



STAFF REPORT

SAUSALITO CITY COUNCIL

AGENDA TITLE:

Consultant Services Agreement – Path Plan – Ferry Landing to Gate 6 Road

RECOMMENDED MOTION:

Adopt a Resolution of the City Council of the City of Sausalito Awarding a Professional Services Contract to and Authorizing the City Manager to Execute a Professional Services Agreement with Alta Planning + Design for Preparation of a Project Study Report for a Multi-Use Pathway Between the Sausalito Ferry Landing and Gate 6 Road

SUMMARY

The U.S. Department of Transportation, through Caltrans, awarded a grant to the City for Master Planning of a Class 1 Multi-use path, parallel to Bridgeway, between the Ferry Landing and Gate 6 Road. The total grant amount is for \$100,000.

Staff issued a Request for Proposals (RFP) in November, 2008 to local and regional consulting firms that have either expressed interest in providing design services to the City in the last year, or are known to have expertise in preparation of the necessary federally-funded services. Three consultant teams submitted proposals for the Planning and Design work on or before the deadline established in the RFP. Staff has evaluated the proposals received and identified the team lead by Alta Planning + Design as the team offering the highest overall level of experience, competence, staffing and other professional qualifications necessary for more than a satisfactory performance of the services required. Two Vision Sausalito Transportation Committee members reviewed the proposals and concurred with staff's evaluation.

The available budget for consultant design services is \$100,000. The firm has proposed to do the work within that amount.

On January 13, 2009 the Council considered this item . In response to Public Comment, the Council directed that a joint meeting of the Waterfront and Marinship Advisory Committee and the Transportation Action Committee occur to be briefed on the Plan work scope, budget and timeline. The joint meeting occurred on February 5th, staff will provide a summary of the meeting in a verbal report on February 10th.

Staff recommends that the City enter into an agreement with Alta Planning + Design for performance of the required services.

BACKGROUND

In 2006 Marin County issued a call for projects to be funded by the Federal Non-Motorized Transportation Pilot Program. The City proposed a project to develop a Master Plan to rigorously scope a project to create a multi-use path generally parallel to Bridgeway between the Ferry Landing and Gate 6 Road and to perform environmental review (NEPA and CEQA). This master plan is expected to be used in future to obtain design and construction grants from Regional, State and Federal transportation programs.

The City issued a Request for Proposals (RFP) in November, 2008 and three proposals were received:

- Alta Planning + Design/SWA Group/Coastland Civil Engineering/Linda Carruthers & Assoc. (Cost not to exceed \$100,000)
- Sea Designs/Zone 17 Landscape Architecture (Cost Estimate \$99,780)
- Fehr & Peers/CSW Stuber-Stroeh/Royston Hanamoto Alley and Abey/WRECO/WILTEC (Cost Estimate \$109,501.50)

Staff reviewed the proposals and found all three proposing teams qualified to perform the work.

ISSUES

The area of study is of great concern to the community. The need to gather public input before and during plan preparation is essential. All of the proposals include some level of effort to stimulate community involvement, outreach to the public and meetings to foster discussion of the possible plans and strive for facilitated consensus.

The Transportation Action Committee of the Imagine Sausalito effort has provided guidance for the RFP work scope. As a result of that guidance the proposal includes several meetings with the general public as well organizes a Technical Advisory Committee to guide the consultant during Plan preparation. Two Transportation Committee members reviewed the proposals and expressed satisfaction that there will be many opportunities to provide input and feedback on the plan development.

At the January 13th, 2009 Sausalito City Council Meeting, members of the community expressed concern about the proposed planning project. In response to the comments the Council directed that the Waterfront and Marinship Advisory Committee and the Transportation Advisory Committee meet to consider the project and to provide those committee members and other members of the public who have concerns the opportunity to provide the Council additional feedback about the plan. The Committees

met on February 5th which is after the deadline for this report. As such, staff will provide the Council a verbal report summarizing the meeting and any recommendations that were developed. The Committee Chairpersons, committee members and other members of the public are also expected to provide the Council verbal reports.

The Alta/SWA team is recommended based on the experience of the team with local and regional transportation and planning issues. Alta Planning + Design will be responsible to the City but will be subcontracting certain portions of the work to SWA (Landscape Architecture), Linda Carruthers(Survey) and Coastland Civil Engineering. SWA and Linda Carruthers have offices in the study area and as a result have great awareness of local constraints. Coastland Engineering staff have assisted the City in General Engineering matters from 2004 to 2006. The Team is familiar with Community efforts to guide future development including making improvements to the non-motorized transportation network.

Staff believes the primary issue with this project is the identification of acceptable routes (alignments) for the path. It is expected that the plan will consider different alignments including:

- 1) within the current Bridgeway roadway right-of-way,
- 2) along former railroad right of way that was abandoned years ago,
- 3) along the Richardson's Bay shoreline as has been recommended by the Vision Sausalito Working groups.

There may be other alignments considered as well.

A master plan (which Caltrans staff refers to as a Project Study Report) will document the route alternatives, perform Federal Environmental Reviews, develop planning level plans and probably costs estimates for developing the path including right-of-way acquisition.

The Plan is expected to enable the City to seek more grant funding in an effort to implement capital improvement projects to create the requested multi-use path.

FISCAL IMPACT

The proposed work will have a limited impact on the General Fund. The City will need to pay for the Plan from the General Capital Fund however project costs will be reimbursed at 100% up to \$100,000.

The Sea Design/Zone 17 proposed the lowest budget estimate of \$99,780. Alta Planning + Design estimated using the full grant amount of \$100,000. Staff's evaluation is that the proposed budget difference is insignificant. The proposed services are considered "professional services." Under the City's purchasing

requirements, specifically Section 3.30.500-3.30.520 of the Sausalito Municipal Code, other factors can be taken into consideration in awarding the Contract. A requisition has been prepared. The project is included in the 2009 Budget at the levels cited previously.

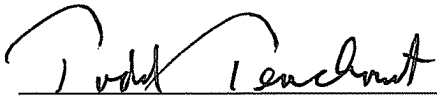
STAFF RECOMMENDATIONS

Adopt a Resolution of the City Council of the City of Sausalito Awarding a Professional Services Contract to and Authorizing the City Manager to Execute the Professional Services Agreement with Alta Planning and + Design for Preparation of a Project Study Report for a Multi-Use Pathway Between the Sausalito Ferry Landing and Gate 6 Road. The authorized amount shall not exceed \$100,000.

ATTACHMENTS


Proposal
Request distribution list
Resolution
Professional Services Agreement
Requisition

PREPARED BY:



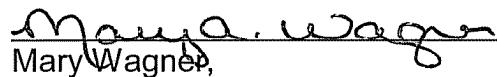
Todd Teachout,
City Engineer

REVIEWED BY (Department Head):



Jonathon Goldman,
Director of Public Works

REVIEWED BY (City Attorney):



Mary Wagner,
City Attorney

REVIEWED BY:

Charles Francis,
Acting Director of Finance

SUBMITTED BY:

Adam W. Politzer
City Manager

Item #: 6B
Meeting Date: February 10, 2009
Page #: 4

RESOLUTION ___-09

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAUSALITO
AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT WITH ALTA
PLANNING + DESIGN FOR CONSULTANT SERVICES TO DEVELOP MULTI-USE
PATH PLAN FROM GATE 6 ROAD TO FERRY LANDING NMTPL -5098(009)

WHEREAS, the City Council adopted the 2008 Annual Budget which include resources to develop a plan for a multi-use path between the Ferry Landing and the North City Limit, and

WHEREAS, the City was awarded a Federal Non-Motorized Transportation Pilot Program Grant to develop a Plan entitled "Bridgeway Path Specific Plan" and is eligible to receive Federal and/or State funding for transportation planning projects from the California Department of Transportation, and

WHEREAS, the City solicited proposals from Consulting Firms to prepare the a Multi-use Path Plan from the Ferry Landing to Gate 6 Road, and

WHEREAS, the City received proposals from 3 teams of Consultants, and

WHEREAS, the team lead by Alta Planning and Design was found by staff and members of the Ad-Hoc Transportation Committee to be the most qualified to do the work, and

WHEREAS, the City Council considered comments and expressed concerns about the Plan from members of the Public and the Waterfront and Marinship Advisory Committee.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Sausalito:

1. Finds Alta Planning and Design qualified to perform the work to prepare the Bridgeway Path Specific Plan.
2. Awards the Professional Services Contract to Alta Planning and Design
3. Authorizes the City Manager to execute a Professional Services Agreement with Alta Planning and Design on behalf of the City.

AYES: Councilmembers:
NOES: Councilmembers:
ABSTAIN: Councilmembers:

Mayor, City of Sausalito

Item #: 608
Meeting Date: February 10, 2009
Page #: 5

ATTEST:

City Clerk

Item #: 6B
Meeting Date: February 10, 2009
Page #: 6