



STAFF REPORT

SAUSALITO CITY COUNCIL

AGENDA TITLE:

City of Sausalito Disaster Preparedness-Emergency Operations Program
Status Report for the 3rd Quarter 2009

RECOMMENDED MOTION:

Receive and file data following review of the presentation.

SUMMARY

The Sausalito Police Department is prepared to address the Sausalito City Council with information regarding the progress the City of Sausalito has made in the area of Emergency Operations/Disaster Preparedness in the third quarter of 2009.

BACKGROUND

Since June of 2009, the City of Sausalito has taken the following actions regarding Emergency Operations and Disaster Preparedness within the City.

TRAINING

1. On-line training has been provided to the City of Sausalito's Emergency Operations Center's personnel and their department's staff on the following subjects:
 - FEMA's Critical Infrastructure and Key Resources Support
 - FEMA's Public Safety and Security Annex
 - FEMA's Emergency Support Function Regarding Energy
 - FEMA's Continuity of Operations Awareness
 - FEMA's Fundamentals of Emergency Management
2. The Emergency Services Manager attended a county wide, joint Law Enforcement-Fire table top training exercise regarding responding to Urban Wildland Fires on August 4, 2009.
3. The Emergency Services Manager attended the Building a Resilient Bay Area Through Public & Private Leadership Collaborative - An Emergency Preparedness Workshop at the Alameda County Office of Emergency Services on August 6, 2009.

4. Administrative Sergeant Kurtis Skoog and City Clerk/Assistant to the City Manager Debbie Pagliaro attended a Press Information Officers training class at the Marin County Sheriff's Office of Emergency Services on August 27, 2009.
5. Human Resources Technician Susan Nichols attended a Emergency Operations Center Planning/Intelligence Section Training/Workshop at the Marin County Sheriff's Office of Emergency Services on September 22, 2009,
6. Sausalito Police Department Sergeants, Field Training Officers, and Senior Officers received training regarding law enforcement's response to Urban Wildland Fires. The Sergeants, Field Training Officers, and Senior Officers received this training either through the Marin County Sheriffs Office or the City's Emergency Services Manager.
7. Emergency Operations Center personnel were provided training regarding the Marin County Telephone Emergency Notification System (TENS). TENS is a high-speed system that delivers emergency information or warnings to designated geographic areas. TENS is a combination of telephone, computer, and Geographic Information System (GIS) technologies. TENS is designed to save lives by delivering warning messages directly to the public in a very short time. The Marin County Sheriff's Office's Office of Emergency Services manages and is the primary activator of the system. Public Safety agencies in Marin County can use TENS for public safety missions.
8. Emergency Services Manager attended training classes provided by the International Association of Chiefs of Police regarding Command and Control at Bomb/Explosive Incidents, Surviving and Defeating the Multiple Assault Terrorist Incident, and Suicide Bombings/Attacks Protocol for Law Enforcement Officers.
9. Sausalito Community members participated in the statewide "ShakeOut" Disaster Preparedness Drill on October 15, 2009. This was an earthquake drill that thought the citizens the importance of the "Drop, Cover, and Hold On" concept in order to best protect themselves from harm.
10. Administrative Sergeant Kurtis Skoog attended the Marin Operational Area EOC Public Information Officer Joint Information Sharing/Joint Information Training Exercise on October 29, 2009.

PLANS/GUIDES/RESOURCES

1. Continuing efforts on the reinstatement of the Disaster Committee in the City of Sausalito.

2. Sausalito Police Department and the Southern Marin Fire District are in the final stages of developing the City of Sausalito's Evacuation & Tidal Wave/Tsunami Protocol.

EQUIPMENT/SUPPLIES

1. Met with Representatives with the U.S. Department of Homeland Security regarding the possibility of grant funding to purchase equipment for the future Emergency Operations Center. Having on-going conversations with representatives of the U.S. Department of Homeland Security, California Emergency Management Agency and Urban Area Security Initiative regarding possible grant funding.
2. Renewed the City's Memorandum of Understanding with the Marin County Sheriff's Office of Emergency Service for the next three fiscal years.
3. Identification card program was created and identification cards are in the process of being distributed to City of Sausalito employees and EOC members.
4. Successfully tested the City of Sausalito's Emergency Broadcast System on June 22nd, July 30th, August 20th, September 25th, and October 30th.

COMMUNITY OUTREACH/MEETINGS AND ALLIED AGENCY

1. Constant consultation with Marin County Sheriff's Office of Emergency Services regarding the development of Emergency Operations Plans, training exercises, and events that may effect the City of Sausalito.
2. Issued a press release and community notices informing the public of the City of Sausalito's Emergency Broadcast System on Radio Sausalito 1610 AM.
3. Had local grocery merchants distribute approximately 500 community flyers regarding the Sausalito Emergency Broadcast System to customers.
4. Issued a press release and "In the Loop" announcement regarding the statewide "ShakeOut" Drill on October 15, 2009.
5. Distributed approximately 300 "ShakeOut" Drill flyers throughout the Sausalito business community.
6. The Sausalito Police Department's Disaster Preparedness website has been updated with the following information:
 - Disaster Preparedness when Traveling

- Family Communication Plans For Disasters
 - Identifying the Risks of Disaster
 - Infectious Diseases
 - Lighting, Power, and Heating During Blackouts
 - Emergency Communications Equipment
 - Emergency Transportation Options
 - Citizen Terrorism Awareness
7. Distributed the booklet "Disaster Preparedness: A Citizen's Guide" to members of the Wiskey Springs Tenant Assocaition, Central Ave Neighborhood Preparedness Group, Cloudview Road Neighborhood Preparedness Group, and the Sausalito Chamber of Commerce for distribution.
8. Distributed flyers throughout the Community via the "In The Loop" E-mail system regarding the H1N1 Flu Virus. These flyers were titled "Do you feel sick?" and "Simple 5" and gave advice regarding preventing catching the flu and what to do if you have already acquired the flu.
9. Distributed 300 flyers throughout the City of Sausalito's business community regarding the H1N1 Flu and how it could be prepared for or prevented in the work place. Flyers were also given to the Chamber of Commerce.
10. The following meetings regarding Emergency Operations/Disaster Preparedness have been attended:
- June 24th. Met with representatives of the Southern Marin Fire District to discuss CERT's relationship with the City of Sausalito.
 - July 14th. Petitioned a County Board at the Marin County Sheriff's Office of Emergency Services for State Homeland Security Grant funds to purchase Disaster Preparedness/Emergency Operations equipment.
 - July 15th. Met with other Marin County law enforcement representatives to discuss law enforcement's role and response to wildland fires.
 - July 22nd. Met with Central Ave residents and provided them training regarding Disaster Preparedness as well as informed them about the steps the City of Sausalito is taking in the area of emergency operations.
 - July 23rd. Met with members of the Marin County Sheriff's Office of Emergency Services to discuss and continue developing Sausalito's Emergency Operations Training Program scheduled for November 2009.
 - July 23rd. Attended the Marin County Emergency Managers Meeting at the Marin County Sheriff's Office of Emergency.

- July 31st. Met with the Southern Marin Fire District Chief Irving in order to discuss and develop the City of Sausalito's Evacuation & Tsunami/Tidal Wave Protocol.
- September 10th. Met with Department of Public Works Director Jonathon Goldman and representatives of Marin County Radio and the Public Safety Buildings Architects/Contractors to discuss radio equipment needed for the new Emergency Operations Center.
- September 17th. Met with a representative of the Cloudview Road Disaster Preparedness Group and discussed the City of Sausalito's Disaster Preparedness-Emergency Operations Program.
- September 23rd. Met with the Cloudview Road Disaster Preparedness Group and provided them training on preparing for disasters as well as informed them of the steps the City of Sausalito is taking in the area of emergency operations.
- October 3rd-8th. Attended the International Association of Chiefs of Police's Annual Conference. The Emergency Service Manager reviewed the latest disaster preparedness/emergency operation technology. While at the conference meet with numerous Federal, State, and Private agencies and discussed disaster preparedness/emergency operations and attended several training classes regarding emergencies/disasters.

FUTURE PLANS

1. Continue community outreach/education.
2. Continue to assist in the design/equipping of the future Emergency Operations Center.
3. Continue conversations with representatives of the U.S. Department of Homeland Security, California Emergency Management Agency and Urban Area Security Initiative regarding possible grant funding to purchase equipment for the future Emergency Operations Center.
4. Continue to provide training to Sausalito Emergency Operation Center personnel.
5. Emergency Services Manager to attend Incident Command System instructor school which will allow him to teach the ICS series of classes to City employees.
6. In conjunction with Marin County Sheriff's Office of Emergency Service, conduct the functional training exercise "**Winter Fury**" for Sausalito Emergency Operation Center personnel. This training is scheduled for November 12, 2009.

This exercise will test the effectiveness and efficiency of the Emergency Operations Center.

7. In the process of developing a functional training exercise for Sausalito Emergency Operation Center personnel for 2010. The target date for this exercise is August 2010.

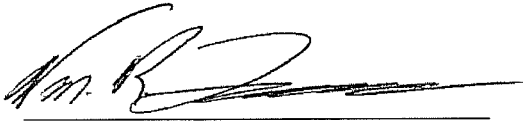
STAFF RECOMMENDATIONS

Receive and file this information.

ATTACHMENTS

None

PREPARED BY:



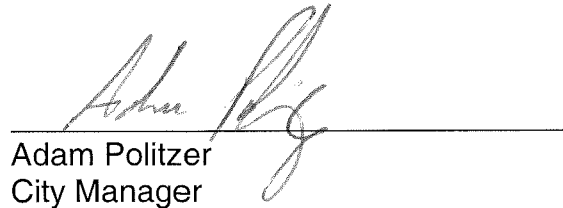
William R. Fraass
Sergeant
Emergency Services Manager

REVIEWED BY:



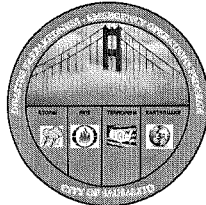
Scott Paulin
Chief of Police

SUBMITTED BY:



Adam Politzer
City Manager

**CITY OF SAUSALITO
DISASTER PREPARDNESS
UPDATE**



Presented by:
Sergeant William R. Fraass
Emergency Services Manager
Sausalito Police Department

IN THIS PRESENTATION WE WILL BRIEFLY REVIEW THE ACCOMPLISHMENTS THE CITY OF SAUSALITO HAS MADE IN DISASTER PREPARDNESS DURING THE PERIOD OF June 23, 2009 TILL October 31, 2009 IN THE AREAS OF:

- **Training**
- **Plans**
- **Equipment**
- **Community Outreach/Meetings**
- **Future Plans**

FOR A COMPLETE AND DETAILED LIST OF ALL THE ACCOMPLISHMENTS ACHIEVED PLEASE REFER TO THE STAFF REPORT WHICH HAS BEEN SUBMITTED

TRAINING

- On-line internet training from the Federal Emergency Management Agency has been provided to the City of Sausalito's EOC personnel in the following subjects:
 - Critical Infrastructure and Key Resource Support
 - Public Safety and Security
 - Emergency Support Function Regarding Energy
 - Continuity of Operations Awareness
 - Fundamentals of Emergency Management

More Training

- Police Department received training regarding responding to Urban Wildland Fires and Evacuations.
- EOC Press Information Officers and Logistical Officers attended training classes at the Marin County Sheriff's OES.
- EOC personnel were trained in the use of Marin County Telephone Emergency Notification System.
- The Sausalito Community participated in the statewide earthquake drill "Shake Out."

PLANS

- The Sausalito Police Department and the Southern Marin Fire District are in the final stages of developing the City of Sausalito's Evacuation & Tidal Wave/Tsunami Protocol.



EQUIPMENT

- Met with representatives from U.S. Department of Homeland Security regarding possible grant funding to purchase equipment for the future Emergency Operations Center. Participating in on-going conversations with U.S. Department of Homeland Security, CalEMA, and Urban Area of Security Initiative regarding possible grant funding.
- Petitioned a County Board at the Marin County Sheriff's OES for State Homeland Security Grant funds to purchase Disaster Preparedness/Emergency Operations equipment.

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MORE EQUIPMENT

- Renewed the City's Memorandum of Understanding with the Marin County Sheriff's OES for the next three fiscal years.
- Identification card program was crated and identification cards are in the process of being distributed to City of Sausalito employees and EOC members.
- Successful monthly tests the City of Sausalito's Emergency Broadcast System.

COMMUNITY OUTREACH/MEETINGS

- Issued a press release, sent an In The Loop e-mail, and 500 community flyers were distributed regarding the City of Sausalito's Emergency Broadcast System.
- Issued a press release, sent an In The Loop e-mail, 300 community flyers were distributed regarding the statewide "Shakeout" drill.
- Distributed flyers to the community via The In The Loop regarding the H1N1 flu virus. Distributed 300 flyers throughout the City of Sausalito's business community regarding the H1N1 flu virus and how it could be prepared for and prevented in the work place.

COMMUNITY OUTREACH/MEETINGS

- Meet with the Central Ave and Cloudview Road Disaster Preparedness Groups and provided them with training regarding disaster preparedness as well as informed them about the steps the City is taking in the area of emergency operations.
- Distributed the "Disaster Preparedness: A Citizen's Guide" to members of the Whiskey Springs Tenant Association, Central Ave Neighborhood Preparedness Group, Cloudview Road Preparedness Group, and the Sausalito Chamber of Commerce

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FUTURE PLANS

- Continued community outreach and education through meetings with the public, press releases, and educational flyers.
- Monthly tests of the Emergency Broadcast System to ensure the system is functioning properly.
- Further training for City personnel.
- Continue our efforts in designing/funding/equipping of the Emergency Operations Centers.
- Sausalito EOC personnel participating in the training exercise "*Winter Fury*" on November 12, 2009. The exercise will test the effectiveness and efficiency of the Emergency Operations Center.
- In the process of developing another functional training exercise for Sausalito EOC personnel for 2010. The target date for this training exercise is August 2010.

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