



City of Sausalito Finance Committee

March 16, 2018

Fund Structure

Governmental

- General
- Special Revenue

Proprietary

- Enterprise
- Internal Service

Fiduciary

- Trusts
- Fiduciary (Pass-through)

Operating Funds

- General Fund - \$15 Million (Governmental)
- Sewer Fund - \$2.6 Million (Enterprise)
- Parking - \$2.35 Million (Enterprise that supports the General)
- MLK - \$1.4 Million (Enterprise that supports the General)
- Tidelands - \$740,000 (Special Revenue – restricted use)
- Police Grant - \$135,000 (Special Revenue – restricted use)

General Fund (and eligible) Revenues	2017-18	2018-19	2019-20
Property Taxes	4,805,000	5,021,225	5,247,180
Sales Taxes (excl Msr O)	2,380,000	2,422,840	2,466,451
TOT	1,555,000	1,586,100	1,617,822
Transfers (Parking, MLK)	2,095,550	2,137,461	2,180,210
Other Transfers	660,791	431,791	431,791
Business Licenses/ Franchise Fees	1,358,190	1,358,190	1,358,190
Fees, Permits, Etc.	1,858,100	1,876,681	1,895,448
Intergovernmental	30,500	30,500	30,500
Police Grants	135,000	135,000	150,000
Rental	297,000	304,425	312,036
INCOME	15,175,131	15,304,213	15,689,628

General Fund Expenditures	2017-18	2018-19	2019-20
CalPERS UAAL	1,455,362	1,673,666	2,008,400
Transfers (excl Msr O)	457,403	313,000	138,000
SUBTOTAL	1,912,765	1,986,666	2,146,400
Salaries	6,513,000	6,854,933	7,026,306
Other Benefits	1,914,166	2,048,158	2,191,529
CalPERS Normal	678,706	726,215	777,050
Professional Services	1,560,278	1,560,278	1,560,278
Operations	810,957	810,957	810,957
Other Services	684,307	684,307	684,307
Supplies	527,850	527,850	527,850
FFE (Capital)	51,550	51,550	51,550
INITIAL EXPENSE	14,653,579	15,250,914	15,776,227
Parking Enforcement Officer	83,817	90,428	97,561
PT Emergency Mgt	38,500	38,500	38,500
PT Police Patrol	22,000	22,000	22,000
Contract Code Enforcement	32,500	32,500	32,500
Contract Ass't Bldg Inspector	32,500	32,500	32,500
Contract Landscape Position	110,000	110,000	110,000
2016-18 Initiatives	319,317	325,928	333,061

General Fund trends

- Revenues growing approximately 2-3% annually
- “Fixed” expenses growing approximately 12-15% annually
 - Currently 12% of the total General Fund budget
 - Unfunded Liability is the largest portion; will peak in 2025 and begin to drop by 2030-35
- “Discretionary” expenses growing approximately 4-5% annually
 - Currently 88% of the total General Fund budget
 - Salaries and benefits are the largest portions (75 full-time positions)
 - Cost drivers include workers’ compensation claims and history
 - Pension contribution increases for Tier 1 and Tier 2
 - Healthcare increases have been stable
 - Other areas to watch: litigation costs, maintenance of capital investments.

Capital Funds

- General Capital Improvement Fund
 - Annual Revenues are transfers from other funds
 - Measure O = \$1.19 million
 - Other restricted use transfers = \$626,500
 - CoPs: \$7.2 million originally
 - \$3 million – MLK Campus: \$1.2 million available
 - \$1.15 million – Southview Park: \$800,000 available
 - \$1.85 million – Dunphy Park: \$1.5 million available
 - Appropriations from Fund Balance in Restricted Funds for specific projects
 - Parking, Tidelands, MLK
- Sewer Construction Fund
 - Sewer Bonds remaining = \$3 million approximately

Capital Projects

- \$10,335,000 in estimated projects + unknown cost projects
 - \$3.1 million in estimated Measure O eligible projects (\$14.8 million through 10 years)
 - \$850,000 annual streets work
 - \$250,000 annual ADA commitment
 - Unlimited needs identified in Sewer; designing as immediate projects arise to stay current as possible
- For budget purposes, General Plan update is included in General Fund operations for next year.

Budget Process Schedule (may change)

Date	Time	Department/Topic
Friday, March 23	9:00 a.m. – 10:30 a.m.	Revenues (MuniServices); Administration; Other Funds
Friday, April 13	8:30 a.m. – 9:30 a.m.	Police Department
	9:30 a.m. – 10:30 a.m.	Department of Public Works
	10:30 a.m. – 11:00 a.m.	Community Development Department
	11:00 a.m. – 11:30 a.m.	Parks & Recreation Department
	11:30 a.m. – noon	Library
	Noon- 12:30 p.m.	Discussion
Friday, April 27	9:00 a.m. – 10:30 a.m.	Non-Departmental; External Requests
Friday, May 18	8:00 a.m. – noon	Total Budget Review
Friday, May 25	9:00 a.m. – 10:30 a.m.	If needed
June XXX		If Council refers items for additional review