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****DRAFT****
MINUTES OF THE
SAUSALITO CITY COUNCIL
REGULAR MEETING

TUESDAY, OCTOBER 21, 2008

CALL TO ORDER

The meeting was called to order by Mayor Belser at 5:30 p.m.

ROLL CALL

PRESENT: Councilmember Weiner, Councilmember Kelly, Mayor Belser, Vice Mayor Albritton, Councilmember Leone

ABSENT: None

ANNOUNCEMENT OF CLOSED SESSION ITEMS

Mayor Belser announced that items D1 through D4 would be discussed in Closed Session.

Public Comment: There was no public comment on the Closed Session items.

Council then adjourned to the Conference Room for their Closed Session at 5:32 p.m.

The regular meeting reconvened at 7:05 p.m.

PLEDGE OF ALLEGIANCE

REPORT ON RESULTS OF CLOSED SESSION ITEMS

1. **CONFERENCE WITH LEGAL COUNSEL** – Existing litigation pursuant to subdivision (b) of CGC § 54956.9
Sausalito v. Alta Mira Treatment Program
Instructions given to the attorney
2. **CONFERENCE WITH LEGAL COUNSEL** – Existing litigation pursuant to subdivision (b) of CGC § 54956.9
Northern California River Watch v City of Sausalito
Instructions given to the attorney
3. **CONFERENCE WITH LABOR NEGOTIATORS** pursuant to CGC § 54957.6
Agency Negotiator: City Manager
Employee Organization: Sausalito Firefighters IAFF Local 1775
Instructions given to the negotiating team

- 1
2 **4. CONFERENCE WITH REAL PROPERTY NEGOTIATOR** pursuant to CGC §
3 54956.8
4 Property: Sausalito Marine Properties; Foot of Locust Street
5 Negotiating Parties: Zacks Inc. dba Sausalito Marine
6 City Negotiator: City Manager and City Attorney
7 Under Negotiation: Price and Terms
8 *Instructions given to the negotiating team*
9

10 **APPROVAL OF THE AGENDA**

11
12 Vice Mayor Albritton moved, seconded by Councilmember Kelly, to approve the
13 agenda as submitted. The motion was unanimously approved by a voice vote.
14

15 **SPECIAL PRESENTATIONS**

16
17 **A Introduction of Assistant Planner Lilly Schinsing , and Library Assistant II**
18 **Jonathan Hirsch**

19
20 Community Development Director Jeremy Graves introduced Lilly Schinsing, giving her
21 professional background.

22
23 City Librarian Mary Richardson introduced Jonathan Hirsch, noting special enthusiasm
24 found in his professional development.

25
26 Lilly Schinsing and Jonathan Hirsch were then welcomed by the City Council.
27

28 **B Introduction and swearing in of Firefighters Bruno Missio and James**
29 **O'Connor**

30
31 Deputy Fire Chief Jim Irving introduced James O'Connor and Bruno Missio. Deputy Fire
32 Chief Irving then swore the two new Firefighter/Paramedics in and a pinning ceremony
33 followed.

34
35 The new Firefighter/Paramedics were then welcomed by the City Council.
36

37 **C Update on Homeless Connect Project scheduled for November 17, 2008 at**
38 **the Bay Model**

39
40 Mary O'Mara presented the update on the Homeless Connect Project. She noted the
41 incredible support that she has received from the Sausalito community. Mayor Belser
42 also called for additional volunteer support.
43

44 **COMMUNICATIONS**

45
46 **Rich Fortmann** urged the City Council to place the Marin Clean Energy ordinance on a
47 future agenda. Mr. Fortmann presented a very quick background on the Marin Clean
48 Energy.
49

1 **ACTION MINUTES OF PREVIOUS MEETINGS**

2
3 **A Approval of minutes from the September 16, 2008 regular City Council**
4 **meeting**

5
6 **Vice Mayor Albritton moved, seconded by Councilmember Kelly to approve the**
7 **minutes of the September 16, 2008 regular City Council meeting as submitted.**
8 **The motion was unanimously approved by a voice vote.**
9

10 **B Approval of minutes from the September 23, 2008 special City Council**
11 **meeting**

12
13 **Vice Mayor Albritton moved, seconded by Councilmember Weiner, to approve the**
14 **minutes of the September 23, 2008 special City Council meeting as submitted.**
15 **The motion was unanimously approved by a voice vote.**
16

17 **CONSENT CALENDAR**

18
19 **Public Comment:** There was no public comment on this item.

20
21 Councilmember Leone requested clarification on items 4B7 and 4B6. Police Chief Scott
22 Paulin responded.

23
24 Vice Mayor Albritton suggested that future OMIT agendas spell out the abbreviated title
25 (Outreach – MLK – Information Technology – Transportation).
26

27 Vice Mayor Albritton and Councilmember Leone highlighted item 4B10 so that everyone
28 would know that the City Manager was receiving a 5% raise; but also noting that it did
29 not bring his salary to the median pay of his colleagues.
30

31 Councilmember Leone requested that item 4B1 be removed from the Consent Calendar
32 for further discussions
33

34 **Vice Mayor Albritton moved, seconded by Councilmember Kelly, to approve**
35 **Consent Calendar items 4B2 through 4B10. The motion was unanimously**
36 **approved by a voice vote.**
37

38 Mayor Belser advised that item 4B1 would follow Business item 6A.

39
40 Consent Calendar items approved were as follows:

- 41
42 1) *Adopt resolution revising Change Order Policy as recommended by the Finance*
43 *Committee (moved to follow Business item 6A)*
44 2) Approved special inspections and geotechnical inspections agreements for the
45 Public Safety Facilities Project and authorized the City Manager to execute
46 agreements with Smith-Emery Company and CEL/Geosphere.
47 3) Received and file the recommendations made at the Sausalito OMIT Committee
48 meeting of September 29, 2008

- 1 4) Received and filed recommendations made at the Sausalito Finance Committee
- 2 meeting of September 20, 2008
- 3 5) Accepted the resignation of Brett Van Ernst from the Sustainability Commission
- 4 6) Adopted Resolution No. 4978 authorizing the COPS Grant Funding
- 5 7) Approved Professional Services Agreement for Horn Investigative Services
- 6 8) Approved Consultant Hosted Service Level Agreement – ICOMMM, Inc. ICOM3
- 7 Infrastructure Program Management Software Service and authorized the City
- 8 Manager to sign
- 9 9) Authorized payment of permit fees for the Public Safety Facilities Project
- 10 10) Approved First Amendment to Employment Agreement for the City Manager

11 **PUBLIC HEARINGS**

12 There were no Public Hearings

13 **BUSINESS ITEMS**

14 **6A Quarterly Financial Report with Quarterly Economic Report (Interim Finance**

15 **Director Laurie Ireland-Ashley and Business Advisory Committee)**

16 **Quarterly financial report:**

17 Interim Finance Director Laurie Ireland-Ashley presented the City's Financial Report for

18 the fourth quarter, ending June 30, 2008. She noted that all expenditures were within

19 their expected ranges. She also described the status of the City's investment portfolio.

20 **Public Comment:** There was no public comment on this item.

21 **Quarterly economic report:**

22 The Business Advisory Committee Residential Real Estate Economic Report was

23 presented by Peg Copple. She noted that residential home sales have been down for

24 the last two years. She further noted that during the last two months, sales have been

25 fairly frozen (noting approximately three escrow closures per month). Ms Copple did

26 advise that the rental market has been very strong during the last eight months.

27 Oonagh Kavanagh presented the Chamber's perspective. She noted that retailers had

28 had a favorable summer and that new businesses had done well. Jeff Scharousch

29 stressed how the special events have helped the Sausalito businesses.

30 Council questions followed.

31 **Public Comment:**

32 **David Lay** asked questions about the process in which the City invests and why it has

33 been working so well.

34 **6A1 Adopt resolution revising Change Order Policy as recommended by the**

35 **Finance Committee (formerly Consent Calendar item 4B1)**

1 Councilmember Leone noted that he needed some clarification on this item and
2 questioned whether the resolution would need a "sunset" clause. Consensus was that it
3 did not.

4
5 **Vice Mayor Albritton moved, seconded by Councilmember Weiner, to adopt**
6 **Resolution No. 4979 approving an amended Contract Change Order Policy. The**
7 **motion was unanimously approved by a voice vote.**

8
9 **6B. Estoppel request from SolarCity**

10
11 Dane Faber of the Sausalito Sustainability Commission presented a brief background on
12 the delay of the solar panel project at City Hall. He explained that the majority of the
13 problems arose with the purchase and delivery of the panels; noting that the panels that
14 had been specified in SolarCity's proposal were no longer available because they had
15 been sold out on the manufacturer's end.

16
17 Council discussion followed on the community offer that had been made by SolarCity.
18 Peter Reeve, Chief Operating Officer of SolarCity, offered to extend the community
19 discount offer to February 28.

20
21 **Public Comment:** There was not public comment on this item.

22
23 **Vice Mayor Albritton moved, seconded by Councilmember Kelly, to amend the**
24 **agreement with SolarCity to modify the outside completion date of the project to**
25 **February 28, 2009. The motion was unanimously approved by a voice vote.**

26
27 **6C. Emergency Preparedness/EOC Update**

28
29 Sergeant Bill Fraass of the Sausalito Police Department presented a list of emergency
30 preparedness accomplishments that had been achieved during the past year. Of special
31 note were:

- 32
33
 - 34 • Opening of the EOC (partial activation) twice during the past year
 - 35 • Radio Sausalito now has the capability to broadcast emergencies
 - 36 • Lines of communications to the public have been strengthened
 - 37 • Utilized City facilities for the public during "disasters"
 - 38 • Held neighborhood block parties in order to educate the residents on emergency
39 preparedness

40 Sergeant Fraass then presented a brief training on Council's role during the opening of
41 the EOC (Emergency Operations Center).

42
43 Council discussion followed.

44
45 **Public Comment:**

46
47 **David Lay** voiced concern about a panic evacuation from San Francisco. He felt that
48 staff needs to address this problem before it happens.

1 Sergeant Fraass advised that he would take all comments into consideration and review
2 as he continues his training as the Emergency Services Manager.

3
4 **6D. Update on Major Crimes Task Force**

5
6 Police Chief Scott Paulin presented a very brief update on the status of the Marin County
7 Major Crimes Task Force. He noted that the Sausalito Police Department will continue
8 to support funding of the task force, especially since there are no other resources
9 available to our local agencies.

10
11 Chief Paulin advised the Council that he would keep them up to date on the discussions
12 being held at the Marin County Chiefs of Police meetings.

13
14 **Public Comment:** There was no public comment on this item.

15
16 **6E. Update of ordinances; discussion of Council committee creation**

17
18 City Attorney Mary Wagner presented the staff report on this item. She discussed the
19 list of pending ordinances and fully described the status of each one and the possible
20 timelines associated with each.

21
22 Council discussion followed.

23
24 Vice Mayor Albritton agreed with creating a Council sub-committee of two to oversee the
25 progress on these items.

26
27 Council consensus was to proceed with the creation of the sub-committee and that
28 committee and the Attorney would begin work on the hotel and construction ordinances.

29
30 Mayor Belser then appointed Vice Mayor Albritton and Councilmember Leone to this
31 committee.

32
33 **6F. Council discussion and direction on status of Boards and Commission**

34
35 Council discussion followed regarding the vacancies on the boards and commission.
36 They also discussed how best to recruit and advertise for these vacancies.

37
38 Councilmember Kelly suggested that creating mission statements for all of the
39 committees might help lead the committees into action.

40
41 It was the consensus of the Council to begin filling vacancies, with a focus on the Library
42 Board, Disaster Committee and the Arts Commission. It was suggested that
43 "advertising" begin with the Scope and In the Loop.

44
45 **CITY MANAGER REPORTS, CITY COUNCIL APPOINTMENTS, COUNCIL**
46 **DISCUSSIONS AND COUNCILMEMBER REPORTS**

47
48
49 **7A. Appointment to Sustainability Commission**
50

1 Mayor Belser nominated Alex Spivak for membership on the Sustainability Commission.

2
3 **There being no other nominations, by acclamation Alex Spivak was appointed to**
4 **the Sustainability Commission.**

5
6 **7B. City Manager Reports**

7 **7B1. City Manager Information for Council**

8
9 City Manager Adam Politzer reported on the following: progress on the Priority
10 Calendar; Sergeant Fraass' presentation on Disaster Preparedness during the past year;
11 Associate Planner recruitment had three outstanding candidates; November 21 was the
12 Strategic Planning Session; recognized the work of Laurie Ireland-Ashley in her role as
13 the Interim Finance Director; that the Management Team was working with Laurie in
14 looking at the needs of the Finance Department; dates were needed for the Ground
15 Breaking ceremonies, preferably the for the following week (Council concurred with
16 October 31 at 9:00 am); reminded Council that Saturday was the joint Planning
17 Commission/City Council meeting; MCCMC dinner in Ross; School District Star Awards;
18 Celebrate Sausalito; EOC training on October 23; City Manager and Councilmember
19 Weiner attending the Samsung Four Seasons of Hope event; PG&E construction
20 continuing on Bridgeway; Marin Clean Energy and the November 18 City Council
21 meeting; Halloween; Holiday Employee Party; and the Homeless Connect project.

22
23 **7B2. Future Agenda Items**

24
25 There was no discussion on future agenda items.

26
27 **7C. City Council Reports**

28 **7C1. Other reports of significance**

29
30 There were no Other reports of significance

31
32 **7C2. Other Reports**

33
34 Vice Mayor Albritton reported on: Business Advisory Commission; Hospitality Business
35 Development; JPA Oversight; Marin County Transit; RBRA; Transit Authority; and an
36 article in the December issue of the Marin Magazine.

37
38 Councilmember Leone reported on: antenna issues that need to be addressed at a
39 future agenda.

40
41 Mayor Belser reported on: Amgen kick-off on Sunday; Special Council Meeting on
42 November 25; Chamber Mixer; Business X meeting; lighted boat parade on December
43 13; and Marin Forum.

44
45 Councilmember Kelly had no reports.

46
47 Councilmember Weiner reported on: meeting with Bike and Roll; bike racks being
48 moved out; shuttle for Celebrate Sausalito; and the different cab companies operating in
49 Sausalito.

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ADJOURNMENT

The meeting adjourned at 11:32 p.m. The next regularly scheduled City Council meeting is set for November 18, 2008, with the open session due to commence at approximately 7:00 p.m.

Respectfully submitted,

Debbie Pagliaro
Deputy City Clerk

Approved on:

3A
1-13-09