



HISTORIC LANDMARKS BOARD MEETING MINUTES

CITY OF SAUSALITO

DRAFT

COMMUNITY DEVELOPMENT DEPARTMENT / 420 LITHO STREET / SAUSALITO, CA 94965 / (415) 289-4100

MEETING DATE: Monday October 27, 2008
MEETING TIME: 5:30 P.M.
LOCATION: Sausalito City Council Conference Room, 420 Litho Street, Sausalito

CALL TO ORDER / ROLL CALL

Chair Thomas Theodores
Brad Paul, Secretary

Vicki Nichols
Amy Chramosta

All Board members were present; Community Development Director Jeremy Graves was present.

APPROVAL OF AGENDA *Approved by consensus.*

PUBLIC COMMENTS ON ITEMS NOT ON THIS AGENDA *No public comment.*

APPROVAL OF MINUTES - None

OLD BUSINESS --None

NEW BUSINESS

1. Review of Administrative Policies and Procedures. *The HLB reviewed the background materials distributed at the October 20, 2008 meeting. In addition, the HLB reviewed its procedures for assigning, preparing, distributing, and finalizing its reports on historic structures. Staff will prepare a memo outlining these procedures.*

COMMUNICATIONS

2. Upcoming Meeting Schedule – *By consensus, the HLB will continue to hold its regular Monday meetings scheduled for November 3rd and 17th as well as December 1st and 15th. In addition, the HLB will hold a joint meeting with the Planning Commission on Wednesday November 19th to discuss 660 Bridgeway and 19/21 Princes Street.*
3. Resignation of HLB Member Keith Snyder. *The HLB acknowledged the resignation of Keith Snyder from the HLB. CD Director Graves indicated the City Clerk would be notifying the City Council of the vacancy.*

ADJOURNMENT *The meeting was adjourned at 7:28 p.m.*

Meeting Minutes Approved

Secretary

Date

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