



# HISTORIC LANDMARKS BOARD MINUTES

Community Development Department | 420 Litho Street | Sausalito, CA 94965 | 415-289-4128

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**MEETING DATE:** May 9, 2018

**MEETING TIME:** Following joint Planning Commission and Historic Landmarks Board Meeting (6:30 PM)

**LOCATION:** City Hall Conference Room, 420 Litho Street, Sausalito

## 1. CALL TO ORDER

The Historic Landmarks Board (HLB) re-convened for the special meeting following the joint Planning Commission and Historic Landmarks Board meeting that began in the Council Chambers at 6:30 PM. Vice Chair Neuman, Board Member Saad, Board Member Whiles, and Board Member Berkowitz were present. Senior Planner Chan was present.

## 2. APPROVAL OF AGENDA

The HLB unanimously approved the agenda by a voice vote.

## 3. PUBLIC COMMENTS ON ITEMS NOT ON THIS AGENDA

No members of the public were in attendance to provide comments on items not on the agenda.

## 4. COMMUNICATIONS

- Vice Chair Neuman updated Staff regarding a potential future project concerning the William Barrett House located at the Casa Madrona Hotel & Spa, 801 Bridgeway. The William Barrett House is listed on the National Register of Historic Places.
- Staff provided an update regarding the future steps for the Historic Preservation Regulations Update.
- The HLB encouraged a more “pro-active” approach to historic preservation and will explore different opportunities with the assistance of Staff.
- A tentative Planning Commission and HLB study session for the Historic Preservation Regulations Update is scheduled for June 6, 2018. The regularly-scheduled June 5, 2018 HLB meeting is tentatively cancelled.

## 5. NEW BUSINESS

### 5.A. THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) AND HISTORICAL RESOURCES

**DESCRIPTION:** Staff will provide a preservation regarding the California Environmental Quality Act (CEQA) and its relationship to historical resources.

**PROJECT:** Receive presentation, discuss, and identify further study opportunities, as appropriate.

- Staff provided a presentation regarding CEQA and its relationship to historical resources.
- The HLB and Staff discussed particular local policies/projects as they apply to CEQA.
- The HLB and Staff discussed the roles and responsibilities of the HLB and of Staff for CEQA historical resources.

### 5.B. HISTORIC PRESERVATION REGULATIONS UPDATE – HLB STUDY SESSION


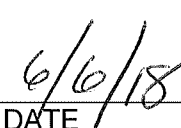
**DESCRIPTION:** The City of Sausalito is updating its regulations for historic buildings and properties with the goal of making the basic requirements and processes easier to understand, create certainty, and provide clarity to the process for applicants, City staff, decision makers, and all other interested individuals. On March 21, 2018, the Planning Commission and Historic Landmarks Board conducted a public hearing regarding the Historic Preservation Regulations Update. Links to previous meeting materials are provided below.

**PROJECT:** Review March 21, 2018 meeting materials and conduct a study session for the Historic Preservation Regulations update and provide feedback in advance of a joint Planning Commission and Historic Landmarks Board study session for the project.

- Staff provided an overview of the Historic Preservation Regulations Update and discussed next steps for the project.
- The HLB and Staff discussed particular local policies/projects as they apply to the Historic Preservation Regulations Update.
- The HLB and Staff discussed the roles and responsibilities of the HLB and of Staff for historical resources citywide.
- The HLB discussed the possibility of "Historic Design Review" being retitled as "Certificate of Appropriateness" or "Certificate of Compliance."
- Staff discussed the possibility of "Historic Resource Evaluation" (50-Year Review) being retitled as "Supplemental Information for Historical Resource Determination," similar to how the San Francisco Planning Department does their CEQA Historical Resources analysis.

**ADJOURNMENT**

The HLB unanimously approved meeting adjournment.

<b>MEETING MINUTES APPROVED</b>	
	
David Neuman, FAIA, LEED BD+C HLB Vice Chair	DATE