



# STAFF REPORT

## SAUSALITO CITY COUNCIL

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### AGENDA TITLE:

Non-motorized Transportation Pilot Program – Technical Advisory Committee

### RECOMMENDED ACTION:

Adopt motion approving membership structures and rules of operation.

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### SUMMARY

The City was awarded three grants from the Non-Motorized Transportation Pilot Program for Stairs, Improvements between the Ferry Landing and Bridgeway, and for a Plan from the Ferry Landing to Gate 6 Road.

Some or all of these projects could benefit from a community oversight committee to guide plan development. A technical advisory committee was proposed as part of the Ferry Landing to Gate 6 Road Path Project.

A Technical Advisory Committee structure is proposed for Council consideration as directed at the March 10, 2009 Council Meeting when the Ferry Landing to Gate 6 Road Path Project was awarded to Alta Planning.

Staff recommends that the Council adopt a motion approving committee structure and rules.

### BACKGROUND

#### Technical Advisory Committee

At the February 24, 2009 Council meeting discussion occurred regarding the structure of a proposed Technical Advisory Committee to oversee NMTTP project development. Two options were briefly considered:

1. Forming a new committee
2. Using the currently authorized but dormant Pedestrian and Bicycle Advisory Committee.

There appeared to be a consensus to not use the still authorized Bicycle and Pedestrian Task Force. The Alta Proposal did not provide detailed structure for the Committee. Based on the comments offered while these projects were recently considered, Staff suggests the structure be as follows:

1. City Council Representative
2. Member of Transportation Action Committee
3. Member of the Waterfront and Marinship Committee
4. Pedestrian Advocate, City residence mandatory
5. Bicycle Advocate, City residence mandatory
6. Marin County Public Works Staff (to guide planning from the North City Limit to Gate 6 Road, 500 feet north).
7. 1 representative, Transportation Alternatives of Marin (targeted member, Patrick Seidler)/
8. 1 member from Marin County Bicycle Coalition
9. 1 interested Business Operator (targeted member – Downtown Merchant/Chamber)

Rules:

Section 2.58 of the Municipal Code provides some basis for this committee. Due to the fact that the Path Project has a component outside the City Limit, full compliance with this section may not be appropriate. Proposed rules are defined on the attached draft information sheet.

## **FISCAL IMPACT**

This item has no direct costs to the City General Fund. Staff time and consultant time will be required to serve the committee. Consultant costs are borne by the Project grant. Staff costs are currently consider part of normal operations of the Engineering Staff.

## **STAFF RECOMMENDATIONS**

Adopt a motion approving the structure and rules of the Sausalito Non-Motorized Transportation Pilot Program Technical Advisory Committee as shown and described on the attached Committee information sheet.

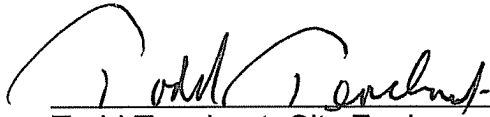
Alternatively the Council could approve alternative structure. In that case staff recommends that the Council provide direction on acceptable structure and rules.

Alternatively the Council can take no action, which will result in no creation of a technical advisory committee. In such case staff will provide consultant direction. Other feedback will be provided in special community meetings or regular meetings of the Planning Commission and/or the City Council.

# ATTACHMENTS

Attachment-NMTPP TAC Information Sheet

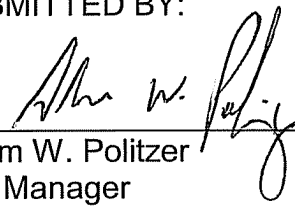
PREPARED BY:

  
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Todd Teachout, City Engineer

REVIEWED BY (Department Head):

  
\_\_\_\_\_  
Jonathon Goldman, Director of Public Works

SUBMITTED BY:

  
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Adam W. Politzer  
City Manager

**DRAFT Non Motorized Transportation Pilot Program  
TECHNICAL ADVISORY COMMITTEE**

Established 4/7/2009 by City Council Motion

*Updated April 7, 2009*

Member	Term	Home # Work #	Fax #	E-mail
City Council Member Vacant		H: W:		
Member of Transportation Action Committee Vacant		H: C:		
Member of the Waterfront and Marinship Committee Vacant		H: W:		
Pedestrian Advocate, City residence mandatory Vacant		H: W:		
Bicycle Advocate, City residence mandatory - Vacant		H: C:		
Marin County Public Works Staff Vacant		H: W:		
representative, Transportation Alternatives of Marin - Vacant		H: W:		
Representative from Marin County Bicycle Coalition- Vacant		H: C:		
Representative - Business Operator- Vacant		H: W:		

**Staff: Consultant and City Engineering Staff**

**Length of Term:** Until the completion of Sausalito NMTTP Projects authorized under the Safety-LU Federal Transportation Bill or September 30, 2013 (end of Federal Fiscal Year)

**Meets:** On an as-needed basis

**Committee Status:** Task Force as described in Section 2.58.030 of the Sausalito Municipal Code.

**Requirements:** Members to be appointed by the City Council  
 Residency as defined in the table above  
 Business to occur at all scheduled meetings regardless of attendance  
 Committee recommendation to occur as a result of a vote of the majority of members  
 In the event that a member fails to attend either three consecutive meeting, such committee member shall be deemed to have resigned from the committee. Active resignation preferred.  
 Section 2.58.080 (Influencing City decisions), 2.58.100(Removal from office), 2.58.110 (Additional Policies regarding city boards, commissions and committees) of the Sausalito Municipal Code shall apply to this committee.

**Purpose:** The purpose of this Committee is to provide oversight guidance for Federally Funded Non-Motorized Transportation Pilot Projects. The committee specifically will oversee the preparation of the Ferry Landing to Gate 6 Road Path Plan. The committee may provide guidance to other NMTTP projects on an optional basis. Guidance is intended to create projects that have broad community support.

Item #: 60  
 Meeting Date: April 7, 2009  
 Page #: 15