



## SAUSALITO OMIT COMMITTEE

5:00 p.m. in the Conference Room at the City Hall  
at 420 Litho Street, Sausalito, CA

**Monday, May 18, 2009**

***Recommendations and Directions to Staff (Bold, Italic)***

### 5:00 P.M. CALL TO ORDER

#### A. Attendance:

1. ***Mayor Jonathan Leone***
2. ***Councilmember Mike Kelly***
3. ***City Manager Adam Politzer***
4. ***Admin. Svcs. Dir. Charlie Francis***
5. ***Public Works Director Jonathon Goldman***
6. ***Police Sergeant Kurtis Skoog***

#### B. Discussion Items

1. Public Parking behind 1600 Bridgeway (Subway)
  - *Police, Kurtis Skoog*
    1. ***Directed staff to post as public parking and to gather information as to parking statistics***
2. MLK Property Manager Report
  - *Sonja Hanson*
    1. Rent Reduction Requests:
      - a. Richard Morton
        - i. ***One page addendum – 3 months as initially requested***
      - b. John Donovan
        - i. ***Keep at \$1.50 and get more information from tenant***
      - c. David Maisel
        - i. ***Same as Richard Morton***
      - d. Marin Schools
        - i. ***Continued – waiting for information***
    2. Sale of Surplus Furniture in Building #1
      - a. ***Research surplus property rules for cities***
    3. Update Lillian Sizemore
      - a. ***2 month deposit, one month pre-paid. 6 months at 1.50***
    4. Pippa

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a. **No to request – offer another space. Question Pippa about excess noise.**

3. MLK Inspection of Kitchen in Building 1
  - *Jonathan Goldman, Public Works Director*
    1. **99% clean bill of health, one line cut – cap might be needed. Slope is adequate. Goldman to complete inspection and report back to OMIT.**
4. Temporary suspension of point of sale sewer repair
  - *Jonathan Goldman, Public Works Director*
    1. **Ongoing dialogue to monitor impact of point of sale repair ordinance**
5. Sausalito Yacht Harbor
  - *Jonathan Goldman, Public Works Director*
    1. **Mayor Leone and Councilmember Kelly to initiate dialogue with Madden**
6. MLK Slide
  - **Geotech to finish contract and to signoff; no wingwall; if \$ left, then landscape.**
7. Rodney Hunt, Parcel #064-321-01
  - **Directed staff to determine the process for sale of property and to retain a broker**

C. Future Agenda Items

1. MLK Loan Update
2. Sausalito Yacht Club Report
3. Scoma Lease

D. Adjournment

1. Next meeting scheduled for Monday, June 15, 2009 @ 5:00 pm



**SAUSALITO OMIT COMMITTEE**  
(Outreach, MLK, IT, Transportation)

5:00 p.m. in the Conference Room at the City Hall  
at 420 Litho Street, Sausalito, CA

**Monday, June 15, 2009**

***Meeting Rescheduled to Monday, June 22, 2009 @ 5:30 PM)***

5:00 P.M. CALL TO ORDER

**A. Attendance:**

**B. Discussion Items**

1. 300 Valley Encroachment/Transfer of ROW
  - *Mary Wagner*
2. Marin IT Professional Services Agreement
  - *Chief Scott Paulin*
3. MLK Property Manager Report
  - *Sonja Hanson*
    1. Review Rent Roll
    2. New Village School proposal
    3. Rent Reduction Requests:
      - a. Marin Schools
    4. Richard Morton Utility Payments
    5. Sale of Surplus Furniture in Building #1
4. Newsrack Pilot Program
  - *Jonathon Goldman*
5. Parking Plan Status Update
  - *Jonathon Goldman*
6. Antenna Leases
  1. *Charlie Francis*
    - a. Verizon amendment
    - b. Overall lease management
7. Springbrook Upgrade
  - *Charlie Francis*

**C. Future Agenda Items**

1. MLK Loan Update
2. Sausalito Yacht Club Report
3. Sausalito Yacht Harbor

**D. Adjournment**

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1. Next meeting scheduled for Monday, June 20, 2009 @ 5:00 pm



**SAUSALITO OMIT COMMITTEE**  
(Outreach, MLK, IT, Transportation)

5:30 p.m. in the Conference Room at the City Hall  
at 420 Litho Street, Sausalito, CA

**Monday, June 22, 2009**

**(Recommendations/.Comments in Bold Italic)**

5:30 P.M. CALL TO ORDER

A. Attendance:

1. ***Jonathan Leone, Mayor***
2. ***Mike Kelly, Council Member***
3. ***Adam Politzer, City Manager***
4. ***Mary Wagner, City Attorney***
5. ***Sonja Hanson, MLK Property Manager***
6. ***Jonathon Goldman, Public Works Director***
7. ***Scott Paulin, Police Chief***
8. ***Todd Teachout, City Engineer***
9. ***Charlie Francis, Administrative Services Director***

B. Discussion Items

1. 300 Valley Encroachment/Transfer of ROW
  - *Mary Wagner*
    1. ***Continued to June 29, 2009***
2. IT Professional Services Agreement
  - *Chief Scott Paulin*
    1. ***Directed staff to ensure that contract has stand-by capacity for emergency IT response***
    2. ***Directed staff to proceed and execute contract***
3. MLK Property Manager Report
  - *Sonja Hanson*
    1. Review Rent Roll
      - a. ***Continued to June 29, 2009***
    2. New Village School proposal
      - a. ***Directed NVS and staff to continue discussions and bring back to OMIT for further deliberation***
    3. Rent Reduction Requests:
      - a. Marin Schools
        - i. ***Directed City Attorney to bring revised agreement to City Council for approval with permission to Marin Schools to sublet***

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**facilities to Oak Hill Schools and to add City  
of Sausalito as Additional Insured**

4. Richard Morton Utility Payments
  - a. **Continued to June 29, 2009**
5. Sale of Surplus Furniture in Building #1
  - a. **Continued to June 29, 2009**
4. Newsrack Pilot Program
  - *Jonathon Goldman*
    1. **Directed staff to start with pilot newsracks by fire station**
    2. **Directed staff to research ordinances in other cities**
5. Parking Plan Status Update
  - *Jonathon Goldman*
    1. **PW Director reported about the joint meeting on 24 June 2009**
6. Antenna Leases
  - *Charlie Francis*
    1. **Continued to June 29, 2009**
      - a. Verizon amendment
      - b. Overall lease management
7. Springbrook Upgrade
  - *Charlie Francis*
    1. **Continued to June 29, 2009**
8. Review Street List from FY10 CIP
  - *Todd Teachout*
    1. **Directed staff to proceed to City Council and Budget Adoption with street list**
- C. Future Agenda Items
  1. **Continued to June 29, 2009**
    - MLK Loan Update
    - Sausalito Yacht Club Report
    - Sausalito Yacht Harbor
- D. Adjournment
  1. **Next meeting scheduled for Monday, June 29, 2009 @ 5:30 pm**



**SAUSALITO OMIT COMMITTEE**  
(Outreach, MLK, IT, Transportation)

5:30 p.m. in the Conference Room at the City Hall  
at 420 Litho Street, Sausalito, CA

**Monday, June 29, 2009**  
**Continued from June 22, 2009 Meeting**

*(Recommendations/.Comments in Bold Italic)*

5:30 P.M. CALL TO ORDER

A. Attendance:

1. **Jonathan Leone, Mayor**
2. **Mike Kelly, Council Member**
3. **Adam Politzer, City Manager**
4. **Mary Wagner, City Attorney**
5. **Sonja Hanson, MLK Property Manager**
6. **Charlie Francis, Administrative Services Director**

B. Discussion Items

Est. Minutes

1. ~~Marin IT Professional Services Agreement~~
  - ~~Chief Scott Paulin~~ \_\_\_\_\_ 20
2. MLK Property Manager Report
  - Sonja Hanson
    1. Review Rent Roll
      - a. **Reviewed – no action**
    2. ~~New Village School proposal~~
    3. ~~Rent Reduction Requests:~~
      - a. ~~Marin Schools~~
    4. Richard Morton Utility Payments
      - a. **Directed staff to reduce rent to \$1.11 plus \$0.10 for utilities plus \$100 for storage until end of year.**
      - b. **Directed staff to negotiate a note for past due utilities with due in 60 day clause**
      - c. **Directed staff to have tenant comply with disposal of materials on site**
    5. Other LOI and requests
      - a. **NVS**
        - i. **Arranged to meet with NVS on July 7, 2009**
        - ii. **Directed staff to proceed with lease for storage shed**
      - b. **Marin School**

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**SAUSALITO OMIT COMMITTEE**  
(Outreach, MLK, IT, Transportation)

5:30 p.m. in the Conference Room at the City Hall  
at 420 Litho Street, Sausalito, CA

**Monday, July 13, 2009**

***(Rescheduled to Monday, July 20, 2009 @ 5:30 PM)***

5:30 P.M. CALL TO ORDER

**A. Attendance:**

**B. Discussion Items**

1. MLK Property Manager Report
  1. *Sonja Hanson*
  2. New Village School proposal
  3. Review Rent Roll
  4. Rent Reduction Requests:
  5. Letters of Intent
  6. Other Property Manager items
2. Sausalito Yacht Club Parking Report
  - *Charlie Francis*
3. Newsrack Pilot Program
  - *Jonathon Goldman*
4. Antenna Leases
  - *Mary Wagner*
    1. ATT amendment to the cell lease at Rodeo and Spencer
  - *Charlie Francis*
    1. Overall lease management

**C. Future Agenda Items**

1. MLK Loan Update
2. Sausalito Yacht Harbor
3. Edgewater Yacht Sales lease

**D. Adjournment**

1. ***Next meeting scheduled for Monday, July 20, 2009 @ 5:30 pm***

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**SAUSALITO OMIT COMMITTEE**  
(Outreach, MLK, IT, Transportation)

5:30 p.m. in the Conference Room at the City Hall  
at 420 Litho Street, Sausalito, CA

**Monday, July 20, 2009**

***(Recommendations/Comments in Bold Italic)***

**5:30 P.M. CALL TO ORDER**

**A. Attendance:**

- 1. Jonathan Leone, Mayor**
- 2. Mike Kelly, Council Member**
- 3. Adam Politzer, City Manager**
- 4. Jonathon Goldman, Public Works Director**
- 5. Charlie Francis, Administrative Services Director**

**B. Discussion Items**

1. MLK Property Manager Report
  1. Review Rent Roll
    - a. Reviewed – no action**
  2. Rent Reduction Requests:
    - a. NVS**
      - i. Directed staff to write lease:**
        - 1. Bldg #1 @ \$1.25**
        - 2. Former Global Wine space @ \$2.00**
        - 3. Holdover Rent @ 250%**
        - 4. Term one school year Aug 1 thru Jun 30**
        - 5. City and NVS to collaborate to develop capital plan with financing for kitchen**
        - 6. No leasehold improvements other than paint for former Global Wine space**
  3. Letters of Intent
    - a. No action item**
  4. Other Property Manager items
    - a. None**
2. Sausalito Yacht Club Parking Report
  - **Charlie Francis**
    - 1. Directed staff to bring to City Council for consideration**

C. Future Agenda Items

1. MLK Loan Update
2. Sausalito Yacht Harbor

D. Adjournment

1. ***Next meeting scheduled for Monday, September 14, 2009 @ 5:30 pm***