



STAFF REPORT

SAUSALITO CITY COUNCIL

AGENDA TITLE:

Request for waiver of fees regarding Chris Henry Offices Appeal (CUP 08-002)

RECOMMENDED MOTION:

Approve the waiver of \$2,587 in appeal fees pursuant to Section 1.09.050 of the Municipal Code and direct the City Manager to issue a refund check for \$2,587 to Mike Monsef.

BACKGROUND AND DISCUSSION

On April 21, 2009 the City Council unanimously upheld an appeal and denied Conditional Use Permit CUP 08-022 for the request by Chris Henry Office to convert the vacant second level tenant space into a four-suite office at 660 Bridgeway (APN 065-133-25). The appeal and corresponding fee was filed by Sausalito resident and property owner Mike Monsef.

Pursuant to Section 1.09.050 of the Municipal Code, appellant Mr. Monsef has requested the City Council to waive the appeal fees (see **Attachment**, Monsef letter). Section 1.09.050 of the Municipal Code states:

"The city council may waive any fees required under this title for any non-profit organization, public body, district or agency of federal, state, county or municipal government or under other circumstances that the city council in its discretion justifies such a waiver."

FISCAL IMPACT

A refund of the appeal fees in the amount of \$2,587. This fee is intended to pay for staff time to prepare the staff report, presentation, and meeting attendance.

RECOMMENDATION

Approve the waiver of \$2,587 in appeal fees pursuant to Section 1.09.050 of the Municipal Code and direct the City Manager to issue a check for \$2,587 to Mike Monsef.

ATTACHMENT: Monsef letter date-stamped May 13, 2009

PREPARED BY:

Heidi Burns, AICP
Associate Planner

REVIEWED BY:

Jeremy Graves, AICP
Community Development Director

REVIEWED BY:

Mary Wagner
City Attorney

SUBMITTED BY:

Adam W. Politzer
City Manager

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MAY 18 2009

CITY OF SAUSALITO
COMMUNITY DEVELOPMENT

April 14, 2009

City of Sausalito
420 Litho Street
Sausalito, CA 94965

ATTN: Jonathan Leone, Honorable Mayor

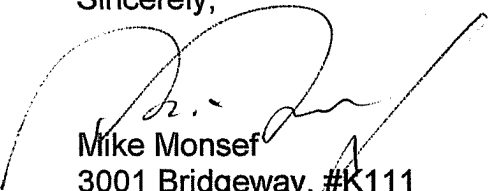
REL 660 Bridgeway

Dear Jonathan:

On behalf of Michael Monsef we the merchants thank you for your support and encouragement in overturning the Planning Commission approval of office use at 660 Bridgeway. It is greatly appreciated by not only myself but all the merchants in the downtown area.

Since this benefits not only the merchants it also benefits the City of Sausalito. Section 1.09.050 of Title 1 allows for the City Council to waive the appeal fee in its discretion determine justifies such a wavier.

Sincerely,



Mike Monsef
3001 Bridgeway, #K111
Sausalito, CA 94965

MM/cb

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