



**NOTICE OF ADMINISTRATIVE DESIGN REVIEW
APPLICATION FOR A 300 SQ.FT. ADDITION TO AN
EXISTING SINGLE FAMILY RESIDENCE AT 254
SPENCER AVENUE.**

PROJECT ID: 2023-00098 | APN: 065-181-39

PROJECT SUMMARY: Applicant, Larry Tater, on behalf of owner, Mary Beth West, is requesting Administrative Design Review approval for a 300 sq.ft. gym room addition, with new decks, and an elevator, to be located on the west side of the existing dwelling. The project has been determined to be exempt from further environmental review under California Environmental Quality Act (CEQA) Section 15301 (Existing Facilities).

WHAT WILL HAPPEN: The Community Development Department will consider all public comment submitted by the written comments deadline and decide whether to approve, deny, or modify the project. You will only be notified of the official action if you submit written comments by the deadline (below).

HOW TO COMMENT: Any individual is welcome to comment on the project. You can comment on the project via email to the project contact.

WRITTEN COMMENTS DEADLINE: The deadline to submit written comments is by **5:00 pm on Monday, August 28, 2023.**

DECISION DATE: Tuesday, August 29, 2023

PROJECT CONTACT: Neal Toft, Principal Planner | 415-289-4137 |
Email: ntoft@sausalito.gov

FOR MORE INFORMATION: Project materials are available for public review online at <https://saus-trk.aspgov.com/eTRAKiT> You can search using the project address, project ID number, or APN listed above.

NOTICE: If you challenge the project described in this notice in court, you may be limited to raising only those issues you or someone else raised you may be limited to raising only those issues you or someone else raised in written correspondence delivered to the Community Development Department within ten (10) calendar days of the decision (Government Code §65009.b.2).