



STAFF REPORT

SAUSALITO CITY COUNCIL

AGENDA TITLE

Review of membership and procedures of the Business Advisory Committee

RECOMMENDED ACTION

Review and approve the attached resolution which amends the membership and procedures of the Business Advisory Committee.

BACKGROUND AND DISCUSSION

In 1995 the City Council approved Resolution No. 4296 which established the Business Advisory Board (a.k.a. Business Advisory Committee) with responsibility for evaluating the economy of the City and identifying changes to promote the economic health of the business community. Members on the committee represent specific segments of the community as identified in the attached Resolution and noted below.

Community Group	Current representatives
2 City Council members, selected by City Council	Mayor Leone, Councilmember Belser
1 City staff member, selected by City Council	Adam Politzer
1 City resident, selected by City Council	Adam Krivatsy
3 Members selected by Chamber of Commerce	Cheryl Popp, Joe Lemon, Jeff Scharosch
2 Local business people and/or commercial landlords, selected by above members	Bruce Huff, Peg Copple

Note: Except where specifically stated, members need not be City residents

With the departure of former Councilmember Paul Albritton as the chair of the Business Advisory Committee the following organizational issues have been identified. A draft resolution which addresses these issues is attached.

Role of City Staff

City staff's role should support the Committee by providing factual information and data. This is best handled by elimination of the City Staff representative as a Committee member. Staff support for the Committee would continue via a staff liaison appointed by the City Manager.

Appointment of Additional City Resident

In order to retain nine members on the Committee (following elimination of the City staff member, as noted above) and to increase community representation on the Committee, staff suggests appointment of a second City Resident. For consistency purposes, this individual would be selected by the City Council.

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Alternate Members

Due to scheduling conflicts and other factors, Committee members occasionally are not able to attend the meetings. At the present time, no provisions have been made to allow appointment of alternate members for quorum or voting purposes. If the Council wishes to add provisions for the appointment of alternate members the following wording can be added to the attached draft resolution.

Section XX. The City Council may appoint alternate members.

[or]

Alternate members may be appointed by the respective members.

FISCAL IMPACT

No fiscal impact.


STAFF RECOMMENDATION

Review the attached draft resolution, make any appropriate modifications, and approve the resolution which amends the membership and procedures of the Business Advisory Committee.

ATTACHMENTS

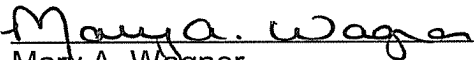
- 1 Resolution No. 4296 – Establishing the Sausalito Business Advisory Board
- 2 Resolution Amending Resolution No. 4296, Regarding the Membership and Procedures of the Business Advisory Board (a.k.a., Business Advisory Committee) -- Draft

PREPARED BY:



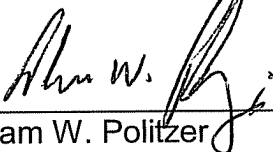
 Jeremy Graves, AICP
 Community Development Director

REVIEWED BY:



 Mary A. Wagner
 City Attorney

SUBMITTED BY:



 Adam W. Politzer
 City Manager

cc: Business Advisory Committee

RESOLUTION NO. 4296

A RESOLUTION OF THE CITY OF SAUSALITO
ESTABLISHING THE SAUSALITO BUSINESS ADVISORY BOARD

The City Council of the City of Sausalito does resolve as follows:

In October, 1992, the City established the Business Task Force which had as its mission *"to study the contribution of the business community to the fiscal well-being of Sausalito and using these findings to formulate recommendations for incorporation of an economic element in the General Plan of Sausalito."*

The Task Force met regularly between 1992 and through late 1994, at which time it completed its task of producing its recommendations for the Economic Element of the General Plan, which is set forth in the Report of the Business Task Force produced in late 1994. The City's Planning Commission and City Council have relied upon this Report to produce the Economic Element which will be adopted as a part of the revised General Plan to be adopted some time before the end of this year. With the completion of the Task Force's task of producing recommendations for the economic element, the City Council and the Business Community have realized the value played by a standing committee made up of representatives of both the business community and City government. The City Council finds that such a standing committee would further the vision of the Business Task Force as reflected in their Report, and would provide an ongoing forum for the exchange of information and ideas and would be able to offer recommendations and solutions on business issues to the City Council from time to time.

NOW THEREFORE, the City Council does hereby establish the Sausalito Business Advisory Board, to be composed of the following membership:

- Two members will be City Council members, selected by the City Council;
- One member will be from City staff, to be selected by the City Council;
- One member will be a City resident, to be selected by the City Council;
- Three members will be selected by the Chamber of Commerce;
- Two members will be selected by the above seven members, and will be local business people and/or commercial landlords.


Except where specifically stated, members of the Board need not be City residents.

The Sausalito Business Advisory Board is charged with the responsibility of periodically evaluating the economy of the City and what changes should be made to promote the economic health of the business community, and shall have such other responsibilities and duties as may be requested of them from time to time by the City Council, or as considered advisable by the Board and approved by the City Council.

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ATTACHMENT 1 (2 PAGES)

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Sausalito on the 2nd day of May, 1995, by the following vote:

AYES: Councilmember: Belser, Miskel, Sweeny, Ziegler, Mayor Fancher
NOES: Councilmember: none.
ABSENT: Councilmember: none.



Mayor, City of Sausalito

ATTEST:


CITY CLERK

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAUSALITO
AMENDING RESOLUTION NO. 4296 REGARDING THE MEMBERSHIP AND
PROCEDURES OF THE BUSINESS ADVISORY BOARD
(A.K.A., BUSINESS ADVISORY COMMITTEE)**

WHEREAS, on May 2, 1995 the City Council approved Resolution No. 4296 which established the Business Advisory Board (a.k.a., Business Advisory Committee) with the responsibility for evaluating the economy of the City and identifying changes to promote the economic health of the business community, as well as other duties as requested by the City Council or as considered advisable by the Committee and approved by the City Council; and

WHEREAS, the City Council wishes to revise the membership and procedures of the Business Advisory Committee.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Sausalito that City Council Resolution No. 4296 is amended as follows:

- SECTION 1.** The Business Advisory Board is renamed as the "Business Advisory Committee."
- SECTION 2.** The City staff member is replaced by an additional City resident, to be selected by the City Council.
- SECTION 3.** The City Manager shall appoint a staff liaison for the Committee.
- SECTION 4.** The Mayor shall appoint one of the Committee's City Council members as the Committee chairperson.
- SECTION 5.** The term of office for Committee members shall be in accordance with Section 2.58.090 (Limitation on Terms of Office) of the *Municipal Code*.

PASSED AND ADOPTED at a meeting of the City Council of the City of Sausalito on the _____ day of _____, 2009, by the following vote:

AYES:	Councilmembers:
NOES:	Councilmembers:
ABSENT:	Councilmembers:
ABSTAIN:	Councilmembers:

Jonathan Leone
Mayor of the City of Sausalito

ATTEST:

Debbie Pagliaro
Deputy City Clerk