

**NOTICE OF AN APPLICATION FOR ADMINISTRATIVE APPROVAL  
OF CHANGES TO AN APPROVED PROJECT AT**

**40 & 42 Marion Avenue**

**PROJECT ID: 2021-00248 | APN: 065-292-19**

NOTICE IS HEREBY GIVEN that applicant, Michael Rex, on behalf of property owners, Chris and Victoria Reynolds has submitted an application for Administrative Approval of Changes to an Approved Project (2021-00248) as described below at 40-42 Marion Avenue (APN 065-292-19) in the R-2-2.5 Two Family Zoning District.

**The required 10-day public noticing period begins on September 16, 2021. A decision on the application will be rendered after August 26, 2021.**

**Project Description**

The applicant is requesting Administrative Approval of Changes to an Approved Project. On May 20, 2020, the Planning Commission approved project ADU/DR/TRP/EA 2019-00342, which included a request for a remodel of an existing duplex to include 727 square feet (sq. ft.) of new floor area, conversion of storage space below the carport/garage into 331 sq. ft. accessory dwelling unit, and construction of new entry stairs and gates at 40-42 Marion Avenue.

The applicant is requesting to change the design approved in ADU/DR/TRP/EA 2019-00342 to reconfigure and shift the exterior entry stairs located at the southern portion of the property. The top staircase landing at the street is proposed to expand from 1'-9" to 2'-9" to improve safety. The bottom landing is proposed to move to the south of the patio to avoid a patio retaining wall. The reconfigured stairs will result in an increase of impervious surfaces by 48 sq. ft. and an increase in building coverage by 13 sq. ft. The proposed changes would comply with the maximum allowed area calculations.

Project plans are available for public review only at <https://sausk-trk.aspgov.com/eTRAKiT>. Should you have any questions, please contact Mike Janusek, Assistant Planner, at [mjanusek@sausalito.gov](mailto:mjanusek@sausalito.gov). All interested persons are encouraged to review the application materials and submit correspondence, as necessary.

Changes to approved project decisions may be appealed to the Planning Commission within ten (10) calendar days of the decision date. Appeals must be submitted in writing and shall be processed in accordance with Chapter 10.84 SMC (Appeals).

NOTICE IS HEREBY FURTHER GIVEN that If you challenge in court this administrative decision, you may be limited to raising only those issues you or someone else raised in written correspondence delivered to the Community Development Department during the written comment period.