

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41
42
43
44
45
46
47
48
49
50

SAUSALITO PLANNING COMMISSION
Wednesday, May 23, 2018
Approved Action Minutes¹

1. CALL TO ORDER

Chair Pierce called the meeting to order at 6:30 p.m. in the Council Chambers of City Hall, 420 Litho Street, Sausalito.

Planning Commission:

Present: Chair Morgan Pierce, Vice Chair Vicki Nichols, Commissioner Laurie Fried, Commissioner Richard Graef, Commissioner Janelle Kellman

Absent: None.

Staff: Community Development Director Danny Castro,
Assistant Planner David Chursenoff, Associate Planner Katie Faulkner,
City Attorney Mary Wagner

2. APPROVAL OF AGENDA

Vice Chair Nichols moved and Commissioner Kellman seconded a motion to approve the Planning Commission agenda. The motion passed 5-0.

3. COMMUNICATIONS

- Staff: Community Development Director Castro:
 - Stated that the City Council met on 5/22/18; appointed Bill Werner to the Historic Landmarks Board;
 - Reviewed the agenda for the upcoming 5/30/18 Joint Planning Commission/City Council meeting on the General Plan Update and the Visioning process;
 - Reviewed the agenda for the upcoming 6/6/18 Joint Planning Commission/Historic Landmarks Board study session of historic preservation regulations.
- Commission:
 - Vice Chair Nichols stated that she had attended a California Preservation Foundation conference the previous week and a focus was on sea level rise and its impact on historic structures.
 - Commissioner Kellman stated that she was attending a three-day Smart Cities conference in San Francisco with the thought of using IOT sensor data to create a filter on some of the City initiatives from the planning, mobility, and transportation perspective.

¹ A video recording of this meeting is available at: www.sausalito.gov.

1 **4. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA**

2 None.

3
4 **5. APPROVAL OF MINUTES**

5
6 **A. May 9, 2018**

7
8 **Commissioner Graef moved and Commissioner Fried seconded a motion to**
9 **approve the draft minutes, as presented. The motion passed 3-0 with Chair Pierce**
10 **and Commissioner Kellman abstaining.**

11
12 **6. PUBLIC HEARING**

13
14 **DECLARATIONS REGARDING PLANNING COMMISSION PUBLIC CONTACTS**

15
16 **Commissioner Kellman disclosed with respect to Item 6.A. that she had met with**
17 **Angela Weber at 75 Cloudview Road.**

18
19 **Commissioner Fried disclosed with respect to Item 6.A. that she had met with**
20 **both parties at their homes.**

21
22 **Vice Chair Nichols disclosed with respect to Item 6.A. that she had gone by the**
23 **locations.**

24
25 **A. 75 CLOUDVIEW ROAD/ VARIANCE FOR DECK EXTENSION INTO**
26 **SETBACKS**

27 Staff: David Chursenoff

28
29 **DESCRIPTION:** Variance for relief from the strict application of the City's setback
30 and building coverage requirements for the 71-square foot extension of an
31 existing rear, second floor deck attached to the residence at 75 Cloudview Road.

32
33 **RECOMMENDATION:** Denial.

34
35
36 The public hearing was opened.

37
38 Assistant Planner Chursenoff provided a PowerPoint presentation.

39
40 Planning Commission questions to staff.

41
42 The public testimony period was opened.

43
44 The applicants, architect Jill Benton-Tardy of Tardy & Associates Architects, attorney
45 Neil Sorensen, and owner Angela Weber, provided a presentation.

46
47 Planning Commission questions to the owner followed.

1 **Public Comments:**

2 Riley Hurd
3 Lynda Teasdale
4 Robert Teasdale
5

6 The public testimony period was closed.
7

8 Planning Commission questions to staff followed.
9

10 **Commissioner Graef moved and Commissioner Fried seconded a motion to**
11 **uphold a denial for a Variance for 75 Cloudview Road, because Findings A, B, and**
12 **C could not be made. The motion passed 4-1 with Commissioner Kellman**
13 **opposing.**
14

15 The public hearing was closed.
16

17 **7. NEW BUSINESS**

18
19 **A. STUDY SESSION: LATE MAIL POLICY**

20 Staff: Katie Faulkner
21

22 **DESCRIPTION:** The Planning Commission has asked staff to review the City's
23 late mail policy and the possibilities for modification.
24

25 **RECOMMENDATION:** Staff recommends the Planning Commission consider
26 and discuss the information included in the Staff Report, and provide direction to
27 staff.
28

29
30 Associate Planner Faulkner provided a PowerPoint presentation.
31

32 Planning Commission comments followed.
33

34 Planning Commission questions to staff followed.
35

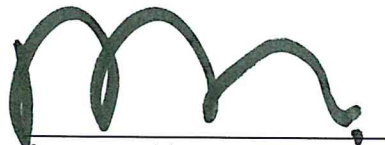
36 **8. ADJOURNMENT OF PLANNING COMMISSION**

37
38 **Commissioner Kellman moved and Vice Chair Nichols seconded a motion to**
39 **adjourn the meeting. The motion passed 5-0.**
40

41 The meeting was adjourned at 8:24 p.m.
42

43
44 

45 Submitted by
46 Danny Castro
47 Community Development Director
48
49

43
44 

45 Approved by
46 Morgan Pierce
47 Chair
48
49