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SAUSALITO PLANNING COMMISSION
Wednesday, May 9, 2018
Approved Action Minutes¹

1. CALL TO ORDER – JOINT MEETING WITH HISTORIC LANDMARKS BOARD

Vice Chair Nichols called the meeting to order at 6:30 p.m. in the Council Chambers of City Hall, 420 Litho Street, Sausalito.

Planning Commission:

Present: Vice Chair Vicki Nichols, Commissioner Laurie Fried,
Commissioner Richard Graef

Absent: Chair Morgan Pierce, Commissioner Janelle Kellman

Historic Landmarks Board:

Present: Vice Chair David Neuman, Board Member Nathaniel Berkowitz,
Board Member Heather Whites

Absent: Board Member Nastassya Saad

Staff: Community Development Director Danny Castro,
Senior Planner Calvin Chan, Associate Planner Katie Faulkner,
City Attorney Mary Wagner

2. APPROVAL OF AGENDA

Commissioner Graef moved and Commissioner Fried seconded a motion to approve the Planning Commission agenda. The motion passed 3-0.

The Historic Landmarks Board approved the HLB agenda by consensus.

3. COMMUNICATIONS

- Staff: Community Development Director Castro indicated that an appeal to the City Council was filed for 27 Central Avenue; that May 23rd is the next Planning Commission regular meeting, and there will be a special City Council/Planning Commission meeting on May 30th regarding the General Plan Update.
- Commission: None.
- HLB: None.

4. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

None.

¹ A video recording of this meeting is available at: www.sausalito.gov.

1 **5. APPROVAL OF MINUTES**

2 April 11, 2018

3
4 **Commissioner Graef moved and Commissioner Fried seconded a motion to**
5 **approve the draft minutes, as presented. The motion passed 3-0.**
6

7 **7. JOINT PLANNING COMMISSION AND HISTORIC LANDMARKS BOARD**
8 **PUBLIC HEARING**
9

10 **Declarations regarding Planning Commission and HLB Public Contacts**
11 **None.**
12

13 **A. SAUSALITO CIVIC CENTER BEAUTIFICATION PROJECT /**
14 **420 LITHO STREET**

15 Staff: Calvin Chan
16

17 **DESCRIPTION:** A design Review Permit is requested for a Capital Improvement
18 Project at Sausalito Civic Center (City Hall). The project primarily includes
19 landscape and hardscape enhancements to the Civic Center premises
20 surrounding the City Hall building. The City's 1999 Historic Resources Inventory
21 identifies Sausalito City Hall (Central School) as a Noteworthy structure.
22

23 **RECOMMENDATION:** Approval, subject to conditions.
24

25 The public hearing was opened.
26

27 Senior Planner Chan provided a PowerPoint presentation.
28

29 Planning Commission questions to staff.
30

31 The public testimony period was opened.
32

33 The project sponsor, landscape architect Patrick Hayslip of SWA, provided a
34 PowerPoint presentation.
35

36 HLB questions to the sponsor and staff followed.
37

38 Planning Commission questions to staff and the sponsor followed.
39

40 **Public Comments:**

41 Shelby Van Meter

42 Carolyn Revelle
43

44 The public testimony period was closed.
45

46 **HLB Board Member Whiles moved and Board Member Berkowitz seconded a**
47 **motion to approve a Design Review Permit for 420 Litho Street. The motion**
48 **passed 3-0.**
49
50

1 Planning Commission comments followed.

2
3 **Commissioner Graef moved and Commissioner Fried seconded a motion to**
4 **approve a Design Review Permit for 420 Litho Street. The motion passed 3-0.**
5

6 The public hearing was closed.
7

8 **8. ADJOURNMENT OF HISTORIC LANDMARKS BOARD**
9

10 **Historic Landmarks Board Member Whiles moved and Board Member Berkowitz**
11 **seconded a motion to adjourn the HLB portion of the joint hearing with the**
12 **Planning Commission. The motion passed 3-0.**
13

14 **9. PLANNING COMMISSION PUBLIC HEARING**
15

16 **A. 1 & 3 HARBOR DRIVE / SIGN PERMIT**

17 Staff: Katie Faulkner
18

19 **DESCRIPTION:** A Sign Permit is requested for three new signs located at 1 & 3
20 Harbor Drive. The proposed signs include a monument sign located at the
21 intersection of Harbor Drive and Bridgeway, and two identification signs for the 1
22 & 3 Harbor Drive office buildings.
23

24 **RECOMMENDATION:** Approval, subject to conditions.
25

26 The public hearing was opened.
27

28 Associate Planner Faulkner provided a PowerPoint presentation.
29

30 Planning Commission questions to staff followed.
31

32 The public testimony period was opened.
33

34 The applicant/architect, Jarrod Holt of Gensler San Francisco, provided a presentation.
35
36

37 Planning Commission questions to the applicant followed.
38

39 Planning Commission questions to staff followed.
40

41 **Public Comments**

42 None.
43

44 The public testimony period was closed.
45

46 Planning Commission comments followed.
47

48 Planning Commission questions to the applicant followed.
49
50

1 Commissioner Fried moved and Commissioner Graef seconded a motion to
2 approve a Sign Permit for 750 Bridgeway, subject to the following additional
3 conditions of approval:

- 4 • Leasing sign shall be moved from its current location to a minimum of 40
5 feet east on Harbor Drive away from Bridgeway, and a greater distance if
6 there is an obstruction.
- 7 • The signage shall not have any reflective or illuminative nature to it.
8

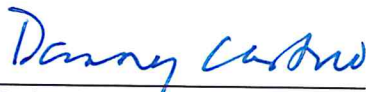
9 The motion passed 3-0.

10 The public hearing was closed.

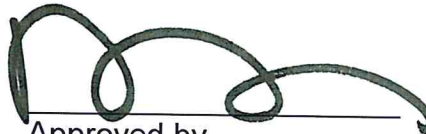
11 10. ADJOURNMENT OF PLANNING COMMISSION

12 Commissioner Graef moved and Commissioner Fried seconded a motion to
13 adjourn the meeting. The motion passed 3-0.

14 The meeting was adjourned at 8:56 p.m.

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23 Submitted by
24 Danny Castro
25 Community Development Director

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Approved by
Morgan Pierce
Chair