



STAFF REPORT

SAUSALITO CITY COUNCIL

AGENDA TITLE

Award of Contract for Purchase of One (1) New, 2009 Ford F550 3-4 Yard Dump Truck to Downtown Ford Sales

RECOMMENDED MOTION

Adopt a Resolution of the City Council of the City of Sausalito Awarding a Contract for Purchase of One (1) New, 2009 Ford F550 3-4 Yard Dump Truck to Downtown Ford Sales, Sacramento, California for the Lump Sum of \$36,625

SUMMARY:

The 2008-2009 budget (adopted June 24, 2008) includes (on page 187) funding for replacement of the City's 1993 Ford dump truck (truck No. 105) in Fund 240 (Vehicle Replacement) and an unencumbered balance in that account of \$44,375 available as of December 16, 2008. The Director of Public Works and the Acting Fleet Maintenance Coordinator prepared a detailed specification for the replacement and issued the attached Invitation for Bids on Friday, December 5, 2009. In conformance with Article 2, Section 3.30.180 of the Sausalito Municipal Code (SMC), notices inviting bids were published in Sausalito *MarinScope* and the *Marin Independent Journal* not less than ten (10) days prior to bid opening, and circulated to local sellers of new trucks. The Deputy City Clerk opened the sealed bids received as prescribed in Article 2, Section 3.30.180 of the SMC at the time and place specified in the Invitation for Bids. The Director of Public Works has evaluated the bids opened and recommends that a contract for purchase of the specified truck be awarded to the bidder that submitted the lowest responsive, responsible bid for the specified truck in the amount of \$36,625 which includes taxes and fees.

ISSUES

None identified. The proposed purchase will not have an adverse effect on the environment inasmuch as the 1993 model truck being replaced after 55,250 miles of service will leave City inventory (sold as surplus via auction) and the new model complies with current air quality regulations.

FISCAL IMPACT

The funding requested is \$36,625. Said funding is available in the adopted General Fund budget in Fund 240 (Vehicle Replacement) and an unencumbered balance in that account of \$44,375 is available as of December 16, 2008. Sausalito Municipal Code

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(SMC) section 3.30.130 requires Council approval for any specialized equipment purchase contract exceeding \$15,000 in value.

STAFF RECOMMENDATION

Adopt Resolution ____ awarding a Contract for Purchase of One (1) New, 2009 Ford F550 3-4 Yard Dump Truck to Downtown Ford Sales, Sacramento, California for the Lump Sum of \$36,625

ATTACHMENTS

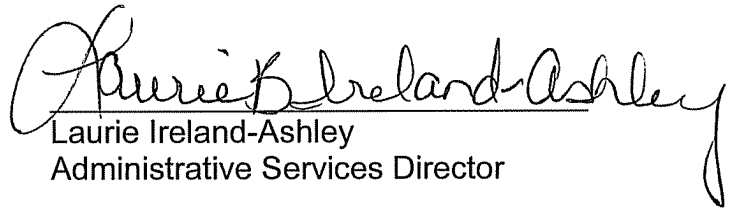
1. Resolution ____ Awarding a Contract for Purchase of One (1) New, 2009 Ford F550 3-4 Yard Dump Truck to Downtown Ford Sales, Sacramento, California for the Lump Sum of \$36,625

PREPARED BY:



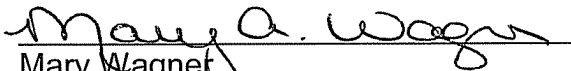
Jonathon Goldman
Director of Public Works

REVIEWED BY:



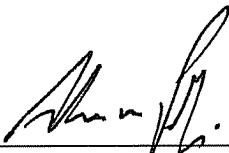
Laurie Ireland-Ashley
Administrative Services Director

REVIEWED BY:



Mary Wagner
City Attorney

SUBMITTED BY:



Adam W. Politzer
City Manager

[Purch F550 Dump Truck]

ATTACHMENTS 1

RESOLUTION No. _____

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAUSALITO
AWARDING A CONTRACT FOR PURCHASE OF
ONE (1) NEW, 2009 FORD F550 3-4 YARD DUMP TRUCK
TO DOWNTOWN FORD SALES, SACRAMENTO, CALIFORNIA FOR THE LUMP
SUM OF \$36,625**

WHEREAS, on June 24, 2008 the City Council adopted the 2008-2009 Annual Budget which includes (on page 187) funding for replacement of the City's 1993 Ford dump truck (truck No. 105) in Fund 240 (Vehicle Replacement) and an unencumbered balance in that account of \$44,375 is available as of December 16, 2008, and

WHEREAS, the Director of Public Works in collaboration with the Acting Fleet Maintenance Coordinator have prepared a detailed specification for the replacement, and

WHEREAS, replacement of said vehicle will not result in any adverse environmental impact inasmuch as the 1993 model will be auctioned from inventory and the new vehicle will comply with current air quality standards, and

WHEREAS, in conformance with Article 2, Section 3.30.150 of the Sausalito Municipal Code ("SMC") the Director of Public Works has complied with the formal bidding procedure for purchase of special equipment with an estimated value in excess of \$15,000 including issuance of the attached Invitation for Bids, and

WHEREAS, in conformance with Article 2, Section 3.30.180 of the SMC notices inviting bids have been duly published not less than ten (10) days prior to bid opening, and have been circulated to local sellers of new trucks, and

WHEREAS, the City Clerk opened the sealed bids as prescribed in Article 2, Section 3.30.180 of the SMC at the time and place specified in the Invitation for Bids, and

WHEREAS, the bids opened have been evaluated and the Director of Public Works has determined that the lowest responsive, responsible bid was submitted by Downtown Ford Sales, Sacramento, California in the amount of \$36,625 including tax and fees, and recommends that Council award the contract for purchase to the above-named bidder.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Sausalito:

Awards a Contract to Downtown Ford Sales, Sacramento, California for purchase of the truck specified in the attached Invitation for Bids for a lump sum of \$36,625 including tax and fees on the basis of the lowest, responsive, responsible bid.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Sausalito on the 13th day of January, 2009 by the following vote:

AYES: Councilmembers:
NOES: Councilmembers:
ABSTAIN: Councilmembers:
ABSENT: Councilmembers:

MAYOR OF THE CITY OF SAUSALITO

ATTEST:

DEPUTY CITY CLERK

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Invitation for Bids

ONE (1) NEW 2009 MODEL FORD F550 4X2
3-4 YD DUMP TRUCK

Sealed bids for one (1) new, 2009 Ford F550 2WD Cab & Chassis with a 3-4 Yard Dump Body to the City of Sausalito, California as specified below, in the attached specifications and proposal, will be received by the City Clerk, City Hall, 420 Litho Street, Sausalito, California, until 2:00 p.m., Friday, January 9, 2009 at which time, they will be publicly opened and read aloud. Proposals received after the above stated day and time will not be considered.

Bids shall be submitted on the attached bid form in sealed envelopes, plainly marked:

“Sealed Bid for One (1) 2009 Ford F550 3-4 YD Dump Truck”

and shall be addressed to the City Clerk at the above address.

Delivery is to be made not less than 6 weeks following successful bidder's receipt of purchase order and shall be F.O.B., City Corporation Yard, 530 Nevada Street, Sausalito, California.

All equipment offered on this bid shall be brand-new. Bidder will state in its bid the name and model number of the equipment being offered and will include with the bid a catalog or brochure marked to indicate the standard factory equipment of the model on which the bid is based.

Bidder must attach a separate sheet to the bid listing any deviation from the minimum specifications shown. If no attachment is provided, it will be assumed that the item being bid meets the minimum specifications.

If the equipment offered by a bidder under the attached specifications meets the specifications except for minor factors or reasonably small amounts in dimensions, and if it shall be determined by the City that these minor variations from the specifications do not prevent the equipment being bid from performing as satisfactorily or from being as good as equipment fully meeting these specifications, then these minor variations from the specifications may be waived by the City, if it deems it to be to its advantage, and the equipment with the waived variations in specifications will be accepted as fully meeting these specifications.

Since prompt delivery is required, delivery time, as well as price, may be a factor in determining the award of this bid.

Price shall include a temporary plate, an application for an exempt plate, and State of California Certificate of Title made out to the City of Sausalito and mailed to the City Clerk at the above address. A copy of the title application is to be delivered with the vehicle.

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The bid must include satisfactory documentation that the bidder is permitted to sell motor vehicles in the State of California.

The City is requesting bids without trade-in. It is the custom of the City of Sausalito to pay its bills within 30 days following delivery of and receipt of bills for all items covered by a purchase order. In submitting bids under attached specifications, bidders should take into consideration all discounts, both trade and time, allowed in accordance with the above payment policy. All bidders should quote net prices, therefore, exclusive of all Federal Excise Taxes and Sales Taxes.

The City of Sausalito reserves the right to waive all informalities in bids, to accept any bid or any portion thereof, or to reject any or all bids should it be deemed in its best interest to do so. Except as otherwise required by law or as specifically provided to the contrary herein, the City's purchasing ordinance shall govern the award of this bid.

Any questions regarding the specifications or the procurement process shall be submitted in writing to the attention of the undersigned no later than seven (7) calendar days before Bid Opening (Friday, January 2, 2009). Facsimile transmittal of written inquiries is acceptable. Any prospective bidder wishing to receive copies of inquiries and responses is asked to make her or himself know by facsimile to the undersigned prior to the above-mentioned cutoff. Please note that City Hall will be closed during the period from Monday December 22, 2008 through Friday, January 2, 2009. All written inquiries received prior to the cutoff will be responded to by facsimile on or before the close of business Wednesday, January 7, 2009.

City of Sausalito



Jonathon Goldman

Director of Public Works

Mailing address: 420 Litho Street, Sausalito CA 94965-1933
Telephone (415) 289-4176 Fax (415) 339-2256

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**CITY OF SAUSALITO
DEPARTMENT OF PUBLIC WORKS**

ONE (1) NEW FORD F550 4X2 3-4 YARD DUMP TRUCK

**NOTE: BIDDERS MUST CLEARLY INDICATE ANY DEVIATION FROM ALL DESCRIBED
SPECIFICATIONS**

CAB & CHASSIS:

New, 2009 Ford F550 4X2 Regular Cab F56 Chassis Cab w/141" wheelbase, 60" CA, rear Fuel Tank, 6.8L EFI 3-valve V10 engine, 5spd automatic transmission, with factory 660A preferred equipment package in XL trim, factory Oxford White clearcoat paint w/vinyl bench seat in medium stone, 4.88:1 limited slip rear differential, traction control, molded black step, spare tire and wheel, 19,000 lb GVWR package, trailer brake controller, and 68U payload upgrade, and complete set of maintenance manuals.

DUMP BODY:

One new, 3/4 YD Dump Body furnished, mounted and fully-operational on above Cab & Chassis.

LENGTH: 9'-3" OD WIDTH: 96" OD
HEIGHT: 17.4" at Sides 23.4" at Tailgate
CONSTRUCTION: 10 Ga. High-strength steel sides floor and front
3" channel crossbars, 16" O.C.
Boxed top rails
5" channel longitudinals
Sloped running boards
Min 10 Ga. quarter cab shield with window
Double-acting tailgate
½" rope hooks each crossmember and "tailgate"

OPTION: Fold down sides if materials and construction demonstrated as durable and reliable to satisfaction of City prior to placement of firm order.

HOIST: Full sub-frame mounted, class 40 with 10.8 tons capacity at 45 degrees. Double acting cylinder power up/power down. Push button control with built in check valve in motor pump. Note that bidders proposing the Crysteel LB-510 hoist will be required to verify that the unit furnished has been inspected and not subject to the NHTSA Campaign Number: 08E028000 recall of those units.

OTHER: Back-up alarm, raised body warning light and body prop.

LEGAL: DOT lights and reflectors, stop, tail and turn lights furnished with chassis. Heavy duty mud flaps.

HITCH: Furnish and install Class IV receiver hitch with two D-rings and a 7-way ""RV"" blade type electric receptacle. NBTB hoist cut off system. Adjustable face drawbar with 2" combination pintle hook/ball.

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LIGHTING: Whelen Hide-A-Strobe system in the front headlights and Whelen LED amber strobes under the rear sill of the dump body, mounted in structural channel steel for protection.

TOOLBOXES: Two underbody 36" x 18" x 18" toolboxes, frame mounted and keyed alike.

FINISH: Body primed and painted "WHITE". Floor sub-structure undersealed. TOOLBOXES factory powder coated BLACK if steel.

BIDS MUST INCLUDE THE FOLLOWING INFORMATION:

1. Complete description of vehicle and dump body with applicable printed material.
2. Guaranteed delivery time after receipt of purchase order.

INSTALLATION:

1. The installer shall be responsible to ensure the proper location and mounting of the body on the truck to obtain the best working results.
2. The installation shall be performed in a workmanlike manner. All required components shall be supplied by the installer and the installation shall be warranted against defects in materials and workmanship for 90 days following delivery.
3. All controls shall be in the cab within easy reach of the driver.

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PROPOSAL

The UNDERSIGNED hereby proposes to furnish one (1) New, 2009 Ford F550 4x2 3-4 YD Dump Truck to the City of Sausalito, California, in accordance with the attached Invitation to Bid and specifications, and at the following price, warranty, and delivery time:

One New Ford F550 3-4 YD Dump Truck as described above:

Price Each \$ _____

Warranty _____

Delivery Time _____

Signed: _____

(Corporation, Firm or Company)

By: _____

(Officer, Authorized Individual or Owner)

Title: _____

Mailing

Address: _____

Zip Code _____

Telephone: _____ Fax: _____

E- Mail: _____

Date: _____

Note: Bids must bear the handwritten signature of a duly authorized member or employee of the organization making the bid.

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ADDENDUM NO. 1

**To
Invitation for Bids**

**ONE (1) NEW 2009 MODEL FORD F550 4X2
3-4 YD DUMP TRUCK**

In conformance with the Invitation to Bid issued December 5, 2008, inquiries have been received and the City of Sausalito hereby issues this Addendum No. 1 to said invitation. Because the inquiries received and the City's responses do not constitute a material change in the equipment being bid, no change in the bid opening date will be made.

Question 1: Does the City's request for Whelen LED amber strobes under the rear sill of the dump body comply with the California Vehicle Code?

Response 1: California Vehicle Code, Division 12, Chapter 2, Article 7, Section 25260 (a), reads as follows: "Public utility vehicles, and vehicles of duly authorized representatives of a public utility, actually engaged in the construction, removal, maintenance, or inspection of public utility facilities, including the cutting or trimming of trees immediately adjacent thereto, may display flashing amber warning lights to the front, sides, or rear when necessarily parked on a highway or when moving at a speed slower than the normal flow of traffic." The specification remains unmodified.

Question 2: The 141-inch wheelbase cab and chassis is not available with a 19,000 lb GVWR package in the 2009 model year.

Response 2: The City prefers the 141-inch wheelbase with the maximum payload package available, but will take into account all elements of the bids received in determining which is the lowest, responsible, responsive bidder.

Jonathon Goldman
Director of Public Works

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