

ANNUAL ELEMENT PROGRESS REPORT
Housing Element Implementation
 (CCR Title 25 §6202)

Jurisdiction SAUSALITO

Reporting Period 01/01/2016 - 12/31/2016

Table C

Program Implementation Status

Program Description (By Housing Element Program Names)	Housing Programs Progress Report - Government Code Section 65583. Describe progress of all programs including local efforts to remove governmental constraints to the maintenance, improvement, and development of housing as identified in the housing element.		
Name of Program	Objective	Timeframe in H.E.	Status of Program Implementation
Code Enforcement and Public Information (Program 1)	Continue to provide informational handouts on available rehabilitation and energy retrofit assistance. Provide information on volunteer service organizations on City website.	Ongoing	Documents and information available at City Hall and on the City's website.
Residential Rehabilitation Loan and Energy Retrofit Programs (Program 2)	Publicize the Marin Housing Rehab program, Marin Clean Energy, and PG&E energy retrofit programs on City website and through brochures at City Hall and other community locations. Seek to assist eight very low income households.	Ongoing	Brochures and information available at City Hall and on the City's website.
Historic Design Preservation Regulations and Incentives (Program 3)	Disseminate the City's brochure on funding sources for historic preservation. Update Historic Preservation Regulations in Municipal Code and Zoning Ordinance.	Update regulations	A Task Force has been in place and meeting regularly to discuss and plan for updates to the City's Historic Preservation Regulations.
Residential Design Review (Program 4)	Continue to provide design review to ensure that new projects and	Ongoing	15 Design Review applications were considered by the Planning Commission.

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Table A

Annual Building Activity Report Summary - New Construction
Very Low-, Low-, and Mixed-Income Multifamily Projects

Housing Development Information							Housing with Financial Assistance and/or Deed Restrictions	Housing without Financial Assistance or Deed Restrictions			
1	2	3	4				5	5a	6	7	8
Project Identifier (may be APN No., project name or address)	Unit Category	Tenure R=Renter O=Owner	Affordability by Household Incomes				Total Units per Project	Est. # Infill Units*	Assistance Programs for Each Development	Deed Restricted Units	Note below the number of units determined to be affordable without financial or deed restrictions and attach an explanation how the jurisdiction determined the units were affordable. Refer to instructions.
			Very Low-Income	Low-Income	Moderate-Income	Above Moderate-Income			See Instructions	See Instructions	
New Accessory Dwelling Units	2 to 4	Renter	1	1	0	0	2				The affordability of the projected 12 amnesty Accessory Dwelling Units in the adopted/certified Housing Element is based on rent levels from the City's ADU survey where Very Low (28%), Low (57%) and Moderate (15%) were projected.
(9) Total of Moderate and Above Moderate from Table A3					0	0	3				
(10) Total by Income Table A/A3			1	1	0	0	5				
(11) Total Extremely Low-Income Units*			0								

* Note: These fields are voluntary

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Table A2
Annual Building Activity Report Summary - Units Rehabilitated, Preserved and Acquired pursuant to GC Section 65583.1(c)(1)

Please note: Units may only be credited to the table below when a jurisdiction has included a program in its housing element to rehabilitate, preserve or acquire units to accommodate a portion of its RHNA which meet the specific criteria as outlined in GC Section 65583.1(c)(1)

Activity Type	Affordability by Household Incomes				(4) The Description should adequately document how each unit complies with subsection (c)(7) of Government Code Section 65583.1
	Extremely Low-Income*	Very Low-Income	Low-Income	TOTAL UNITS	
(1) Rehabilitation Activity	0	0	0	0	
(2) Preservation of Units At-Risk	0	0	0	0	
(3) Acquisition of Units	0	0	0	0	
(5) Total Units by Income	0	0	0	0	

* Note: This field is voluntary

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Table A3
Annual building Activity Report Summary for Above Moderate-Income Units
(not including those units reported on Table A)

	1. Single Family	2. 2 - 4 Units	3. 5+ Units	4. Second Unit	5. Mobile Homes	6. Total	7. Number of infill units*
No. of Units Permitted for Moderate	0	0	0	0	0	0	0
No. of Units Permitted for Above Moderate	0	3	0	0	0	3	0

* Note: This field is voluntary

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Table B

Regional Housing Needs Allocation Progress

Permitted Units Issued by Affordability

Enter Calendar Year starting with the first year of the RHNA allocation period. See Example.												Total Units to Date (all years)	Total Remaining RHNA by Income Level	
Income Level		RHNA Allocation by Income Level	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9			
Very Low	Deed Restricted	26										9	17	
	Non-deed restricted		6	2	1									
Low	Deed Restricted	14										12	2	
	Non-deed restricted		11		1									
Moderate	Deed Restricted	16										6	10	
	Non-deed restricted		3	3										
Above Moderate		23	1		3							4	19	
Total RHNA by COG. Enter allocation number:		79										31	48	
Total Units ▶▶▶			21	5	5									
Remaining Need for RHNA Period ▶▶▶▶▶														

Note: units serving extremely low-income households are included in the very low-income permitted units totals.

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Residential Design Review (Program 4)	Continue to provide design review to ensure that new projects and	Ongoing	15 Design Review applications were considered by the Planning Commission.

	modifications of existing buildings are consistent with the small-town character of Sausalito		
Accessory Dwelling Units (Program 10)	Implement the City's ADU regulations and seek to create an average of two new ADUs annually, for a total of 16 ADUs during the planning period. Initiate another amnesty program, and seek to legalize a minimum of 24 existing ADUs	During 2016	A total of two ADUs were approved and finalized in 2016, consistent with the objective to create an average of two new ADUs annually.
Density Bonus and Other Incentives and Concessions for Affordable Housing (Program 20)	Implement City's density bonus provisions, and encourage applicants to utilize Tier 1 incentives/concessions to minimize neighborhood impacts.	Ongoing	This provision is continually relayed and publicized to appropriate projects seeking Design Review.
Fair Housing Program (Program 21)	Refer fair housing complaints to Fair Housing of Marin. Publicize the fair housing program.	Ongoing	Community Development Department Staff continually update the public with this information via brochures at City Hall and information available on the City's website.
Sausalito Senior Services (Program 22)	Support the efforts of Sausalito Village to allow seniors to age in place and promote housing assistance for seniors. Develop a Citywide Plan of Action for seniors with Age-Friendly Sausalito Task Force.	Ongoing	Community Development Department Staff continually update the public with this information via brochures at City Hall and information available on the City's website. The Building Division has conducted workshops and informational sessions to publicize the program, mobilize support, and is developing a home modification permit program that provides a reduced-rate age-friendly permit for adults and persons with disabilities who are making certain adaptation to their living environment in order to remain safely and comfortably in their homes as they age.
Reasonable Accommodations Procedures (Program 24)	Implement City's adopted procedures to allow reasonable accessibility accommodations.	Ongoing	Community Development Department Staff continually update the public with this information via brochures at City Hall and information available on the City's website. The Building Division has conducted workshops and informational sessions to publicize the program and mobilize support.
Universal Design / Visitability (Program 25)	Distribute City's Universal Design and Visitability Principles brochure at City Hall, through Sausalito Village and on City website.	Ongoing	Community Development Department Staff continually update the public with this information via brochures at City Hall and information available on the City's website. The Building Division has conducted workshops and informational sessions to publicize the program and mobilize support.

Homeless Continuum of Care (Program 27)	Support implementation of the Homeless Countywide Continuum of Care and continue to publicize the emergency 211 call system. Amend Sausalito Municipal Code Section 10.28.080.I.3 and Sausalito Municipal Code Section 10.28.080.I.4 as specified in Program 27.	Amend the Code in 2016	Sausalito Municipal Code Section 10.28.080.I.3 was amended and 10.28.080.I.4 was removed in 2016, consistent with Program 27.
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General Comments: