree on Private Property	\$435	
View Claim - Public Property	\$435	
Amendments to Ordinances	\$6,035	
Assurance/Insurance Form Review (non-standard forms)	\$160	
GIS Production	\$325	
Custom Maps	\$665	
Letters - Misc. Request	\$150 + Research Time	
City Maps (24 x 36)	\$20	
Duplication of Records (Per Hour)	\$44	
Consultant Preparation	20% plus Actual Cost	
Administrative Processing	20%	
Finance Charge for past due balance (unpaid invoice)	0.83% per month	
Collection Service Fee	Actual Cost	
Variance to Flood Plain	\$3,290	
Appeal to City Council	\$3,290	
Certificate of Compliance	\$1,645	
Custom Maps	Actual staff time + cost	
Work Done in the R/W without a permit *****	3X the Encroachment Permit Fee	
Staff Time (Hourly Rate)	\$165	

All classification of Encroachment projects as Simple, Complex, or Major are at discretion of Engineering Staff

* "Deposit" indicates project types which require an initial deposit amount. Time and materials will be tracked and debited from that account per the project's requirements. "Fixed" indicates project types which pay a flat fee for service, including up to two commission and/or Council level review meetings. If a Negative Declaration or Environmental Impact Report are required, or a third Council or Commission level review is required, an additional "Deposit" based fee amount will be required.

** The "Modification" fee is applicable to applications filed within one year of approval of the original permit

*** The applicant is responsible for all consultant and supplemental report costs, as well as Department Fish and Game fees (if applicable)

**** Same as construction without Building Permit (3X Fee)