

CITY OF SAUSALITO
420 Litho Street, Sausalito, CA 94965

Addendum No. 1

Issued **August 16, 2018**

For

2018 STREET RESURFACING PROJECT

Page 1 of 1

NOTICE TO ALL PLAN HOLDERS SUBMITTING BIDS FOR THIS WORK:

You are hereby notified of the following information, changes, clarifications or modifications to the original Contract Documents, Project Manual, Drawings, Specifications and subsequent Addenda. This Addendum shall supersede the original Contract Documents and previous Addenda wherein it contradicts the same and shall take precedence over anything to the contrary therein. All other conditions remain, UNCHANGED.

This Addendum is hereby made a part of the Contract Documents to the same extent as though it were originally included therein.

Revision:

CONTRACT DOCUMENTS, SPECIAL PROVISIONS-SPECIFICATIONS-BID DOCUMENTS

The City has determined that the license required to perform this project is expanded to include Class C-12 Earthwork and Paving Contractors

SPECIFICATIONS:

Replace Appendix A Standard Conditions for Encroachment Permit in its entirety with attached Draft Encroachment Permit.

END OF ADDENDUM NO. 1

Issued By: City of Sausalito
Andrew Davidson
Senior Engineer
California Civil Engineer C048210
Sealed 16 August18
Expires 30June20



ACKNOWLEDGED

Bidder's Signature

A signed copy of this addendum is to be submitted as a part of the bid package for the subject project. Failure to do so may subject the Bidder to Disqualification.

- City of Belvedere
- City of Larkspur
- City of Mill Valley
- City of Novato
- City of San Rafael *
- City of Sausalito

- Town of Ross
- Town of Fairfax
- Town of Corte Madera
- Town of San Anselmo
- Town of Tiburon
- County of Marin

EP No: _____
A / B

**DRAFT
ENCROACHMENT
PERMIT**

UNIFIED APPLICATION FOR ENCROACHMENT PERMIT

APPLICATION DATE: _____ APN: _____ - _____ - _____

LOCATION OF WORK OR ENCROACHMENT: _____
 No. _____ Street _____ City/Township _____

CROSS STREET: _____ ESTIMATED COST: \$ _____

STARTING DATE: _____ COMPLETION DATE: _____

PROPERTY OWNER'S NAME AND ADDRESS (If Different from Applicant): _____

THE UNDERSIGNED HEREBY APPLIES FOR PERMISSION TO PERFORM THE FOLLOWING DESCRIBED WORK AND/OR OTHERWISE ENCROACH ON A LOCAL AGENCY RIGHT-OF-WAY (ROW):

DESCRIPTION OF WORK OR ENCROACHMENT (Include plans or sketch):

Check all that apply to the project and provide a written description:

- | | | | |
|--|--|--|---|
| <input type="checkbox"/> Driveway Approach | <input type="checkbox"/> Sidewalk | <input type="checkbox"/> Accessible Ramp | <input type="checkbox"/> Debris Box |
| <input type="checkbox"/> Curb & Gutter | <input type="checkbox"/> Water Service | <input type="checkbox"/> New Utilities | <input type="checkbox"/> Special Event |
| <input type="checkbox"/> Sewer Improvement | <input type="checkbox"/> Excavation | <input type="checkbox"/> Landscaping | <input type="checkbox"/> Other (Describe) |

Describe:

Road Surface Type: Asphalt Concrete Other: _____

Trenching Work: Yes No Linear Feet: _____ Surface Thickness: _____

Traffic Control Plan: Yes No

Applicant agrees that all work will be performed in accordance with the rules, regulations and standards of the Local Agency Department of Public Works and any Local Municipal Code. All work shall be subject to inspection and approval by the Department of Public Works. Applicant shall indemnify, defend and hold the Local Agency, its officers, agents and employees harmless from any and all claims, suits or liability, including, but not limited to, litigation costs and attorney's fees which the Local Agency may incur as the result of any and all claims and suits for personal injury, property damage or inverse condemnation by reason of applicants placement of/or maintenance of encroachments authorized by this permit. No work shall commence until permit is issued.

APPLICANT'S NAME / COMPANY (PLEASE PRINT): _____

CONTRACTOR'S NAME: _____ Contractor License No: _____

APPLICANT'S MAILING ADDRESS: _____

AGENCY: _____

CONTACT NUMBERS: _____
 Daytime Phone _____ Fax _____ Email _____

APPLICANT'S SIGNATURE: _____

For Agency Use Only	Fees:
Accepted By: _____	Application: _____
Insurance on file? <input type="checkbox"/> Yes <input type="checkbox"/> No	Final Insp. Cleared: <input type="checkbox"/>
Road Moratorium? <input type="checkbox"/> Yes <input type="checkbox"/> No	Plan Review & Inspection: _____
Receipt #: _____	Total: _____

Encroachment Permit Conditions

DRAFT ENCROACHMENT PERMIT

- Construction Standard(s): _____
- General Conditions: _____
- Comprehensive General Liability insurance in amounts not less than \$1,000,000 combined single limit applying to bodily injury, personal injury and property damage are required.
- Additional Insured Endorsement: The local agency must be named as an additionally insured on a separate endorsement sheet that modifies the general liability policy.
- Contact local Police Department, Fire Department, and Parking Services prior to start of work. 415-499-7234
- The Contractor shall maintain local access and provide emergency vehicle access at all times.
- Compaction test is required and shall be submitted to local Public Works Department.
- Provide a traffic control plan per the Manual on Uniform Traffic Control Devices (MUTCD).
- Provide safe pedestrian and wheelchair access, per ADA and State requirements, during construction.
- All work shall be performed between the hours of 8AM and 6PM.
- Please contact _____ prior to start of work and for final inspection.
- Planning review required: YES / NO
- Special Conditions: _____

<u>Encroachment Permit Approval</u>			
Approved By: _____	Date: _____		
Inspected By: _____	Date: _____		

CITY OF SAUSALITO

STANDARD CONDITIONS FOR ENCROACHMENT PERMIT NO. _____

DESCRIPTION 2018 Street Resurfacing Project _____

Condition Marked Apply to this Project

THIS ENCROACHMENT PERMIT IS GOOD FOR 6 MONTHS ___ ONE YEAR ___ 18 MONTHS ___ AS NOTED ON THE
E.P.APPLICATION _____

- X 1. This permit, or a complete copy, shall be kept at the work site at all times while work is being performed.
- X 2. Notify Engineering Division staff at least 24 hours in advance of beginning work. _____ City Engineer at (415) 289-4111, ext. 111 and/or _____ Sewer Systems Coordinator at (415) 289-4192.
- X 3. Contractor is to comply with all requirement of Ordinance No. 1048 (Noise Ordinance) including limiting hours of work in residential areas between 8:00AM and 6 00PM, Monday through Friday, between 9:00AM and 5:00PM, Saturdays, and between 9:00AM and 7:00PM, ~~on City Holidays~~. No work is permitted on Sunday, except by owner occupant between 9:00AM and 7:00PM. or City Holidays
- X 4. Permittee shall comply with all Federal State and local laws regulation and statutes applicable to the work being performed under this permit. This also includes compliance with the requirements and permit conditions of the State of California Division of Industrial Safety.
- X 5. The Permittee shall repair or replace at the discretion of the City Engineer, any and all public facilities damaged as a result of Permittee's actions in connection with this permit, and shall guarantee repairs or replacements to all work done under this permit, as deemed necessary by the City Engineer for a period of one year after completion of said work.
- X 6. All traffic control shall be performed in accordance with the requirements of the current edition of Caltrans publication, "California Manual on Uniform Traffic Devices, Part 6- Temporary Traffic Control" including all specified advance construction signs and channelization devices. Construction warning signs and channelization devices are to be sufficient to adequately inform and protect vehicles, bicycle and pedestrian traffic. Permittee shall have available a copy of the Manual for workers at the construction site at all times during the progress of the work.
- 7. Where excavations have been permitted in paved streets, Permittee shall place temporary informational signs at each end of the work in addition to those signs required by the "California Manual on Uniform Traffic Devices, Part 6- Temporary Traffic Control." Such informational signs shall be a minimum of 18 x 24 inches, clearly identify the owner of the facility for which the work is being done, and shall show a telephone number of the owner where the public may obtain information relative to the work being done.
- X 8. Traffic shall be permitted to pass through the work area at all times unless otherwise permitted in writing by the City Engineer. Any street closures shall be approved in advance by the City Engineer.
- X 9. If the City Engineer determines that public convenience or safety is being jeopardized by Permittee's actions or inactions, the City Engineer may order the condition remedied by either verbal or written communication to the Permittee. If Permittee fails to remedy the condition within eight hours of such notice, the City Engineer may, at his or her discretion, either remedy the condition or contract to remedy the condition, and the cost thereof, including administrative expenses shall be charged to the Permittee.
- X 10. If any work is performed in the location of an existing pedestrian path of travel, the Contractor shall restore the path of travel compliant with all ADA accessibility standards.
- X 11. Any pavement marking and/or legends which are damaged or removed shall be replaced in kind by the Contractor at his/her expense. The repainting of any street markings or legends shall be performed using City stencils:
- X 12. Wherever new work crosses any existing City utilities, the Contractor shall pothole the existing City utilities and determine their actual depth so as to avoid hitting these facilities during excavation.
- X 13. All AC or PCC to be removed is to be sawcut at the edges.
- 14. All new AC street trench resurfacing is to be placed in maximum lifts of 3 inches and the final surface is to be fog sealed (unless a sand or slurry seal is called for on the plans).

CITY OF SAUSALITO

STANDARD CONDITIONS FOR ENCROACHMENT PERMIT NO. _____

- 15. All sections of curb, gutter and sidewalk to be replaced, shall have 12 inch long dowels (#4 reinforcing bars) inserted 6" into the existing concrete. A minimum of 2 dowels shall be placed into the curb and gutter. A minimum of 2 dowels shall be placed into sidewalk. Sidewalk dowel spacing shall be 24 inches on center.
- 16. Portions of existing sidewalk or curb and gutter to be removed shall be removed to the nearest expansion joint or sawcut at an existing score mark. Sawcuts must be at least 1-1/2 inches deep.
- 17. Concrete curbs, gutters and sidewalk shall consist of five sacks of cement per cubic yard with 3/8" maximum aggregate. Two pounds of lampblack shall be added per cubic yard. Slump shall not exceed 4 inches.
- 18. Special care shall be taken to match the existing finish, color, texture and score joining during replacement of the sidewalk.
- 19. Curb, gutter and sidewalk surfaces shall be broom finished unless otherwise approved by the City Engineer.
- 20. New sidewalk thickness shall be 4 inches minimum and driveway thickness shall be 6" minimum.
- 21. All excavations shall be backfilled and paved either temporarily or permanently at the end of each work day or covered with steel traffic plates held securely in place.
- 22. All backfill placement shall be approved by the City Engineer prior to permanent pavement replacement.
- 23. Tree roots shall not be cut or in any way damaged by Permittee.
- 24. Trench backfill shall be either concrete slurry containing one sack of cement per cubic yard with ¾ inch Maximum aggregate size, or Class 2 Aggregate Base compacted to 95% relative compaction as determined by California Test Method No. 216. All other trench details shall conform with Uniform Standard Drawing No. 330, 340 and 350 except as modified herein.
- 25. Permittee shall bear the entire cost of restoring the street or other property of the City, to the satisfaction of the City Engineer.
- 26. Excavated materials, equipment, construction materials or other debris shall not be stored or stockpiled on public streets
- 27. The top six inches of subgrade shall be compacted to at least 95% relative Compaction in accordance with California Test Method No. 236 and shall be dampened before placing concrete.
- 28. Where unsuitable subgrade material is encountered, the City Engineer may require remedial work to be done, including, but not limited to, placing a layer of crushed rock under the concrete section.
- 29. Undercut subgrade for gutter or sidewalk shall be filled with Class 2 Aggregate Base.
- 30. Where trench excavation is longitudinal with the traffic lane and extends 100 feet or more, a 2" minimum thickness of asphalt concrete paving with pavement reinforcing fabric shall be placed across the entire width of the affected traffic lane upon completion of trench work. Existing surfacing shall be removed as necessary to maintain satisfactory cross slopes.
- 31. One-half inch thick expansion joints shall be placed on both sides of driveway approaches, curb and sidewalk return points and at 4 feet on center. Weakened plane joints in sidewalk shall be at least 1-1/2 inch deep and placed at 16 feet on center.
- 32. All work shall be performed in accordance with the codes and ordinances of the City of Sausalito and the Uniform Construction Standards, Specifications of the Cities of Marin and County of Marin.
- 33. The Contractor is to provide a Erosion/Sedimentation Control Plan for City review and approval . City Approval must be obtained prior to commencing any work.
- 34. Underground Service Alert (USA) shall be notified at tel. (800) 642-2444, no later than 48 hours prior to excavation near utilities.
- 35. No new utility boxes or poles will be permitted in the sidewalk area without the written approval of the City Engineer.

City of Sausalito
2018 Streets Resurfacing Project
Draft Encroachment Permit
Special Conditions

1. The encroachment permit issued is only applicable to the City of Sausalito right of way, the District is responsible for ensuring that it has made the proper notifications to property owners where its facilities are in easements
2. No non-storm water shall be discharged into the public storm water drainage system.
3. The public right of way shall be kept clean at all times. Spilled debris shall be cleaned promptly. No visible accumulation of sediment is permitted. No washing of sediment or material into drainage inlet protection is permitted.
4. Maintain access to adjacent driveways at all times unless advance arrangements have been made with property owner/resident.
5. No Parking signs shall be obtained from City of Sausalito Department of Public Works. No Parking signs shall be posted and verified by the County Dispatch 72 hours prior to becoming effective for enforcement. To verify the No Parking signs, call County Dispatch 415-499-7234.
6. Contractor shall save and protect existing monuments. Any damaged monuments shall be reestablished along with the filing of all required documents including but not limited to Corner Record with Marin County Department of Public Works. Prior to start of construction a confirmation walk shall occur to visually confirm that none of the monuments have been damaged. Monuments shall not be covered with microsurface.
7. Contractor shall provide constant dust control.
8. No open excavations shall be left unattended.
9. Project shall not increase emergency response time and shall allow emergency vehicles to pass without delay.
10. Contractor shall notify County Dispatch prior to any road closure: 415-499-7234
11. Contractor shall provide an emergency contact phone number to County Dispatch. Emergency contact phone shall be monitored at all times while traffic control is in place.
12. Signs stating the date, time, location, contact name and phone number of responsible person in charge of the operation shall be posted, minimum one in each direction, at least 72 hours in advance of approved road closure. Signs shall consist of black letters on white background, shall be at least two feet times four feet in size.
13. Roads may only be closed Monday thru Friday, between 8AM and 6PM.
14. Contractor shall minimize the amount of time any road is closed and shall allow traffic to pass through the work area with a minimum of delay as soon as safely practical.
15. Contractor shall submit traffic control plans for all phases of the work for review and approval by the City. Traffic Control Plans shall include proposed detours and phasing to ensure not all Caledonia St. intersections are simultaneously closed and that businesses along Caledonia St. are adequately notified of closures along their frontage.
16. If a subcontractor is to be used to perform any part of the work, subcontractor shall name the City of Sausalito as an additionally insured on a separate endorsement sheet that modifies the general liability policy with copy to City of Sausalito.

City of Sausalito
2018 Streets Resurfacing Project
Draft Encroachment Permit
Special Conditions

17. Storm water pollution prevention measures shall be in place prior to the start of any work. Measures shall be maintained for the duration of work in given location and removed immediately upon completion of work in given location, or, as directed by City of Sausalito staff or representative.