

SAUSALITO PLANNING COMMISSION
Wednesday, May 19, 2021
Approved Action Minutes

1. CALL TO ORDER

Chair Feller called the meeting to order at 6:30 p.m.

Planning Commission:

Present: Chair Kristina Feller, Vice Chair Richard Graef,
Commissioner Jeffery Luxenberg, Commissioner Nastassya Saad

Absent: None.

Staff: Lilly Whalen, Community Development Director
Mary Wagner, City Attorney

A. Public Participation Guide for Zoom Meetings

Community Development Director Whalen stated that the meeting was being held pursuant to Section 3 of Executive Order N-29-20 issued by Governor Newsom on March 17, 2020; all members had joined the meeting telephonically through Zoom; and the meeting was being broadcast live on the City of Sausalito website.

2. APPROVAL OF AGENDA

Chair Feller indicated that staff had requested the Commission hear Item 4.B before Item 4.A.

Commissioner Luxenberg moved and Commissioner Saad seconded a motion to approve the Planning Commission agenda as amended. The motion passed 4-0.

3. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Public Comments

Caroline Revell, President of Sausalito Beautiful

4. NEW BUSINESS

Declarations regarding Planning Commission Public Contacts

None.

B. Overview of FY21/22 Community Development Department Work Planned (oral presentation, no materials in advance)

Community Development Director Whalen provided a PowerPoint presentation.

Planning Commission questions to staff followed.

Planning Commission comments followed.

A. Overview of the Housing Accountability Act (oral presentation, materials to be provided as late mail)

City Attorney Wagner provided a PowerPoint presentation.

Planning Commission questions to staff followed.

Planning Commission comments followed.

The public testimony period was opened.

Public Comments

None.

The public testimony period was closed.

C. Late Mail Policy Discussion (reference Staff Reports from May and June 2018)

Community Development Director Whalen provided a PowerPoint presentation.

Planning Commission comments followed.

Planning Commission questions to staff followed.

The public testimony period was opened.

Public Comments

None.

The public testimony period was closed.

D. Discussion: Signage Regulations in Sausalito (oral presentation, no materials provided in advance)

Community Development Director Whalen provided a PowerPoint presentation.

Planning Commission comments followed.

Planning Commission questions to staff followed.

The public testimony period was opened.

Public Comments

None.

The public testimony period was closed.

5. COMMUNICATIONS

The public testimony period was closed.

5. COMMUNICATIONS

- Staff:
 - Community Development Director Whalen:
 - Outlined agenda for the Planning Commission's upcoming June 2nd meeting, including Clipper Yacht Harbor dock realignment project and condominium conversion for 195/197 Hi Vista Road.
 - Updated the Planning Commission on activities regarding the Housing Element Update. The City has engaged with firms interested in working with the City on the Housing Element Update and received two proposals. The Proposal Review will make a recommendation to the City Council for its June 8th meeting where they hope to choose a consultant.
 - The City is looking for people to serve on the Housing Element Advisory Committee, a two year process with monthly meetings.
- Commission:
 - Chair Feller:
 - She has communicated with the Economic Development Advisory Committee and their City Council liaisons with regard to City parklets. The Planning Commission played no part in approving the City's current parklets, which were approved as part of the City's economic recovery plan. The future of those parklets is on the City Council's June 8th agenda.
 - Tom Reilly, Chair of the Economic Development Advisory Committee, is forming a subcommittee within EDAC regarding enforcing the Conditional Use Permit and uses in the businesses and retail area. Chair Feller will appoint a liaison from the Planning Commission to that task force.
 - Commissioner Saad, as ombudsman assigned by Mayor Hoffman:
 - Has received guidance from Director Whalen, met with local architect Michael Rex, and met with Kevin McGowan at the Department of Public Works.

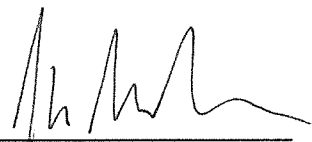
6. ADJOURNMENT

Commissioner Saad moved to adjourn the meeting. The Commission agreed by consensus to adjourn.

The meeting was adjourned at 9:00 p.m.

Submitted by
Lilly Whalen
Community Development Director


Approved by
Kristina Feller
Chair