



**NOTICE OF ADMINISTRATIVE DESIGN REVIEW APPLICATION  
FOR AN INTERIOR ADDITION IN EXISTING CRAWLSPACE WITH THREE  
NEW WINDOW OPENINGS AT THE BASEMENT LEVEL OF  
87 SAN CARLOS AVENUE  
PROJECT ID: 2023-00077 | APN: 065-191-68**

**PROJECT SUMMARY:** Applicant, Couture Architecture, on behalf of property owners, Juana Leon and Jimmy Hormel, is requesting Administrative Design Review approval to convert 175 sq. ft. of interior, unimproved basement crawl space to habitable use with three new window openings, two on the north elevation and one on the east elevation. This residence is listed on Sausalito's Noteworthy Historic Structure's List. An evaluation of the proposed work was completed by the City's Historic architect who determined the project would have no impact on the structures historic character/quality. The project has been determined to be exempt from further environmental review under California Environmental Quality Act (CEQA) Sections 15301 (Existing Facilities)

**WHAT WILL HAPPEN:** The Community Development Department will consider all public comment submitted by the written comments deadline and decide whether to approve, deny, or modify the project. You will only be notified of the official action if you submit written comments by the deadline (below).

**HOW TO COMMENT:** Any individual is welcome to comment on the project. You can comment on the project via email or submit a letter in person to the Community Development Department. The public counter is open Tuesday and Wednesday's from 9:00 am to 12:00 pm.

**WRITTEN COMMENTS DEADLINE:** The deadline to submit written comments is by **5:00 p.m. on Monday, November 20, 2023.**

**DECISION DATE:** Tuesday, November 21, 2023

**PROJECT CONTACT:** Kristin Teiche, Principal Planner | (415) 289-4134 | Email: kteiche@sausalito.gov

**MORE INFORMATION:** Project materials are available for public review online at <https://saus-trk.aspgov.com/eTRAKiT> You can search using the project address, project ID number, or APN listed above.

NOTICE: If you challenge the project described in this notice in court, you may be limited to raising only those issues you or someone else raised in written correspondence delivered to the Community Development Department within ten (10) calendar days of the decision (Government Code §65009.b.2).