



STAFF REPORT

SAUSALITO CITY COUNCIL

AGENDA TITLE:

Professional Services Agreement – Non-Motorized Transportation Program –
Bridgeway to Ferry Landing Improvements

RECOMMENDED MOTION:

1. Adopt a Resolution of the City Council of the City of Sausalito Awarding a Professional Services Agreement to and Authorizing the City Manager to Execute a Professional Services Agreement with Royston Hanamoto Alley & Abbey for design and environmental review services for Non-Motorized Transportation Project - Bridgeway to Ferry Landing Improvements.
 2. Authorize use of Measure A funds for said Professional Services Agreement with Royston Hanamoto Alley & Abbey.
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SUMMARY

Pursuant to the City Council's Priority Calendar, staff is advancing for consideration, an improvement project called the Bridgeway to Ferry Landing Improvement Project. Staff recommends that the City Council adopt the attached Resolution (Attachment No. 1) awarding a Professional Services Agreement (Attachment No. 2) to Royston Hanamoto Alley & Abbey for environmental review and design services for the Bridgeway to Ferry Landing Improvements Project. The Council is also being asked to authorize the use of funds from Marin Measure A for these services, up to \$47,515.

The City was awarded a Grant of \$200,000 from the Federal Non-motorized Transportation Pilot Program to construct improvements between the Ferry Landing and Bridgeway. The project is expected to replace and upgrade sidewalk along Humbolt between Anchor Street and Bay, with consideration given to improving clearance space, remove accessibility barriers, and consider improved lighting and directional signage.

To speed project execution the project budgeting was structured to use Federal funds for construction and construction engineering (a.k.a. inspection and project management) only. Local funding is proposed to be utilized for design and environmental review processes. This funding structure expedites project development by avoiding lengthy funding authorizations and extensive accounting demands which would be applicable if Federal funds were used to pay for the cost of design and environmental review.

Design and environmental review services were estimated to be \$15,000 in the 2008 Budget. Since that time, after reviewing the location of the project, Caltrans Environmental Planners have preliminarily indicated that extensive environmental studies and analyses will be required which resulted in a budget change to \$50,000 in the 2009 Budget. Consultant proposals have estimated that these services could cost between approximately \$50,000 and \$137,000. The wide range of the estimates is based in part on the fact that the Request for Proposals asked the consultants to submit both a "constrained bid" and an "unconstrained bid."

BACKGROUND

The City of Sausalito adopted a 10 year Capital Improvement Plan in 2002 (the "2002 CIP") identifying capital project needs in the City. The 2002 CIP includes a project called 6N13 Waterfront Pathway, Johnson Street to Ferry Landing (Bay Trail Spur). A copy of the project summary is attached (Attachment No. 3). The cost estimate was \$500,000.

In 2006, the U.S. Department of Transportation awarded Marin County a grant of \$25,000,000 to implement the Non-Motorized Transportation Pilot Program ("NMTTP"). The NMTTP considers walking and bicycle travel as legitimate transportation modes worthy of receiving Federal Transportation resources. The goal of the program is to reduce the number of travel trips made in motor vehicles, especially automobiles.

Upon receiving the grant Marin County solicited project ideas for these funds from its cities and towns, special districts (including mass transit and ferry operators), and various advocacy groups operating in Marin County. In addition, citizen input on the use of the funds was provided in three publically noticed workshops. Project ideas totaled several hundred million dollars in cost. After 6 months of deliberation the Board of Supervisors awarded the City of Sausalito a \$200,000 grant to construct the Bridgeway to Ferry Landing Improvements. This grant provides resources for a downscope of project 6N13. The City adopted an updated 10 year Capital Improvement Plan in 2007 (the "2007 CIP"). This \$200,000 project was added as Project 6N14. The original project 6N13 from the 2002 CIP was also retained in the plan.

The City budgeted \$15,000 to implement the design and environmental review portion of Project 6N14 in the FY 2007/08 Budget. This \$15,000 was proposed to be supported with Measure A "return to source" revenues. The \$200,000 grant would fund construction. Because construction was not contemplated in that Fiscal Year, only the \$15,000 amount appears. In November of 2007 staff met with Caltrans Local Assistance Personnel to determine actions needed. At that meeting it was determined that the following studies would be necessary to comply with Federal requirements: Coastal Zone Study, a Section 4(f) Study [Impacts to park and other public lands], and Section 106 Study [Cultural Resources]. During the week of March 9, 2009 Caltrans

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planning staff also suggested that a Biological Resource study may be required. Based on these prior discussions, staff revised the design and environmental review budget to \$50,000 and the overall cost of \$250,000 in the FY 2008/09 Budget. An error was made in the Budget document and not found until after the Budget was adopted. That error represents the funding source for the \$250,000 project cost entirely to Grant funds. The Grant provides the City \$200,000. In order to complete the project an appropriation of available Measure A Funds will be necessary for the design and environmental review services.

The City issued a Request for Proposals (RFP) in November, 2008. No responses were submitted on the specified December due date. Firms sent the request were contacted to find out why Proposals were not sent. They indicated that they either didn't get the request or didn't have the time to respond. A new request was prepared in January with a February response deadline. The request disclosed the project budget, required environmental studies and public process. It required two estimates, a constrained estimate limited by the \$50,000 budget amount and an unconstrained estimate. Three proposals were received:

- Royston Hanamoto Alley & Abbey (\$47,515 constrained, \$111,770 unconstrained)
- Alta Planning & Design (\$49,840 constrained, \$79,320 unconstrained)
- Questa Engineering Corp. (\$66,630 constrained, \$137,060 unconstrained)

Staff reviewed the proposals and found all three proposing teams qualified to perform the work.

Royston Hanamoto Alley & Abbey have offered the lowest cost proposal.

ISSUES

What will be designed

Existing pedestrian routes will be evaluated for aesthetic and functional deficiencies. Improvements will be proposed to eliminate these deficiencies and vetted through a technical advisory committee and Planning Commission (and the Council if desired). The most likely improvements will be maintenance level reconstruction of sidewalks on Humbolt between Anchor and Bay Street, including consideration of lighting and accessibility improvements. Other nearby sidewalk routes will be considered if construction estimates are below the \$200,000 budget.

Also to be designed will be directional signage on Bridgeway and along routes between Bridgeway to give visitors clearer information to get to the Ferry Landing from Bridgeway and vice versa.

This project may also provide an opportunity to enable improved accommodation of rental bike users and additional bicycle parking. The project funds could help satisfy the recent challenges caused by the increased bicycle traffic.

Why do the project?

At the root of the project are the facts that:

- a) people going to the Ferry from the parking lots do not have a safe, continuous pedestrian or wheelchair pathway to the Ferry Landing, and
- b) people arriving from the Ferry for the first time are not provided clear visual or directional information to downtown or to the Boardwalk that starts at Bay Street.

The 2002 CIP suggests that the need for a Bay Trail Spur and community suggestions to staff to improve pedestrian circulation is the seed for the project. The recently discussed rental bicycle accommodation provides a new project need. Staff has concluded that significant non-motorized transportation benefits can be accomplished with the funding available, and recommends that the City retain specialized expertise to facilitate development of design(s) for a preferred alternative, and complete the CEQA and NEPA environmental impact assessments necessary to allow construction to occur.

Transportation vs Recreation

The goal is for the NMTTP to improve non-motorized transportation. Concerns are expected to be expressed about installing facilities for tourists. The contemplated project will benefit residents, other community members, and commuters, however tourist activity is important to this City and improving the experience may reward the community with additional economic activity. Public improvements generally don't discriminate between commute trips and tourist trips and the improvements are expected to improve the experience for commuters as well as tourists.

Performance Measures

To gauge success of the NMTTP, grantees are required to measure mode shift. This Project does not include measurement requirements because Marin County is performing mode shift study at the county-wide level. Pre-project sampling and a transportation model have been developed to determine mode shift. Marin County has indicated that post project sampling will be done in 2010 to evaluate success of the projects installed up to that point.

FISCAL IMPACT

The proposed work will have a limited impact on the General Fund. As currently structured the City needs to provide financial support the project to fund the design and environmental review component of the project. Staff is recommending use of Measure

A funds which can be used for transportation purposes such as this work. Construction is currently structured to be funded from the Grant.

The structure of City support for the design and environmental review component was developed because the original expectation was that the design and environmental review component would represent 10-15% of the project costs. Conforming to the Federally approved consultant service procurement processes laid out in the "Caltrans Local Assistance Procedure Manual" is expensive and time consuming. While a rigorous cost benefit study has not been performed on the costs of complying with the procedures, staff experience suggests that costs need to approach or exceed \$100,000 for such efforts to be cost effective. The environmental studies that may have to be performed are expected to skew the cost allocations. Estimates range from 19.9% (50k design, 250k total budget) to 68.5% (137k design, 200k total budget). As the estimated costs for design and environmental review are \$47,515 staff believes restructuring the budget so that design and environmental review are funded with the Grant will significantly increase the amount of time needed to implement the project and will keep City staff from working on other Capital Improvement Projects and other engineering activities.

Royston Hanamoto Alley & Abbey proposed the lowest budget estimate of \$47,515. This amount is less than the amount identified in the Budget for these services. The Council may wish to authorize the low estimate and consider additional authorizations if needed.

The proposed services are considered "professional services." Under the City's purchasing requirements, specifically Section 3.30.500-3.30.520 of the Sausalito Municipal Code, factors other than just price can be taken into consideration in awarding the Contract.

A requisition has been prepared. The project is included in the 2009 Budget at the levels cited previously.

STAFF RECOMMENDATIONS

Adopt a Resolution of the City Council of the City of Sausalito awarding a Professional Services Agreement to and authorizing the City Manager to execute the Professional Services Agreement with Royston Hanamoto Alley & Abbey for preparation of plans and environmental documents Non-Motorized Transportation Routes project entitled Bridgeway to Ferry Landing Improvements. The authorized amount shall not exceed \$47,515.

Alternatively, Council can provide staff direction regarding the budget structure and allocation for future consideration; or

Council can not approve the award and not provide staff budget structure and allocation direction and instead direct staff to notify Marin County and Caltrans of the City's desire to return the funds for other NMTTPP efforts.

ATTACHMENTS

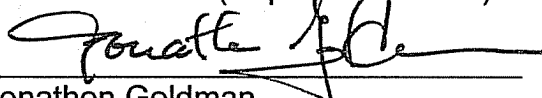
1. Resolution
2. Professional Services Agreement
3. 2002 10 Year (2001-2011) CIP - 6N13 Waterfront Pathway, Johnson Street to Ferry Landing (Bay Trail Spur) Project Summary
4. 2007 10 year (2007-2016) CIP - Project 6N14 Project Summary
5. Excerpts from FY2008 Budget
6. Excerpts from FY2009 Budget
7. Requisition

PREPARED BY:



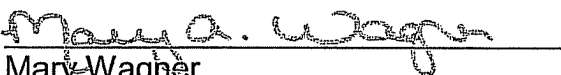
Todd Teachout,
City Engineer

REVIEWED BY (Department Head):



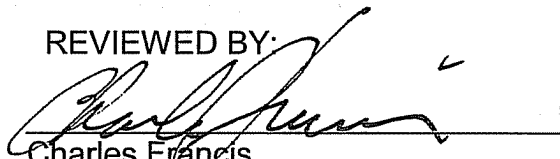
Jonathon Goldman,
Director of Public Works

REVIEWED BY (City Attorney):



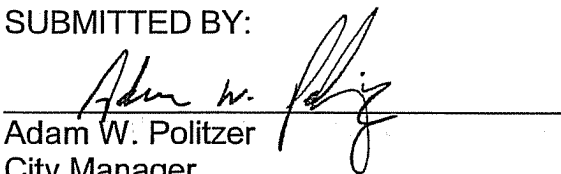
Mary Wagner,
City Attorney

REVIEWED BY:



Charles Francis,
Acting Director of Finance

SUBMITTED BY:



Adam W. Politzer
City Manager

RESOLUTION ___-09

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAUSALITO AWARDING A PROFESSIONAL SERVICES AGREEMENT TO AND AUTHORIZING THE CITY MANAGER TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT WITH ROYSTON HANAMOTO ALLEY & ABBEY FOR PREPARATION OF PLANS AND ENVIRONMENTAL DOCUMENTS FOR THE NON-MOTORIZED TRANSPORTATION PROJECT ENTITLED BRIDGEWAY TO FERRY LANDING IMPROVEMENTS NMTP-5098(010)

WHEREAS, the City Council adopted the 2009 Annual Budget which includes resources for a project to construct non-motorized transportation improvements between the Ferry Landing and Bridgeway; and

WHEREAS, the City was awarded a Federal Non-Motorized Transportation Pilot Program Grant to implement a project entitled "Bridgeway to Ferry Landing Improvements" and is eligible to receive Federal and/or State funding from the California Department of Transportation; and

WHEREAS, the City solicited proposals from consulting firms to perform the desired project design and environmental review; and

WHEREAS, the City received proposals from 3 teams of consultants; and

WHEREAS, at its March 24, 2009 regular meeting the City Council heard and considered comments and concerns about the proposed scope of services.

NOW, THEREFORE, the City Council of the City of Sausalito does hereby resolve as follows:

1. Royston Hanamoto Alley and Abbey is qualified to perform the work.
2. The Professional Services Agreement is hereby awarded to Royston Hanamoto Alley and Abbey.
3. The City Manager is authorized to execute a Professional Services Agreement with Royston Hanamoto Alley and Abbey on behalf of the City with a budget of not to exceed \$47,515.
4. Authorizes the appropriation of up to \$47,515 from the Measure A fund for these services.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Sausalito on the 24th day of March, 2009, by the following vote:

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AYES: Councilmembers:
NOES: Councilmembers:
ABSTAIN: Councilmembers:

Mayor, City of Sausalito

ATTEST:

City Clerk

CITY OF SAUSALITO
PROFESSIONAL/CONSULTING SERVICES AGREEMENT

This **PROFESSIONAL/CONSULTING SERVICES AGREEMENT**, (this "Agreement") is made and entered into this 24th day of March, 2009, by and between the **CITY OF SAUSALITO**, a municipal corporation (hereinafter "City") and Royston Hanamoto Alley & Abbey(hereinafter "Consultant").

In consideration of the mutual promises contained herein, the parties hereto agree as follows:

Section 1. Scope of Work

Consultant shall provide City with the services described in Exhibit A which is attached hereto and incorporated herein by this reference as though set forth in full.

The duties and services required of Consultant under this Agreement and pursuant to this Section 1 are referred to throughout the remainder of this Agreement as "the Work."

Section 2. Responsible Individual. The individual directly responsible for the performance of the duties of Consultant is Manuela King. Consultant represents and warrants that the execution of this Agreement has been approved by Consultant and that person executing this Agreement on behalf of Consultant has the full authority to do so.

Section 3. Work Schedule.

Consultant shall be available to work as many hours as required to complete the Work immediately upon receipt of the signed Agreement from the City and shall complete each task in a timely manner as specified. Consultant shall not be held responsible for delays caused beyond its reasonable control.

Section 4. Compensation.

In consideration of the performance of the Work described in Section 1 pursuant to the schedule set forth in Section 3, Consultant shall be compensated on a time and materials basis in an amount not to exceed \$47,515 (Forty Seven Thousand Five Hundred Fifteen dollars) on the basis of Consultant's Fee Schedule which is attached hereto as Exhibit A and incorporated herein as though set forth in full. Consultant acknowledges and agrees that the compensation to be paid to Consultant under this Section 4 represents the full amount due and owing to Consultant in connection with performance of the Work.

Consultant shall work with City to maximize the impact of services by applying project results and findings of this project, Non-Motorized Pilot Program Bridgeway to Ferry Landing Improvement Project to other projects including, but not limited to the to the Non-Motorized Pilot Program Project called Bridgeway Path Plan the fullest extent possible.

Consultant shall submit invoices detailing the work performed and by whom, broken down into not less than 15 minute increments. At the request of the City, Consultant shall modify the billing statements to meet the requirements of the U.S. Department of Transportation which is the entity providing the grant funding for the work.

Section 5. Amendments.

In the event City desires to retain Consultant for the performance of additional services, or wishes to delete any services in connection with this Agreement, specifications of such changes and adjustments to compensation due Consultant therefore shall be made only by written and signed amendment to this Agreement.

Section 6. Independent Contractor - Subcontractors.

It is specifically understood and agreed that in the making and performance of this Agreement, Consultant is an independent contractor and is not and shall not be construed to be an employee, common law employee, agent or servant of City. The consultant shall be solely liable and responsible to pay all required taxes and other obligations, including, but not limited to, withholding and Social Security. Consultant shall be solely responsible for making payment to any subconsultants including without limitation SWA, Linda Carruthers and Associates, and/or Coastland Civil Engineering. Consultant acknowledges and agrees that he/she is not entitled to the benefits of civil service status and/or the rights and privileges enjoyed by civil service employees and Consultant hereby waives any and all claims to such rights and/or privileges.

Section 7. Consultant's Responsibility.

It is understood and agreed that Consultant has the professional skills necessary to perform the Work, and that City relies upon the professional skills of the Consultant to do and perform the Work in a skillful and professional manner in accordance with the standards of the profession. Consultant thus agrees to so perform the Work.

Acceptance by City of the Work, or any of it, does not operate as a release of the Consultant from such professional responsibility. It is further understood and agreed that Consultant has reviewed in detail the scope of the work to be performed under this Agreement and agrees that in his professional judgment,

the Work can and shall be completed for a fee within the amounts set forth in Section 3 of this Agreement.

Section 8. Hold Harmless and Indemnification.

To the fullest extent permitted by law and without limitation by the provisions of Section 9 below relating to insurance, Consultant agrees to defend, indemnify and hold harmless the City, its elected and appointed officials, officers, employees and volunteers from any and all claims, demands, suits, losses, damages, injuries, and liability, incurred and to the extent caused by reason of any acts, errors, or omissions of Consultant, whether negligent or intentional, under or in connection with this Agreement. Consultant shall pay defense costs and any resulting judgments to the extent caused by the above. The Consultant's obligations under this Section 8 apply regardless of whether or not a liability is caused or contributed to by any act or omission of the City, except that the Consultant shall not be obligated to indemnify for liability arising from the negligence or willful misconduct of the City or of any third party. The provisions of this Section survive the completion of the Project and/or termination of the Agreement.

Section 9. Insurance.

Consultant shall take out and maintain during the life of the Contract: (a) Comprehensive or Commercial General Liability and Automobile Liability insurance in an amount not less than \$ 2,000,000 combined single limit applying to bodily injury, personal injury and property damage; (b) professional liability insurance in the amount of \$1,000,000 per claim and \$ 2,000,000 aggregate.

The general and automobile liability policy(ies) are to contain, or be endorsed to contain, the following provisions:

The City, its officers, elected and appointed officials, employees, Consultants and agents must be named as an Additional Insured under the coverage afforded with respect to the work being performed under the Agreement.

Section 10. Nondiscrimination.

There shall be no discrimination against any employee who is employed in the Work, or against any applicant for such employment because of race, religion, color, sex or national origin. This provision shall include, but not be limited to, the following: employment, upgrading, demotion, or transfer, recruitment or recruitment advertising, layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.

Section 11. City Personnel Conflict of Interest.

No officers, member, or employee of City and no member of the governing body of City who exercises any functions or responsibilities in the review, approval of the undertaking or carrying out of the project, shall participate in any decision relating to this Agreement which affects his personal interest or the interest of any corporation, partnership, or association in which she is, directly or indirectly interested; nor shall any such officer, member or employee of City have any interest, direct or indirect, in this Agreement or the proceeds thereof.

Section 12. Consultant Conflict of Interest.

Consultant covenants that she presently has no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of his services hereunder. Consultant further covenants that in the performance of this Agreement, no persons having any such interest shall be employed.

Section 13. Assignment.

Consultant shall not assign any interest in this Agreement, and shall not transfer any interest in the same (whether by assignment or novation) without the prior written consent of City.

Section 14. Ownership of Documents.

Consultant agrees that all documents produced in the performance of this Agreement shall be the sole property of the City including all rights therein of whatever kind and whether arising from common or civil law or equity. The Work shall be used solely for the project for which it was originally intended.

Section 15. Termination.

City may terminate this Agreement at any time without reason stated or required by giving written notice of the same and specifying the effective date thereof, at least seven calendar days before the effective date of such termination. If the Agreement is terminated by City as provided herein, Consultant shall be paid for all effort and material expended on behalf of the Work under the terms of this Agreement, less any charges against Consultant as otherwise provided herein, up to the effective date of termination, except that upon notification of such termination, Consultant shall immediately cease to undertake any duties under the Agreement not yet underway, and shall limit its further activities up to the effective date of termination to those duties necessary to wind up work then underway.

In Witness Whereof, City and Consultant have executed this Agreement as of the date first written above.

City of Sausalito

Consultant:
Royston Hanamoto Alley & Abbey

By: Adam W. Politizer
City Manager

By: Manuela King
Its: Principal

Approved as to form:

Mary Anne Wagner
City Attorney

EXHIBIT A
SCOPE OF WORK

And

FEE SCHEDULE

Sausalito Ferry Landing Improvements Fee - Option 1 Full Service

Concept Design Phase

Royston Hanamoto Alley & Abey

February 23

	Principal 1	Principal 2	Assoc	Staff
2009 rates*	\$175	\$175	\$105	\$85

Concept Design Phase (52 weeks - 2080 hours)

1. Document Preparation

Review project goals, local requirements and drawings to date

~~MEETING: Meet with City to discuss approach~~

MEETING: Meet with Design Team

MEETING: Meet with TAC to discuss project and receive input

~~MEETING: Focus group meetings with local businesses, historical society, cyclists, boating community, transportation representatives, etc.~~

Prepare base sheets and confirm survey information

Prepare site analysis drawings

Perform field traffic data collection and observation

Perform inventory of existing roadways and bikeways, surveys and right-of-ways research

Perform preliminary assessment for traffic issues, environmental issues, accessibility issues, etc.

~~Prepare user needs analysis including bikeway demand model~~

MEETING: Meet with Design Team to review analysis and discuss potential alternatives

~~MEETING: Meet with City PM to review analysis and discuss options~~

MEETING: Meet with TAC to review analysis and discuss options

~~MEETING: Public workshop to discuss analysis and solicit input~~

~~Prepare design concept alternatives - rendered plans and engineering plans~~

Prepare image boards

Prepare design standards review

~~MEETING: Meet with Design Team to review alternatives~~

~~MEETING: Meet with City PM to review direction~~

~~MEETING: Meet with TAC to review alternatives~~

~~MEETING: Public Workshop to review alternatives and solicit input~~

Develop preferred design concept

MEETING: Meet with Design Team to review preferred plan

Review preliminary cost estimate

~~Prepare rendered sections and elevations~~

Prepare rendered landscape site plan including all hardscape and planting layouts

~~Prepare Photoshop renderings of design concept - 3~~

Prepare power point presentations and boards for meetings

~~MEETING: Meet with City to review preferred plan~~

MEETING: Meet with TAC to review preferred plan

~~MEETING: Meet with public to review preferred plan~~

Prepare final plan

Prepare final report

MEETING: Meet with Design Team to review final plan

~~MEETING: Meet with City PM to review final plan~~

~~MEETING: Meet with TAC to review final plan~~

~~MEETING: Meet with Public to present final plan~~

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Sausalito Ferry Landing Improvements Fee - Option 1 Full Service
 Concept Design Phase
 Royston Hanamoto Alley & Abey
 February 23

2009 rates*	Principal 1	Principal 2	Assoc	Staff
	\$175	\$175	\$105	\$85

Project Management and Coordination with Subconsultants and Client

Hours	Principal 1	Principal 2	Assoc	Staff
	68		154	64

2. MEETINGS (Optional)

City Council and Planning Commission presentations as requested

Hours	time and materials			
	0	0	0	0

CONCEPT DESIGN HOURS	68	0	154	64
% time involvement of full time over period of one year	3%	0%	7%	3%
RHAA Fees	\$11,900	\$0	\$16,170	\$5,440
Total Concept Design Fee RHAA	\$33,510			

Reimbursables - 3% of project fee \$ 1,005

Subconsultants:

Civil Engineer - Sandis	\$ 8,000
Cost Estimator - Cromb Associates	\$ 5,000
Total RHAA & Subconsultants	\$ 47,515

Optional Services:

- Funding/Grant Writer
- Artist
- Architect/Structural Engineer
- MEP
- Signage and Graphics

Exclusions:

- EIR
- Construction Documents

Assumptions:

1. Includes area shown on diagrammatic plan provided to RHAA.
2. Lighting, signage and grading concepts done by others.
3. Submittals will consist of one full size set and one electronic set.
4. Fees include meetings as shown. Any additional meetings would be extra services.
5. Any additional public presentations would be extra services.
6. Travel expenses not included in reimbursable expenses.
7. Fee is estimated for 2009 rates. Billing rates would be adjusted on an annual basis.

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RESOLUTION NO. 4570

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAUSALITO
ADOPTING THE 2001-2011 CAPITAL IMPROVEMENT PROGRAM

The City Council of the City of Sausalito does resolve as follows:

Section 1. Findings.

1. On November 13, 2001, the City Council, after holding a public hearing, considered and approved funding for projects in the 2001-2003 budget period of the 2001-2011 Capital Improvement Program (CIP). A copy of the CIP is attached and is made a part of this resolution.

2. The 2001-2011 CIP consists of projects that are necessary to maintain and enhance the City's public infrastructure as well as projects that support the implementation of the General Plan.

3. Once individual projects in the program have been fully planned and designed and are ready for construction and implementation, the projects will be presented to the City Council for a final decision.

4. This approval is not a determination that any individual project will be ultimately approved or implemented. Therefore, this action has no potential for resulting in physical change in the environment either directly or indirectly, thus, as a consequence, this action is not a project as that term is defined by the California Environmental Quality Act (CEQA). Because this action is not a project under CEQA, it is not subject to the requirement of prior environmental review. Before deciding to implement any individual project listed in the program, the project will be fully analyzed.

Section 2. Program Approval.

The City Council hereby adopts the 2001-2011 Capital Improvement Program as shown in the attachments. Departments responsible for implementation of the CIP are directed to fully plan, design, and engineer the individual projects funded for the 2001-2003 period. Before proceeding with construction and implementation, Departments shall present individual projects to the City Council for a final decision to proceed with the construction and implementation of the project.

Section 3. Appropriations.

The funds identified for funded projects and CIP reserve in the two-year period of 2001-2003 are hereby appropriated. The City Manager or his designee may transfer funds within the program as required for the management of this project.

Section 4. Projects for 2003-2011.

All projects not funded from the 2001-2003 and prior CIPs, are hereby carried over for the 2001-2011 period. The City Manager is hereby authorized and directed to re-designate a two year period for each such project, and to designate a two-year period for the new projects added in the draft 2001-2011 CIP that were not funded. Upon completion of such designations, the manager shall file a copy with the City Clerk, and upon such filing, the document shall be deemed to be, and for all purposes, shall become a part of the 2001-2011 CIP Program.

PASSED AND ADOPTED by the City Council of the City of Sausalito at a regular meeting thereof held on the 8th day of January, 2002 by the following vote:

AYES:	Councilmembers:	Albritton, Belser, Bushmaker, Keller, Mayor Roberts
NOES:	Councilmembers:	None
ABSENT:	Councilmembers:	None


MAYOR OF THE CITY OF SAUSALITO

ATTEST:


DEPUTY CITY CLERK

FROM 2001 - 2011 10 YEAR CIP ADOPTED 1/8/2002

6M3	Stair/Pathway Replacement Program	1	01-03 10 Year	\$ 20,000 \$ 410,000	307
6M4	Reconstruct Path and Stair From Langendorf Park to Marie Street	2	03-05	\$ 39,000	311
6M5					
CATEGORY SUBTOTAL				\$ 492,000	

CATEGORY 6---BICYCLE AND PEDESTRIAN FACILITIES (NEW)

6N1	Coloma Street Sidewalk	4	07-09	\$ 30,000	313
6N2	Install ADA Ramps on Bridgeway and Caledonia	2	03-05	\$ 89,000	315
6N3	Install ADA Ramps City wide except on Bridgeway and Caledonia (Per Year)	3	05-07	\$ 5,000	317
6N4	Bridgeway Class II Bikeway (Princess to Napa Street)	1	01-03	\$ 222,000	319
6N5	Bridgeway Class II Bikeway (Napa to Gate 6 Road)	1	01-03	\$ 508,000	321
6N6	Bridgeway Class I Bikeway (Locust Street to Johnson Street)	3	05-07	\$72,000	323
6N7	Bridgeway Class I Bikeway (Harbor Drive to Gate 6 Road)	3	05-07	\$216,000	325
6N8	Bridgeway Class I Bikeway (Locust Street to Liberty Ship Way)	3	05-07	\$24,000	327
6N9	Bridgeway Class I Bikeway (Napa street Transition)	3	05-07	\$16,000	329
6N10	Bridgeway Paving (Napa St. to Gate 6 Rd.) (Combine with Class II Bikeway)	1	01-03	\$ 299,000	331
6N11	Implement Bicycle Transportation Plan (Long Term Projects Needing Further Review)	5	09-11	To Be Determined	333
6N12	Mono Street Trail Junction	3	05-07	\$18,000	335
6N13	Waterfront Pathway - Johnson Street to Ferry Landing (Bay Trail Spur @ Pelican Harbor)	3	05-07	\$500,000	337
6N14					
CATEGORY SUBTOTAL				\$ 1,999,000	

CATEGORY 7---PHYSICAL APPEARANCE (MAINTENANCE)

7M1	Landscape the Median on Lincoln at Buchanan Drive	3	05-07	\$ 27,000	339
7M2	Landscape Bridgeway Median (Nevada Street to Easterby)	3	05-07	\$ 191,000	341
7M3	Tree Pruning Citywide (Per Year)	2	03-05	\$ 18,000	343
7M4	Replace Backflow Preventors on all Irrigation Systems	3	05-07	\$ 13,000	345
7M5	Vina Del Mar Plaza Fountain and Elephant Restoration	1	01-03	\$ 55,000	347

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RESOLUTION NO. 4906

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAUSALITO
APPROVING THE 2007-2016 CAPITAL IMPROVEMENT PLAN AND
AUTHORIZING THE CITY ENGINEER TO FILE A NOTICE OF EXEMPTION
FROM CALIFORNIA ENVIRONMENTAL QUALITY ACT REVIEW**

WHEREAS, the City owns and operates public infrastructure in the City boundaries;
and

WHEREAS, the infrastructure needs to be maintained and improved to serve the
Community; and

WHEREAS, the 2007-2016 Capital Improvement Plan (CIP) was prepared to
document, prioritize and propose funding arrangements for capital infrastructure projects and
programs in the City; and

WHEREAS, several meetings have been held to provide opportunity for review; and

WHEREAS, the CIP was revised in response to comments made; and

WHEREAS, the CIP is a planning document with projects and programs within the
document subject to further consideration with regard to funding and environmental impact.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of
Sausalito hereby:

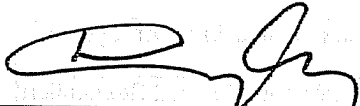
1. Approves the 2007-2016 Capital Improvement Plan on file in the Community
Development Department; and
2. Authorizes the City Engineer to prepare and file a Notice of Exemption from
California Environmental Quality Act review.

AYES: Councilmembers: Albritton, Leone, Weiner, Vice Mayor Belser,
Mayor Kelly

NOES: Councilmembers: None

ABSENT: Councilmembers: None

ABSTAIN: Councilmembers: None



Mayor of the City of Sausalito

ATTEST:



Deputy City Clerk

CITY OF SAUSALITO

2007-2016 10-YEAR CAPITAL IMPROVEMENT PROJECT LIST

June 19, 2007

Springbrook Project No.	CIP Project No.	Project Title and Location	2001-10 Rank (1 to 5)	Suggested Rank	Design	Plan Review	Construction	Construction Engineering	2007 Project Costs
	5N11	Dunphy Park-Construct Restroom and Storage Shed Facility	3	3	\$ 14,500	\$ 3,625	\$ 112,375	\$ 14,500	\$ 145,000
	5N12	MLK Fieldhouse (City Match to Rotary Proj)		1	\$ 2,000	\$ 500	\$ 15,500	\$ 2,000	\$ 20,000
CL02001	6M1	Sidewalk Repair Program - City Responsibility (Per Year)	1	1	\$ 2,000	\$ 500	\$ 15,500	\$ 2,000	\$ 20,000
	6M2	Sidewalk Repair Program - Property Owner Responsibility (Per Year)	2	2	\$ -	\$ -	\$ -	\$ -	\$ -
CL02002	6M3	Stairway Program	1	1	\$ 1,000	\$ 250	\$ 7,750	\$ 1,000	\$ 10,000
	6M4	Reconstruct Path and Stair From Langendorf Park to Marie Street	2	2	\$ 6,790	\$ 1,698	\$ 52,623	\$ 6,790	\$ 67,900
	6N1	Coloma Street Sidewalk	4	4	\$ 5,220	\$ 1,305	\$ 40,455	\$ 5,220	\$ 52,200
	6N2	Install ADA Ramps on Bridgeway and Caledonia	2	1	\$ 15,490	\$ 3,873	\$ 120,048	\$ 15,490	\$ 154,900
	6N3	Install ADA Ramps City wide except on Bridgeway and Caledonia (Per Year)	3	3	\$ 1,000	\$ 250	\$ 7,750	\$ 1,000	\$ 10,000
C100001	6N6	Bridgeway Class I Bikeway (Napa Street to Johnson Street)	3	3	\$ 55,000	\$ 13,750	\$ 426,250	\$ 55,000	\$ 550,000
C100001	6N7	Bridgeway Class I Bikeway (Harbor Drive to Gate 6 Road)	3	3	\$ 10,000	\$ 2,500	\$ 77,500	\$ 10,000	\$ 100,000
	6N11	South Sausalito Bicycle Corridor Specific Plan	5	4	\$ 60,000	\$ 15,000	\$ 465,000	\$ 60,000	\$ 600,000
	6N12	Bridgeway Class I Bikeway (Bridgeway/Mono Class 1 Trail Connector)	3	3	\$ 3,500	\$ 875	\$ 27,125	\$ 3,500	\$ 35,000
	6N13	Waterfront Pathway - Johnson Street to Ferry Landing (Bay Trail Spur@ Pelican Harbor)	3	3	\$ 87,000	\$ 21,750	\$ 674,250	\$ 87,000	\$ 870,000
	6N14	Bridgeway to Ferry Landing Bike Ped Access Improvements	1		\$ 1,000	\$ 29,000	\$ 180,000	\$ 20,000	\$ 230,000
	7M1	Landscaping the Median on Lincoln at Buchanan Drive	3	3	\$ 4,700	\$ 1,175	\$ 36,425	\$ 4,700	\$ 47,000
	7M2	Landscaping Bridgeway Median (Nevada Street to Easterby)	3	3	\$ 33,200	\$ 8,300	\$ 257,300	\$ 33,200	\$ 332,000
	7M3	Tree Pruning Citywide (Per Year)	2	2	\$ 2,200	\$ 550	\$ 17,050	\$ 2,200	\$ 22,000
	7M4	Replace Backflow Preventors on all Irrigation Systems	3	3	\$ 2,200	\$ 550	\$ 17,050	\$ 2,200	\$ 22,000
	7M6	Ice House Plaza Construction (Phase II)	3	3	\$ 3,300	\$ 825	\$ 25,575	\$ 3,300	\$ 33,000

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CITY OF SAUSALITO

CAPITAL PROJECT SUMMARY

1. PROJECT TITLE: 6N13 Waterfront Pathway Johnson Street to Ferry Landing (Bay Trail Spur)
2. PROJECT LOCATION: This project is located along the waterfront from Pelican Harbor at Johnson Street to the Ferry Landing.
3. PROJECT DESCRIPTION: The improvements include construction of a 6' to 8' wide pathway for use by pedestrians and bicyclists. The facility is approximately 2500 feet long. The existing boardwalks may be utilized for the pedestrians. The existing parking lot traffic aisles will be altered to accommodate the bicyclists. Where possible the facility will be constructed within the Humboldt Avenue street right-of-way, however it will be necessary to acquire access rights and/or right-of-way to allow use of existing boardwalks. ADA Accessibility improvements for the disabled persons will be installed. BCDC permits will be required. The scope of the Project would be defined by the Project No. 8S1 Bay Trail Spur Study.
4. PROJECT NEED: This facility is necessary to close a gap in the Bay Trail system and to improve access to the waterfront.
5. ESTIMATED PROJECT COST: \$870,000 plus the cost of right-of way acquisition
6. SOURCE OF FUNDS: Bay Trail Fund, TFCA, TLC, Property Owner Participation
7. ESTIMATED PROJECT LIFE: 15 Years
8. NET ANNUAL OPERATIONS/MAINTENANCE COST:
9. ANNUAL NUMBER OF PROJECT BENEFICIARIES: Unknown
10. ALTERNATIVES CONSIDERED:
11. ECONOMIC ADVANTAGE: Will project allow City to take advantage of economic or other favorable opportunities? YES/NO
12. COMMENTS:

DEPARTMENT: CDD
CONTACT PERSON: Todd Teachout

CITY OF SAUSALITO

CAPITAL PROJECT SUMMARY

1. PROJECT TITLE: 6N14 Bridgeway to Ferry Landing Ped Access Improvements
2. PROJECT LOCATION: Ferry Landing, Parking Lot 1, Humbolt, Anchor, Tracey Way, El Portal, Bridgeway, and vicinity.
3. PROJECT DESCRIPTION: This project will construct improvements to create a unambiguous pedestrian and bike route and pathway from downtown to the Ferry Landing.
4. PROJECT NEED: The route from Bridgeway to the Ferry landing is not physically or visually clear. Given the amount of commercial tourist activity in the City it is important to provide clear paths, signage and other improvements to get pedestrians and transit using cyclists to Bus and Ferry Terminal. This project is expected to also provide linkages to several stairway paths were built in the early development of the City. These routes would extend the network of pedestrain routes envisioned by the early developers of the City. The project will help residents reduce dependance on using an automobile to get around the City.
5. ESTIMATED PROJECT COST: \$230,000
6. SOURCE OF FUNDS: Developer Contributions, CIP RESERVE, TFCA, Grants
7. ANNUAL OPERATIONS/MAINTENANCE COST: (Will this reduce the current annual cost?) YES.
8. ANNUAL NUMBER OF PROJECT BENEFICIARIES: STAIRS AND PATHWAYS ARE USED DAILY BY NUMEROUS RESIDENTS AND BY VISITORS TO THE CITY.
9. ALTERNATIVES CONSIDERED: NONE
10. ECONOMIC ADVANTAGE: (Will project allow City to take advantage of economic or other favorable opportunities?) UNKNOWN
11. COMMENTS: UNTIL OUTSIDE FUNDS BECOME AVAILABLE, IT IS RECOMMENDED THAT A MINIMUM OF \$10,000 IS ALLOCATED BE APPROPRIATED TO A RESERVE ACCOUNT EACH YEAR.

DEPARTMENT: CDD
CONTACT PERSON: TODD TEACHOUT

FROM 2008 - BUDGET

General Capital Projects Fund										FY 2008	
Account No. & Title	Account Project No.	Quantity, brief description and justification of items requested	Design Internal	Design External	Construction	Construction Internal	Construction Engineering External	Requested Appropriation	Funding Source (transfer in)		
		Buildings & Waterfront Facilities									
110-10-1101-450		City Hall/Library Bathrooms (Phase 1)	500	7,500	62,000				40% 100		
		City Hall ADA Improvements	500	3,500	37,000			5,000	10% 110		
		City Hall Solar Panels	-	48,000	418,000	1,000		38,000	50% 115		
		City Hall Boiler Controls		13,000	110,000			7,000	100		
		Subtotal Buildings & Waterfront	1,000	69,000	627,000	1,000		48,000	60% 100		
		Parks & Recreation Projects							40% 115		
136-900-910-140		Vina Del Mar/Lot 2 Bathroom ADA Imp.	500	3,000	178,000	1,000		19,500	136		
110-110-1113-1120		Yee Toek Chee ADA & Beautification	500	1,500	20,500			2,500	136		
		City Hall Basketball Court Resurface			15,000			15,000	136		
		Harrison Park Playground/Landscaping			15,000			15,000	136		
		Gabrieleon Park Electrical Service		1,700	17,000			1,700	136		
		Cloudview Park Playground Equipment			15,000			20,400	136		
		Langendorf Park Playground Equipment		3,000	24,000			3,000	136		
		MLK/Marinership Tennis Court Screens			5,000			30,000	136		
		Subtotal Recreation Projects	1,000	9,200	287,500	1,000		26,700	136		
		Bicycle and Ped Facilities									
		ADA Public R.O.W. Improvements	500	29,500	95,000			9,500	122		
		Bridgeway to Ferry NMTFP Improvements	500	14,500	15,000	500		15,000	124		
		North South Greenway Planning	500	24,500				25,000	Grant		
		Sausalito Steps, Lanes, and Paths	500	12,500				5,247	Grant		
		Subtotal Bicycle & Ped Facilities	2,000	81,000	95,000	500		14,747			
		No Physical Appearance Projects Scheduled									
		See other Categories for Planning and Grants									
		Total General Capital Projects	4,500	183,200	1,944,750	7,000		155,947			
		Funding Source (by Fund):									
		100 = General Fund									
		110 = Sewer									
		115 = Library Capital Improvement									
		122 = Construction Impact									
		123 = Traffic Congestion Relief									
		125 = Storm Drainage									
		136 = Recreation Grants									

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From 2009 BUDGET

General Capital Projects Fund		Estimated Project Costs	Requested Budget		CIP Fund	Library Capital Projects		Traffic Safety		Gas Tax Construct Impact Fees		Traffic Congest Relief Fund (Prop 42)		TAM Return to Source (Marin Meas. A)		Storm Drainage		Recreation		Total	
No.	Project Description		2008-09	2008-09		Fund	Fund	Fund	Fund	Fund	Fund	Fund	Fund	Fund	Fund	Fund	Fund	Fund	Fund		Fund
Traffic/Transportation Projects																					
CN06001	2006 Street Rehab	533,750	133,750																		133,750
CN06002	Spencer Ave Rehab. (STP)	100,000	100,000																		100,000
	Street Repair Program	Annual	826,000								426,000										826,000
	Bridgeway Easterby Bus Shelter Foundation	33,000	31,000																		31,000
	Bus Shelter - Nevada	95,000	95,000																		95,000
	Roadway Base Repair/Patching Program	Annual	103,000																		103,000
	Glen Drive Guardrail	42,000	42,000																		42,000
	ADA Push Buttons	20,000	20,000																		20,000
	Striping Maintenance (Contract)	Annual	30,000																		30,000
	Infrastructure GIS (formerly Sign Inventory)	37,000	37,000																		37,000
Storm Drains																					
	Storm Drain Replacement (in ROW)	7,000	7,000																		7,000
	Storm Drain Replacement Bridgeway/Ensign	13,000	13,000																		13,000
Buildings & Waterfront Projects																					
	City Hall/Library Bathrooms (Phase 1)	75,000	74,000																		74,000
	City Hall ADA Improvements	41,000	41,000																		41,000
	City Hall Doors/Security Upgrades	36,000	36,000																		36,000
	City Hall Boiler Controls	130,000	130,000																		130,000
	Historic Society Re-Roof	5,400	5,400																		5,400
Parks and Recreation Projects																					
	Maniship Tennis Court Windscreens	5,000	5,000																		5,000
	MLK Tennis Court Windscreens	5,000	5,000																		5,000
	Harrison Park Playground/Landscape (Const)	15,000	15,000																		15,000
	Yee Tock Chee ADA & Beautification	25,000	25,000																		25,000
	Gabrielson Park Electrical Service	20,400	-																		-
	Vina Del Mar/Lot 2 Bathroom ADA Imp.	200,000	185,000																		185,000
	Langendorf Park	30,000	30,000																		30,000
	Robin Sweeney Playground	60,820	60,820																		60,820
	Cloudview Park	15,000	-																		-
	Misc Small Park Improvements	17,384	7,384																		7,384
Pedestrian and Bicycle Projects																					
	Bridgeway to Ferry NMTTP Improvements	250,000	250,000																		250,000
	North South Greenway Planning	100,000	100,000																		100,000
	Sausalito Steps, Lanes, and Paths	340,000	340,000																		340,000
	Sidewalk Repair Program	22,000	22,000																		22,000
	ADA Public R.O.W. Improvements	105,000	131,000																		131,000
Physical Appearance Projects																					

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From 2009 BUDGET

County Measure A Fund			
Fund 124			
		FY 2009	FY 2010
Account No.	Quantity, brief description and	Requested	Projected
& Title	justification of items requested	Appropriation	Appropriation
124-190-9100-140	Roadway Base Repair/Patching Program	63,000	0

tteachout

Requisitions Proof List

Date: 03/19/2009
Time: 08:14:16

<u>Req No</u>	<u>Req Date</u>	<u>Item Name</u>	<u>Vendor No</u>	<u>Appr Status</u>	<u>Account No</u>	<u>PM Task and Type</u>	<u>Quantity</u>	<u>Price</u>	<u>Amount</u>
Dept: 410									
Employee No:TEACT									
0000618	03/19/2009		ROYSTON	Approved	140-180-4000-451	CI08001-100 Service	1.00	47,515.00	47,515.00
Warning: General Ledger									
							Employee Total:		47,515.00
							Dept Total:		47,515.00
							Grand Total:		47,515.00

The budget for account 140-180-4000-451 is exceeded by \$47,515.00

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