

CITY OF SAUSALITO CITIZEN'S OVERSIGHT COMMITTEE

THURSDAY, September 18, 2008 5:45 P.M. in the Conference Room at the City Hall at 420 LITHO STREET, SAUSALITO

5:45 P.M. CALL TO ORDER IN THE CONFERENCE ROOM AT CITY HALL, 420 LITHO STREET

- A. Administrative Services Director/Treasurer Louise Ho calls the meeting to order
- B. Roll Call

Members Present: Stafford W. Keegin, Peter Van Meter, Norman Wohlschlaeger, Bob Zadek

Council/Staff Attendance: Councilmember Jonathan Leone, City Manager Adam Politzer, Administrative Services Director/Treasurer Louise Ho

C. Public Comments on matters that are not on the agenda

None

D. Presentation of Documents Requested

Reviewed Peak Engineering invoice for \$211,500 related to demolition; reported cost expended in July and August 2008

Committee Recommendation: Approval the expenditures presented by City staff for cost expended for the months of July and August 2008 of \$211,123 (see attached spreadsheet)

Action Taken: Approved

Motion: <u>Van Meter</u> Seconded by: <u>Zadek</u>

Vote: Ayes 4 Noes 0 Absent 0 Abstain 0

Ayes: Keegin, Van Meter, Wohlschlaeger, & Zadek

- E. Discussion of what the Committee Members need from City staff for next meeting
 - Construction contract and cost expended to September 30, 2008
 - Swinerton contract amendment
 - Change order for Peak Engineering, Inc.
 - Early payment discount proposal on invoice and early release of retention amount
 - Cash flow projection from Swinerton and draw down procedure to maximize interest income

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"The City of Sausalito serves its people and promotes creativity in its unique waterfront community."

- F. Set Next Meeting Date 5:30 p.m. on October 15, 2008
- G. Adjournment

Special Needs

In compliance with the Americans with Disabilities Act (28 C.F.R. 35.102-35.104, ADA Title 11), if you need special assistance to participate in a City Council meeting, please call 289-4165. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.



City of Sausalito
420 Litho Street, Sausalito, CA 94965
(415) 289-4100 www.ci.sausalito.ca.us

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Public Safety Buildings Cost Analysis Fund 141	-	-										
Fund 141	nalysis											
									-,r	Costs Reviewed by	by	
										Citizen's Oversight	ŧ	
										As of		
FY	FY 2003	FY 2004	FY 2005	FY 2006	FY 2007	FY 2008	FY 2009	FY 2010	Total	5/31/08 6/30/08	08 8/31/2008	Total
Beg cash in bank 51	+	┼	989,834	956,471	1,114,228	1,134,365	330,752	452,217	514,130			
outions			5,000	1,000	7,561				13,561			
LEED Certification Grant						2,000			5,000			
	8,163	5,512	19,726	38,422	59,034	28,692			159,549			
Advance from General CIP Fund		477,000		200,000	155,000				1,132,000			
Transfer in from BONY (draw down)							200,000		200,000			
Capitalized Costs- GO Bonds			(71,042)	(361,837)	(167,887)	(925,651)	(211,500)		(1,737,917)	1,368,862 157,932	32 211,123	1,737,917
Capitalized Costs- Non-GO Bonds						(1,250)			(1,250)			
	(6,440)	(7,531)	(5,248)	(61,036)	(27,989)	(23,612)			(131,856)			
sis	(775)	(222)	18,201	41,208	(5,582)	113,209	(167,036)		(1,000)			
	515,078	989,834	956,471	1,114,228	1,134,365	330,752	452,217	452,217	452,217			
Beg cash with fiscal agent (BONY)					15,399,394	15,785,632	16,482,864	15,991,049	15,399,394			
Earnings net of investment fee					386,238	697,232	8,185		1,091,655			
Draw-down request:									1			
#1 dated 8/22/2008							(200,000)		(200,000)			
									ı			
									t			
									1			
Cash with fiscal agent (BONY)	1		1	•	15,785,632	16,482,864	15,991,049	15,991,049	15,991,049			
Total cash balance 51	515,078	989,834	956,471	1,114,228	16,919,997	16,813,616	16,443,266	16,443,266	16,443,266			

Public Safety Buildings Cost Analysis Fund 141 Construction In Progress	City of Sausalito					
Construction In Progress						
Construction in Progress Countriet Spent Total Spent Adjusted Contract Spent Contract Con						
Quantity, brief description and Adjusted Total Spent						
Intellification of Items requested	Construction in Frogress				***************************************	
Institication of Hems requested	O Atta. b. i - 5 d mintion and	Adiusted	Total		Total	Contract
Amount To-Date Jul-Aug 88 To-Date Stations Construction management Surinerton - Concept phase 5,540						
Construction management	ustification of items requested			lul Aug OR		
Swinetron - Concept phase		Amount		Jul-Aug 00		
Swinerton - Concept phase	0		0/30/2000		0/01/2000	(1.0.)
Swinerton - 40 hrs preconstructs services 5,400 5,328 5,328 73		5 540	5 540		5 540	_
Swinerton - Preconstruction Phase- Monthly Task 193,998 193,998 193,998 Swinerton - Preconstruction Phase Review Task 8,883 55,066 55,066 33,822 Swinerton - Construction Phase 284,980 - - 264,989 Swinerton - Construction Phase 10,800 - - 264,980 Swinerton - Direct Expense 3,500 3,100 3,100 40,808 Swinerton - Direct Expense 3,500 3,100 3,100 40,808 Swinerton - Direct Expense 3,500 3,100 3,100 30,903 359,47 Engineering - Estage 622,505 263,032 263,032 369,47 BKF Engineering - Story Pole Installation 8,100 8,105 8,105 (6,255 SCS-Swinteron Builders - Story Pole Construct 12,201 22,818 22,518 (10,41 SCS-Swinteron Builders - Story Pole Construct 12,201 2,201 1,200 1,200 Ste Plan 1,200 1,200 1,200 1,200 1,200 Ste Pacitage 1,200						73
Swinerton - Preconstruction Phase Review Task 88,883 55,066 55,066 33,322 Swinerton - Bidding Phase 49,394 - - 49,398 Swinerton - Close out Phase 10,800 - - 10,800 Swinerton - Direct Expense 3,500 3,100 3,000 40,309 Swinerton - Direct Expense 3,503 263,032 263,032 359,474 Engineering Design BKF Engineering - LLA Survey Services 33,157 33,231 33,231 (77 BKF Engineering - Story Pole Installation 8,100 8,105 8,105 (8,105) (9,105) (10,415)						- 10
Swinerton - Bildding Phase						33.827
Swinerton - Construction Phase 264,980 - - 264,986 Swinerton - Close out Phase 10,800 - - 10,800 Swinerton - Close out Phase 3,500 3,100			-		-	49,394
Swinerton - Close out Phase 10,800 - - 10,800			-		-	264,980
Swinerton - Direct Expense 3,500 3,100 3,100 400			-		-	10,800
Braineering Design			3,100		3,100	400
Brightening - LLA Survey Services 33,157 33,231 33,231 33,231 (77. Brighinening - Story Pole Installation 8,100 8,105 8,105 (7. Story Pole Installation 8,100 8,105 8,105 (7. Story Pole Installation 8,100 22,818 22,818 (10,41' 22,418 22,418 22,418 (10,41' 22,418 22,418 22,418 (10,41' 22,418 22,418 22,418 (10,41' 22,418 2	Official Breek Expense	0,000	-,,			
Big		622,505	263,032		263,032	359,474
BKF Engineering - LLA Survey Services 33,157 33,231 33,231 (7, BKF Engineering - Story Pole Installation 8,100 8,105 (8, 105 6, 1	Engineering Design	,				
BKF Engineering - Story Pole Installation 8,100 8,105 (1,41) SCS-Swinteron Builders - Story Pole Construct 12,401 22,818 22,818 (2,817 (1,41) CEL-Consolidated Engineers - Soils Study 39,040 20,757 17,283 (1,41) (1,200) 1,200 <td< td=""><td></td><td>33.157</td><td>33.231</td><td></td><td>33,231</td><td>(74)</td></td<>		33.157	33.231		33,231	(74)
SCS-Swinteron Builders - Story Pole Construct						(5)
CEL-Consolidated Engineers - Soils Study Northern California Planning & Development- Site Plan 1,200						(10,417)
Northern California Planning & Development-			 			17,283
Section Sect	Northern California Planning & Development-	,	<u> </u>			
Architect BSA	Site Plan	1,200	1,200		1,200	
Architect BSA		<u> </u>	<u> </u>			
BSA		92,898	86,111		86,111	6,787
SSA contract - terminated	<u>Architect</u>					
Glass Arch - basic services - Schema Design (PD 59,250 59,250 59,250 Glass Arch - basic services - Design Developmer 35,000 35,000 35,000 35,000 Glass Arch - basic services - Design Developmer 291,390 291,390 291,390 291,390 Glass Arch - basic services - Construction Docum 437,085 393,377 393,377 43,70 393,377	BSA	798,275	211,760		211,760	586,515
Glass Arch - basic services - Demolition Docume 35,000 35,000 35,000 Glass Arch - basic services - Design Developmer 291,390 393,377 393,377 43,70 393,377 3					-	(586,515)
Glass Arch - basic services - Design Developmer 291,390 291,390 291,390 291,390 393,377 393,377 43,70 393,377 43,70 393,377 43,70 393,377 393,377 43,70 393,377 393,377 43,70 393,377 393,377 393,377 43,70 393,377 393,377 393,377 43,70 393,377 393,375			59,250		 	-
Glass Arch - basic services - Construction Docum 437,085 393,377 393,377 43,70	Glass Arch - basic services - Demolition Docume	35,000	35,000			-
Glass Arch - basic services - Bidding			291,390		291,390	-
Calass Arch - basic services - Construction Admin 223,399 - 223,399	Glass Arch - basic services - Construction Docun	437,085	393,377		393,377	43,708
Class Arch - LEED Design Services 129,100 83,915 83,915 45,18			3,885		3,885	15,541
Class Arch - Reimbursable Expenses 35,000		223,399	-[-	223,399
1,441,410		129,100				
Environmental Review	Glass Arch - Reimbursable Expenses	35,000	14,665		14,665	20,335
Environmental Review						
County of Marin (Dept of Fish and Game) - filling if 1,250 1,250 1,250 1,250		1,441,410	1,093,242		1,093,242	348,168
GPI Environmental Consultants - pre-demo asbes 4,335 4,335 4,335 Pacific Municipal Consultants - initial study 54,696 54,696 54,696 Environmental Collaborative- Nesting/Roosting st 457 457 457 Installation & Removal Story Poles 60,738 60,738 - Life Oak Builders 11,498 10,522 10,522 97 Geotech/Soil Test CEL-Consolidated Engineering Laboratories 16,280 10,340 10,340 5,94 LEED Enhanced Commissioning Architect Energy Corp-LEED Enchanced Commis 10,287 2,057 2,057 8,23 Permits and Fees Bay Area Air Qiality Mngt Dist- permit to demol Fi 376 376 376 Archeological Services Holman&Associates-Archeological monitoring of Q,875 - 2,87 - 2,87 Demolition & New Construction Peak Engineering, Inc. 275,350 211,500 211,500 63,85				ļ		
Pacific Municipal Consultants - initial study						
Environmental Collaborative- Nesting/Roosting st. 457 457 457 457						
Installation & Removal Story Poles					<u> </u>	
Installation & Removal Story Poles	Environmental Collaborative- Nesting/Roosting s					
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Geotech/Soil Test CEL-Consolidated Engineering Laboratories 16,280 10,340 10,340 5,94 LEED Enhanced Commissioning Architect Energy Corp-LEED Enchanced Commis 10,287 2,057 2,057 8,23 Permits and Fees Bay Area Air Qiality Mngt Dist- permit to demol Fi 376 376 376 Archeological Services Holman&Associates-Archeological monitoring of 2,875 - 2,875 Demolition & New Construction Peak Engineering, Inc. 275,350 211,500 211,500 63,85				ļ	<u> </u>	
CEL-Consolidated Engineering Laboratories 16,280 10,340 10,340 5,94 LEED Enhanced Commissioning Architect Energy Corp-LEED Enchanced Commis 10,287 2,057 2,057 8,23 Permits and Fees Bay Area Air Qiality Mngt Dist- permit to demol Fi 376 376 376 Archeological Services Holman&Associates-Archeological monitoring of Caloratory 2,875 - 2,87 Demolition & New Construction Peak Engineering, Inc. 275,350 211,500 211,500 63,85	Life Oak Builders	11,498	10,522		10,522	976
CEL-Consolidated Engineering Laboratories 16,280 10,340 10,340 5,94 LEED Enhanced Commissioning Architect Energy Corp-LEED Enchanced Commis 10,287 2,057 2,057 8,23 Permits and Fees Bay Area Air Qiality Mngt Dist- permit to demol Fi 376 376 376 Archeological Services Holman&Associates-Archeological monitoring of Caloratory 2,875 - 2,87 Demolition & New Construction Peak Engineering, Inc. 275,350 211,500 211,500 63,85						
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Architect Energy Corp-LEED Enchanced Commis 10,287 2,057 2,057 8,23 Permits and Fees Bay Area Air Qiality Mngt Dist- permit to demol Fi 376 376 376 Archeological Services Holman&Associates-Archeological monitoring of 2,875 - 2,875 Demolition & New Construction Peak Engineering, Inc. 275,350 211,500 211,500 63,85					ļ	
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Bay Area Air Qiality Mngt Dist- permit to demol Fi 376 376 376		-				
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Holman&Associates-Archeological monitoring of 2,875 - 2,875 - 2,875	Bay Area Air Qiality Mngt Dist- permit to demol F	11 376	376		3/6	-
Holman&Associates-Archeological monitoring of		<u> </u>				
Demolition & New Construction 275,350 211,500 211,500 63,85			 		-	0.000
Peak Engineering, Inc. 275,350 211,500 211,500 63,88	Holman&Associates-Archeological monitoring of	2,875			-	2,875
Peak Engineering, Inc. 275,350 211,500 211,500 63,88		_	-			
		075.055		044 500	044.500	60.050
	Peak Engineering, Inc.	275,350	<u> </u>	211,500	211,500	63,850
	Total Capitalized Costs - GO Bonds	2,534,217	1,526,417	211,500	1,737,917	796,300

