



# STAFF REPORT

## SAUSALITO CITY COUNCIL

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**MEETING DATE:** [Date of Meeting]

**AGENDA TITLE:** Sausalito Police Department's Crime and Traffic Report- 2018 Third Quarter Report

**LEAD DEPARTMENT:** Sausalito Police Department

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**RECOMMENDED MOTION:** Receive and file statistical data following review of the presentation.

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### SUMMARY

The Sausalito Police Department is prepared to address the Sausalito City Council with statistical information concerning crime and traffic issues that have occurred in the City of Sausalito. This statistical information covers the third quarter of the 2018 calendar year.

### BACKGROUND

The Sausalito Police Department documents criminal and traffic statistics in a format that is consistent with the State of California Department of Justice guidelines as well as tracks additional statistics of interest to the Sausalito community. The Sausalito Police Department submits this statistical data to the Sausalito City Council quarterly.

<b>SERVICE DELIVERY</b>	<b>Q32014</b>	<b>Q32015</b>	<b>Q32016</b>	<b>Q32017</b>	<b>Q32018</b>
Calls For Service	3995	4868	3285	3894	<b>3453</b>
Alarm Responses	197	154	175	184	<b>149</b>
Extra Patrol	861	1106	274	325	<b>194</b>

<b>VIOLENT CRIMES</b>	<b>Q32014</b>	<b>Q32015</b>	<b>Q32016</b>	<b>Q32017</b>	<b>Q32018</b>
Assault / Battery	3	6	3	8	<b>4</b>
Domestic Violence	1	2	4	3	<b>2</b>

<b>CRIME STATISTICS</b>	<b>Q32014</b>	<b>Q32015</b>	<b>Q32016</b>	<b>Q32017</b>	<b>Q32018</b>
Burglary – Residential	2	2	3	2	<b>2</b>
Burglary – Non-residential	2	2	5	6	<b>3</b>
Burglary - Auto	14	9	15	26	<b>16</b>
Theft – Grand	11	13	10	12	<b>7</b>
Theft – Petty	26	27	30	20	<b>23</b>
Stolen Vehicles	0	4	1	8	<b>2</b>
Fraud / ID Theft / Embezzle	13	19	14	10	<b>9</b>
DUI	3	6	6	7	<b>11</b>

<b>5150's &amp; ARRESTS</b>	<b>Q32014</b>	<b>Q32015</b>	<b>Q32016</b>	<b>Q32017</b>	<b>Q32018</b>
5150's	15	6	7	7	<b>4</b>
Arrests	53	76	49	74	<b>77</b>

<b>TRAFFIC COLLISIONS &amp; CITATIONS</b>	<b>Q32014</b>	<b>Q32015</b>	<b>Q32016</b>	<b>Q32017</b>	<b>Q32018</b>
All Traffic Collisions	26	30	32	21	<b>18</b>
Collisions Involving Bicycles	1	6	4	4	<b>3</b>
Citations (excluding parking)	186	466	168	178	<b>154</b>
Parking Violations	3398	3232	3314	3888	<b>4081</b>

## **DISCUSSION/ANALYSIS**

None

## **ALTERNATIVES**

N/A

## **FISCAL IMPACT**

None

## **STAFF RECOMMENDATIONS**

Receive and file this statistical information.

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## ATTACHMENTS

Attachment 1- 2018 Third Quarter Statistical Data Report for Crime and Traffic

PREPARED BY:

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Stacie Gregory  
Lieutenant

REVIEWED BY:

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John Rohrbacher  
Chief of Police

SUBMITTED BY:

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Adam W. Politzer  
City Manager

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## **TIMELINES, GUIDELINES AND FORMATTING RULES**

### **TIMELINES:**

- Your report complete with all signatures (exception of the City Manager) and all attachments **MUST** be submitted in hard copy form, with all attachments, to the City Clerk by **noon on the Wednesday** prior to the City Council meeting.
- If the item requires review by the Administrative Services Director and/or the City Attorney, it **MUST** be submitted to them no later than **the Friday** prior to the deadline to the City Clerk. The only exception to this will be with prior City Manager approval.

### **SUBMISSION GUIDELINES TO REMEMBER:**

- All signatures must be secured prior to submission to the Clerk (with the exception of the City Manager)
- Report should have attached all attachments, appropriately flagged (either with a post-it or other)
- Attachments should be identified in the staff report numerically, not alphabetically
- Report is to be submitted in hard copy form only, with any color pages flagged
- Report is to be submitted single sided only
- Report is to be submitted with no staples; paper clips are encouraged
- No footers, or page numbering; the Clerk adds this to the packet
- If there are last minute changes to a report which has already been submitted to the Clerk, please let the Clerk know ASAP. The staff person responsible for the report is responsible for providing the clerk hard copies of the amended pages.
- If there is any request for approval of any funds a Resolution is required.

### **FORMATTING:**

- Margins: Top, Bottom, Left, Right: 1 inch
- Body Text Font: 12-point Arial
- Right and left justified
- Headings are all-caps, bold 14-point Arial  
DISCUSSION/ANALYSIS
- Section titles are 12-point Arial, bold, capitalized, underlined, with no colon, hard return but no space between section title and body text  
State Requirements
- Subtitles are 12-point Arial italicized, sentence case with a colon and then the body text
- Numbering format is as follows:
  1. Example
    - a. Example
      - i. Example
        - 1) Example
- Bullet format is as follows:
  - Example
    - Example
      - Example

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## **FORMATTING EXAMPLE FOR A HEADING, SECTION TITLE AND SUBTITLE**

### **DISCUSSION/ANALYSIS**

On September 10 and September 24, Council interviewed five applicants for the two resident position categories. On October 6, Council interviewed three applicants for the Chamber of Commerce category.

#### **City Resident Category**

Out of the five applicants for the two available city resident positions, four of the applicants qualify for the position. The fifth applicant does not live in Sausalito.

*Applicant One.* John Smith is a resident of Sausalito.

List of qualifications:

1. Example
2. Example
  - a. Example
  - b. Example
    - i. Example
    - ii. Example
      - 1) Example
      - 2) Example
3. Example

*Applicant Two.* Jane Smith is a resident of Sausalito.

*Applicant Three.* Jane Doe is a resident of Sausalito.

*Applicant Four.* John Doe is a resident of Sausalito.

#### **Chamber of Commerce Category**

Out of the three applicants for the available Chamber position, all of the applicants qualify for the position.

*Applicant One.* John Smith is a resident of Sausalito.

List of qualifications:

- Example
- Example
  - Example
  - Example
    - Example
      - Example

*Applicant Two.* Jane Smith is a resident of Sausalito.

*Applicant Three.* Jane Doe is a resident of Sausalito.

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