



# STAFF REPORT

## SAUSALITO CITY COUNCIL

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### AGENDA TITLE:

Award Grants from the Holiday Parking Donation Fund to Five Non Profit Organizations that Provide Services to the Underserved

### RECOMMENDED MOTION:

Approve award of grants totaling \$20,000 from the accrued funds in the Holiday Parking Donation Fund to the following Non Profits:

- \$7,500, Homeward Bound of Marin
- \$4,000, Southern Marin Meal Coalition
- \$3,000, Sausalito Christian Fellowship Open Door Ministry
- \$3,000, Ecumenical Food Pantry
- \$2,500, The Performing Stars of Marin Holiday Toy Drive

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### SUMMARY

During the past decade, it has been the practice of the City of Sausalito to waive all or a portion of parking fees for the holiday season. This year, the City Council has approved waiver of the meter charges for the street parking meters through the month of December. Any money donated to the street parking meters during this time has been designated for the "Holiday Parking Donation Fund".

At the November 17<sup>th</sup> City Council meeting, Mayor Leone requested that Staff recommend appropriate non profits to award grants to from the available Holiday Parking Donation Fund. This report represents five nonprofit agencies that provide services for the less fortunate in our community. City staff has identified the following five service providers; Homeward Bound of Marin, The Performing Stars of Marin Holiday Toy Drive, Open Door Ministry, Ecumenical Food Pantry and the Southern Marin Hot Meal Coalition as worthy recipients of a portion of the monies in the "Holiday Parking Donation Fund." Staff recommends that the Council can either approve or deny the request to award grants and/or it can give direction to staff regarding the solicitation of additional grant requests from other non-profit groups.

### BACKGROUND

#### *History of the Holiday Parking Donation Fund Awards*

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In the past, the Sausalito City Council has designated "grants" from this Holiday Parking Donation Fund to various non-profit and/or civic groups.

The Holiday Parking Donation Fund has accrued to a total of approximately \$31,000, and it is anticipated that the street parking meters in the downtown district might yield additional donations during the 2009 holiday season. Such donations have averaged \$4,000 to \$7,000 per past holiday season.

***Current Recommendation for City of Sausalito Grants Recipients***

**Homeward Bound of Marin** is a unique organization that states its mission as follows: *"Proving keys to ending homelessness: training, housing, and hope."* The organization established the New Beginnings Center at Hamilton Field in Novato in April 2000. In 2007, Homeward Bound launched "The Next Key" Center. The goal of The Next Key Center is to allow more members of Marin's homeless population to gain the skills needed to earn a living wage and to achieve self-sufficiency.

The New Beginnings Center has demonstrated great success in helping homeless adults return to housing and employment. These projects were funded through solicitation of funds from the Marin towns and cities at the rate of \$1-per-resident in their respective communities.

**The Performing Stars of Marin Holiday Toy Drive** This marks the 12th year that the Performing Stars of Marin has raised money and collected new toys to distribute to Southern Marin children ages 3 – 15. The Performing Stars of Marin working with fourteen local partners were able to provide toys, books and gift cards to over 300 children in 2008.

The Performing Stars of Marin is located at 271 Drake Ave Marin City. Their new focus "Community Integration" is on leadership opportunities to offer Marin County with a new community breakthrough in terms of Community Integration: Creating an Innovative path for Marin's underserved children and those more fortunate (economically and socially) to interact and engage in joint activities via the inspiring and growth-oriented services that Performing Stars offers through its programs. Current and future programs intentionally seek to create multi-racial and multi-social connections throughout Marin County.

**Open Door Ministry** is among the ministries hosted by the Sausalito Christian Fellowship located at 131 Filbert Avenue in Sausalito (Formerly First Baptist Church of Sausalito).

The Sausalito Community Fellowship meets in a building with a history that spans more than a century. Originally built by the Portuguese fishing industry, it commands a great view of Richardson Bay. It has been a church since the mid-1950s.

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The Open Door Ministry is a community food ministry that serves all comers at 6:30 PM every Friday evening and on Thanksgiving and Christmas. This is operated by Open Door Ministries and staffed by volunteers who are members of SCF and other churches in Southern Marin County. The Open Door has provided a hot meal and a sympathetic ear to disabled, homeless, or otherwise disadvantaged citizens and families since 1987. The food is free to all, and no questions are asked. Open Door Ministries also provide free clothing, bedding, and other items as needed.

**Ecumenical Food Pantry** located at the Star of the Sea Church hosts an Ecumenical Food Pantry for the poor. Peace Lutheran Church of Mill Valley, Sausalito Presbyterian Church, Christ Church Episcopal Church of Sausalito, Our Lady of Mount Carmel in Mill Valley and First Baptist Church of Sausalito all contribute to this important outreach ministry.

Gifts of non-perishable food may be dropped off at the back of the Star of the Sea Church or in Duggan Hall at 180 Harrison Ave, and donations for this important ministry may be sent to the church office.

The Pantry is open from 2 p.m. - 3 p.m. each Monday.

**The Southern Marin Hot Meal Coalition** strives to serve the needs of needy and homeless people in Southern Marin. Its founding members were participants in the now defunct Southern Marin Homeless Task Force appointed by the Marin County Board of Supervisors. Members include civic leaders Robin Sweeny of Sausalito, John Leonard of Mill Valley, Ron Ryland, Jack Bartlett of Mill Valley and various religious organizations in Southern Marin.

Host churches include Mt. Carmel Roman Catholic Church of Mill Valley, Westminster Presbyterian Church and Congregation Kol Shofar of Tiburon and Sausalito Presbyterian Church.

The first hot lunch was served at Mt. Carmel Church in April of 1995. It was patterned after the weekly Friday dinner program at the Baptist Church in Sausalito. With the generous support of a number of churches and a temple the Southern Marin Hot Meal Coalition has been able to establish a hot lunch program four days a week, serving lunch to 25 – 35 men, women and children in Mill Valley on Tuesday, in Tiburon on Thursday and Sunday and in Sausalito on Wednesday.

The program includes transportation to and from the meals with the use of a van owned by the coalition and managed in cooperation with Community Action Marin who act as the coalition's fiscal agent.

## ISSUES

N/A

## FISCAL IMPACT

The Holiday Parking Fund Balance is \$31,000 as of this report. If the City Council decides to grant the suggested \$20,000 to the five community organizations the unexpended balance in the Holiday Parking Donation Fund would then be approximately \$11,000, with anticipated additional donations to the fund from the 2009 holiday season.

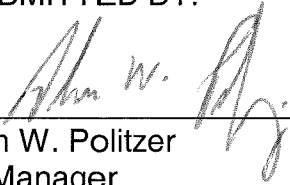
## STAFF RECOMMENDATIONS

1. Approve a motion to award \$20,000 of the accrued funds from previous Holiday Parking Donation Fund to; Homeward Bound of Marin, The Performing Stars of Marin Holiday Toy Drive, Open Door Ministry, Ecumenical Food Pantry and the Southern Marin Hot Meal Coalition AND/OR
2. Either deny or postpone a decision on the request and direct staff as to the manner in which Council would like to proceed to award grants from the Holiday Parking Donation Fund.

## ATTACHMENTS

1. Informational material from Homeward Bound of Marin, Ecumenical Food Pantry, The Performing Stars of Marin Holiday Toy Drive Flyer, the Southern Marin Hot Meal Coalition and Open Door Ministries.

SUBMITTED BY:

  
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Adam W. Politzer  
City Manager

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COLLECTING TOYS FOR MARIN COUNTY KIDS SINCE 1997

# Marin Performing Stars Holiday Toy Drive

## Donation locations:

- Mill Valley Market
- 142 Throckmorton Theater
- Mill Valley Fire Departments
- Mill Valley Community Recreation Center
- Marin County Federal Credit Union
- Southern Marin Fire Departments  
*(Tam Valley and Strawberry)*
- Marin Housing Authority

## Participating Agencies:

- Southern Marin Fire and Law Enforcement Agencies
- Tiburon Fire Department
- City of Mill Valley, Fire and Police Departments
- Marin Housing Authority
- Marin County Sheriff's and Fire Departments
- Marin County Federal Credit Union
- California Highway Patrol
- Marin City Community Services District
- Sausalito Rotary Club
- Sausalito Lions Club
- Bay Cities Refuse
- City of Sausalito, Fire and Police Departments
- Nordstrom – Corte Madera
- Narada Michael Walden/Tarpan Studios



Please donate new, unwrapped toys for kids ages 3 to 12.  
Gift cards and checks made payable to  
"Holiday Stars at MCFCU" also accepted. Thank you.



Learn more at [www.PerformingStars.org](http://www.PerformingStars.org)  
or by calling 415/ 332-8316

Poster Design donated by Aubreyco.com

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## SOUTHERN MARIN HOT MEAL COALITION

The Southern Marin Hot Meal Coalition strives to serve the needs of needy and homeless people in Southern Marin. Its founding members were participants in the now defunct Southern Marin Homeless Task Force appointed by the Marin County Board of Supervisors. Members include civic leaders Robin Sweeny of Sausalito, John Leonard of Mill Valley, Ron Ryland and the Task Force's former co-chair Jack Bartlett of Mill Valley and various religious organizations in Southern Marin.

Host churches include Mt. Carmel Roman Catholic Church of Mill Valley, Westminster Presbyterian Church and Congregation Kol Shofar of Tiburon and Sausalito Presbyterian Church.

The first hot lunch was served at Mt. Carmel Church in April of 1995. It was patterned after the weekly Friday dinner program at the Baptist Church in Sausalito. With the generous support of a number of churches and a temple we have been able to establish a hot lunch program four days a week, serving lunch in Mill Valley on Tuesday, in Tiburon on Thursday and Sunday and in Sausalito on Wednesday.

The program includes transportation to and from the meals with the use of a van owned by the coalition and managed in cooperation with Community Action Marin who act as the coalition's fiscal agent. The 15 passenger van is driven by both volunteer and paid drivers who must have a Class B drivers license. Each time we serve 25-35 men, women and children. To date the food, necessary supplies and facilities have been provided through the generosity of the four host churches and Community Church, Peace Lutheran Church, Church of Our Savior, Mt. Tam Methodist Church, all of Mill Valley; Community Congregational Church, St. Hilary's Catholic Church, Shepherd of the Hills Lutheran Church all of Tiburon and St. Stephens Episcopal Church of Belvedere. The maintenance and operation of the van is the focus of fundraising.

It should be noted that our program is designed in cooperation with two independent programs, namely the Open Door Ministry at the Sausalito Baptist Church which serves a hot meal every Friday evening and the Pantry at Star of the Sea Catholic Church in Sausalito this gives free bags of groceries every Monday afternoon. Christ Episcopal Church and Sausalito Presbyterian Church in Sausalito also participate in the Pantry program.

Respectfully Submitted By,

Robin Sweeny

HOME SCHEDULE LOCATION CONTACT VOLUNTEERS LETTER HISTORY

# Our History

## The Open Door Ministries, Inc.

The Open Door traces its history from the 1960s. We began our present food ministry at 131 Filbert Avenue in 1987. A brief sketch of our long history appears below.

## Background

In the summer of 1968 Lars Williamson felt the calling to minister to large number of "street People" (hippies) who were migrating across the Golden Gate Bridge from San Francisco's Haight Ashbury District to Sausalito in Marin County. First, he went to his local church for support and sponsorship for this new "Street Ministry." Even though the Church was unable to give financial support at the beginning, they did give continuous prayer and moral support. Soon they were to provide some minimal financial support when The Open Door Ministries was finally established.

The witnessing concept was, for the most part, one to one, or small group situations. The focus was often on providing assistance for those in need. Not only was Jesus presented in words, but equally important, deeds and service. Many nights were spent talking with alcoholics, addicts, drug users, runaway juveniles, dropouts from society, and other types of people. In developing this ministry, many contacts were made, and good relationships were developed with local and county law enforcement agencies, probation officers and hospital personnel. It was slow, but interesting, and sometimes exciting,

### A Proclamation of the City Council of the City of Sausalito Saluting Reverend Lars Williamson

**WHEREAS**, Open Door Ministries, a non-profit organization, began its work in 1970 in order to serve those in need in Sausalito; and

**WHEREAS**, Dr. Lars Williamson, Viella Williamson and Judy Beane operated the Open Door at the Heliport and on Gate Five Road for 13 years, seven days a week, providing counseling, referral services, soup, bread, coffee and much more; and

**WHEREAS**, Open Door Ministries now has been in existence in Sausalito for 34 years; and

**WHEREAS**, current services, with the support of Friends of Open Door, including Herb and Francesca Drake, provide the only evening meal served in Southern Marin free to those who want to participate; and

**WHEREAS**, it is estimated that over 38,000 hot, hearty Friday and Holiday dinners have been served at the 131 Filbert facility since 1987; and

**WHEREAS**, Open Door Ministries and Friends of Open Door have also provided clothing, referrals, counseling and other services at 131 Filbert for the past 17 years; and

**WHEREAS**, Dr. Lars Williamson has been a driving force behind outreach to people in need; now, therefore be it

**NOW, THEREFORE, BE IT PROCLAIMED** that as we approach the 35th anniversary of Open Door Ministries, we, the Sausalito City Council, on behalf of ourselves and our community, express our most sincere appreciation and deepest thanks to Reverend Lars Williamson for his selfless and caring dedication to meeting human needs.

Adopted this Tuesday, October 19, 2004

  
MAYOR, CITY OF SAUSALITO

ATTEST:  
  
CITY CLERK



The City of Sausalito recognized the thirty-five year work of Dr. Williamson and Open Door Ministries at its October 19, 2004, meeting.



ministry. During this period, ViElla, Lars' wife was very supportive, although she was not directly involved with the street work.

In April of 1969 Judy Beane was assigned to Sausalito for the final 5 months of her US-2 appointment under the Southern Baptist Home Mission Board. In her working under Pastor, Rev Jay Orr, she became interested the street ministry which Lars was doing. Shortly she began to accompany him and learn what he was doing, who the people were, and how to minister to this population in her own way.

Most of the time on the street was spent walking the streets, sitting on "the steps" downtown and frequenting various city cafes and bookstores--all places where people "hung out." During the summer and early fall 1969, the pressure of the police on the street people intensified as efforts to rid the town of this population increased.

1969 was the first year Thanksgiving Dinner was provided for the street people, and the First Presbyterian Church provided the space and \$75 for the event. Christmas brought another dinner served from station wagons the downtown park. Even a few tourists were served that time!

## **The Birth of the Open Door Ministries, Inc.**

As the street ministry continued through 1970, it became apparent t something more permanent was needed. One day in 1970 when Lars, ViElla and Judy were talking, they began discussing a more permanent place. It was as if God had spoken individually to each of them and had given plan. It became their task to fulfill His plan. It was clear that a place was needed as well as an organization to carry on the work. Then came much prayer and discussion regarding a name. The scripture from Revelation 3:21 ("Behold, I have set before thee an Open Door which no man can shut") appeared as their guiding principal and, hence, the name "Open Door."

The months following this decision were filled with a great deal activity. The three felt led to open a Christian Coffee House. Also the Lord convinced the three that they needed to "do it right." A Board of Directors was put together comprised of Lars and ViElla Williamson, Judy Beane, and the Pastor of the First Baptist Church of Sausalito, Rev. Joe Morgan. Then incorporation was pursued.

As the ministry began to take more form, newsletters were sent out to everybody the directors knew to let people know the news. The Street Ministry continued all during this period as incorporation papers were filed. The first donations began arriving in July of 1970.

On January 21, 1971, The Open Door Ministries received incorporation status as a tax-exempt not-for-profit religious organization! Once momentous step was achieved the organization began developing a base of support and within a few months newsletters were going out places in nearly all of the fifty states (nearly 500 people!). With the tax-exempt status, a mailing permit was obtained, thus greatly reducing the cost of postage.

With the support of the donations, and after much prayer, the search for a building began culminating in the first home for Open Door. In September of 1971 a building was found near the heliport in an unincorporated of the county, just about a mile north of Sausalito. It took hours of volunteer labor and the scavenging of materials to remodel the old fish & chips restaurant (the "Fishnet" for those locals who may remember) into suitable place complete with a meeting room, kitchen, and a small office. The Open Door Ministries, Inc. was "in



business."

All this was happening before Christian Coffee Houses became the "in thing." However, what the Open Door was led to do was to be quite different from the Christian Coffee Houses about which books were written. Most of these were designed for Christian young people to find entertainment in a Christian context. The Open Door was designed for the street people--runaways, alcoholics, addicts, dropouts, "musicians," and "poets"--there were very few Christians among this crew! The Board of Directors agreed that all the staff must be Christians, and that the Open Door would provide a Christian atmosphere in which non-Christians could come and be exposed to Christianity as it is lived daily.

It was soon discovered that the Open Door was right "next door" to a large field in which 38 vans, trucks, cars, and busses were parked. These vehicles were homes for a community of people, most of whom were stranded with "car troubles" as they were "migrating" around the country. This field of people soon became the core group of the original Open Door. The "program" was very simple: "share Christ's love with people in any way possible."

The "Open Door" was open every night of the week, 365 days a year. After the first year, a staff of fourteen were trained. Most of the staff were students at Golden Gate Baptist Theological Seminary which was located about five minutes north of Open Door. Students served at the Open Door and were able to use their work as field work experience.

Each night at Open Door was different. It was a unique ministry in the truest sense of the word. To look in the room, one would see some people playing chess, some drinking coffee or eating soup, some talking with others, some writing, and usually someone playing the piano--no radios or TVs or other similar electrical or battery operated devices were present--actually they were not allowed! The plan for the coffeehouse was allow people to relate to other people. This focus also created a more intimate atmosphere to talk with people about Christ whenever the opportunity arose. There were some Bibles and New Testaments around, but "religion" was never "forced" on someone, and people did not have to profess a belief in Christ in order to come. With this group of people, it appeared more powerful to reach out on a one-to-one basis.

For a long period of time, in addition to being open every night, Sunday afternoon Church Services were held. The Church Services were quite special. Different ministers from county churches and several seminary professors led services beginning at 2 in the afternoon. Often the services lasted until 5 or 6 PM, closing only briefly to let the staff go home, eat supper, and return to open the coffeehouse in the evening.

The next addition to the ministry was to open very early Sunday morning to be available to a group of motorcyclists. This group, many of whom were businessmen from San Francisco, had been members of the Early Sunday Morning Bike Ride for many years. They would leave San Francisco and ride over Mt. Tamalpais. The Open Door became a regular halfway stop between San Francisco and Mt. Tam. The participants stopped for coffee and fellowship before proceeding on their ride. Again, Open Door saw a way to minister and did it. Even though the ministry was somewhat untraditional it fit the original mission of "sharing Christ's love in any way possible."

A fourth ministry also developed during these first three years. Several of the staff formed Christian Crisis Intervention teams which were to respond particularly to people who were acutely suicidal. This, again, was before these types of crisis intervention teams had been tried. Over twenty years the teams have responded to nearly 3000 acutely suicidal people in Marin County and other parts of the Bay area.

During the three years at the first location, many strong relationships developed. Even now, over 21 years later, a few of the original people call or write an occasional letter. The Open Door moved out of its first building in October of 1974. Today, the "field" is covered by a large, modern--albeit sterile--office building. The original Open Door location is now a grassy mound gracing the front of a small building.

For every night of the next year, the staff of Open Door manned telephones which were installed at the First Baptist Church of Sausalito. Even though the ministry changed drastically with only telephone contact with people, at least this contact provided a link which would be strengthened when the Open Door reopened on a nightly basis in a new location in 1975.

## A New Home

The building which became the second home to Open Door had also been a restaurant (Fat Tuesday's). This time the building was within Sausalito City limits. In July of 1975, the Directors and several volunteers began the massive remodeling of the former restaurant--a task which involved thousands of volunteer hours and lasted for nearly three months. The work began by obtaining the various permits and proceeded to the sandblasting of all of the walls and ceilings of the building, constructing walls for an office and kitchen, painting, scavenging carpet and other needed supplies, and dealing with numerous other details necessary to make the space usable. Finally, on Nov. 1, 1975 the Open Door reopened in its second home.

The ministry at the second home was essentially the same as at previous building; however, there were some changes. Since the Open was not in the location for the early Sunday morning bike ride group, phase of the ministry was not restarted. Sunday afternoon services were attempted several times, but no one attended. The new location proved to be too close to a flea market which was open every Saturday and Sunday. Even though not continual, there were various times during the nine half years at this location when there were Bible studies and meetings. A big part of the ministry at this location included telephone opportunities and face-to-face Christian counseling. These interactions provided many opportunities to share Christ's love with people and let people know God was there for them too.

Involvement from County residents began to grow. More and more people began bringing food or clothes or other usable goods for the people. A woman from Shepherd of the Hills Lutheran Church brought a huge pot of soup once a week, and then a group called Friends of the Open formed. This group was formed specifically to provide for the needs of the people who came to Open Door. These services continued even today with home cooked food being brought to the Church every Friday.

## Another Transition

Then in May of 1985, after nine-and-a-half years in the second home, Open Door was again without a home. Rents went up, and donations did not. Even though donations continued, the Board of Directors, after much prayer and deliberation, decided that \$1000 a month was too high for rent alone. As of May, 1985, the Open Door moved its supplies into storage. The search for a new building began and the state of available properties quickly became painfully clear. For the next year every available place was investigated with results ranging

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from "totally unusable without immense work" to "extremely nice, but around \$3000 a month for rent." It became clear that the direction of the ministry needed to change. During the time of closure, phone messages were returned, but contact with people was very limited.

## The Filbert Street Ministry

Finally, in January 1987, a year-and-a-half after supplies went into storage, the First Baptist Church of Sausalito allowed us to start a weekly dinner on Friday evenings. They had also allowed Open Door to put on a Thanksgiving and Christmas dinner in 1985 and 1986. And the Door was again able to minister directly to people. This time the ministry was focused in a more limited way. Instead of nightly contact, weekly contact became all that the ministry was able to do. Yet, even this has blossomed to an average of around forty plus people every Friday evening.



Open Door Directors at the new dining room in 1992. Left to right, ViElla and Lars Williamson, Judy Beene.



Friday dinner at Filbert Street--an anniversary celebration.

Those still involved with Open Door still witness to much of the population and have involved a base of volunteers who provide home cooked--literally--meals. These meals are provided a self-developed auxiliary known as Friends of the Open Door. These men and women are from various walks of life, including business people, shop owners, professionals and city council members. So, in one way, ministry is more limited--time wise, but has expanded to reach many segments of the population.

## A Complete Remodel

As the year 2000 dawned, it became evident that our facilities were in need of a major facelift. The floor in the kitchen was disintegrating; the dining area was too small, the tables crammed so close together that it was getting difficult to move around during the meal service.

The Friends of the Open Door once again stepped forward with an aggressive plan. Walls were removed in the dining area, eliminating four small storage rooms to create a spacious fellowship area. The kitchen was completely emptied so a new floor could be put in place (meanwhile, we had to prepare food in the dining room, inventing whole new ways of using microwave ovens!). New floors, paint, tables, table cloths, window coverings, and chairs followed, beautifully color coordinated by professional volunteers. The kitchen received similar treatment, receiving a new had-me-down stove from a neighboring church and all new counter tops.



Friday dinner after remodeling the dining room. The colors were taken from Claude Monet's Water Lilies

(see the print on the wall behind the diners).



The remodeled dining room is far more spacious due to the removal of interior walls.

## The Future

We don't think our history ends here. The people come in growing numbers, and new challenges await. With your prayers and support, we hope to continue this expression of God's love for many years to come.

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HOME SCHEDULE LOCATION CONTACT VOLUNTEERS LETTER HISTORY

## The Volunteer Page

### The Open Door Ministries, Inc.



The Friends of the Open Door received a \$4000 award from the Marin Community Foundation on April 15, 2000. The award was combined with many other gifts of cash, goods, and services to remodel the dining room and kitchen.

Meals are prepared by a large group of neighbors who are associated under the banner, "Friends of the Open Door." While the ministry is hosted by the Sausalito Christian Fellowship (formerly, The First Baptist Church), the Friends of the Open Door are members of a number of Churches of various denominations in Sausalito and nearby communities.

If you feel led to participate in this program, leave a message on the answering machine at the church (415 332-0201) or send email to Pastor Herb or Lars. Please include your telephone number, so that the Friends of the Open Door coordinator can explain the program to you and work out a schedule for your contribution. You normally would be asked to prepare a main course, vegetable dish, salad, or dessert about one Friday every two months and bring them to the church between 5:00 and 6:00 PM on the designated Friday. Alternatively, you can come early to help prepare or stay late to help us clean up.



Just a few of the kitchen volunteers who serve the food donated by the Friends of the Open Door (left to right): Rev. and Mrs. Drake, Alice Merrill, Rev. Williamson.

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12-2-09

RECEIVED  
DEC 02 2009  
CITY OF Sausalito

Dear City of Sausalito Council:

Our Sausalito Ecumenical Food Pantry has been in existence for 12 years, serving the needs of Sausalito and Marin City residents.

We are supported mostly by the donations of a few of our local churches, including Peace Lutheran in Tam Valley.

Periodically, Golden Gate Market provides us with food supplies. Recently the Women's Club organized a food drive for us, and also provided a monetary donation.

With the exception of a major holiday, we are open every Monday from 2<sup>PM</sup> to 3<sup>30PM</sup>. We distribute bags on non-perishable food items, and toiletries to approximately 25 to 35 people each week.

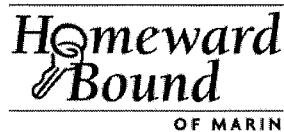
Our work is done by volunteers from various local churches, and we operate out of a closet in the hall of Star of the Sea Church.

The number of our clients has steadily increased, with the current economic situation, and we are most appreciative for whatever monetary support the city can provide for us at this time.

May you be blessed, as you bless others in this Holiday Season.

Sincerely,  
Elizabeth "Rebecca" Tremel  
Pantry Co-ordinator  
415-331-7861

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## HOMeward BOUND OF MARIN – ORGANIZATIONAL PROFILE

- Vision - *"Everybody needs a place to call home"*
- Mission - *"Opening doors to safety, dignity, hope and independence,"*
- Founded in 1974 by Marin's compassionate interfaith community.
- Homeward Bound is the primary provider of residential homeless services in Marin County, serving approximately 1,400 men, women, and children annually.
- Over 400 beds are provided each night at twelve interrelated facilities and programs.
- In fiscal year 2008-2009, over 80% of families served, and 75% of single adults who completed Homeward Bound's programs, moved into stable housing.

### Adult Services

- **MILL STREET CENTER** - the front door to services for single adults, providing 55 night-to-night emergency shelter beds.
- **NEW BEGINNINGS CENTER** - 80 beds of dormitory-style housing for stays of up to 6 months.
- **NEXT KEY CENTER** - 30 units of affordable "employment enhancement" housing – adults (and four small families) are eligible to stay for up to 2 years providing they are engaged in job skills training programs. An additional 2 studio units at this site host 4 medical respite beds for homeless people transitioning to wellness after they are discharged from the hospital.
- The Next Key Center has a 3,000 sq. ft. commercial kitchen which is home to our **Fresh Starts Culinary Academy** job-training program. This certified Regional Occupation Program has graduated students into high-quality employment across the Bay Area. The students and staff operate two social enterprise business ventures, producing *Halo Truffles* and *Halo HomeMades*, and are employed by *Fresh Starts Catering*, our profitable catering business.
- The Next Key Center is also home to **The Key Room** - a 150-seat "state of the art" conference space with A/V equipment and a demonstration kitchen. It is a premium rental space for the community at large and revenues support all of Homeward Bound's housing and training programs.
- **FOURTH STREET CENTER** - 20 SRO (Single Room Occupancy) units of permanent affordable housing to formerly homeless adults.
- **FIRESIDE APARTMENTS** - This partnership with Citizens Housing Corp. provides 10 units of permanent affordable housing with supportive services for seniors.

### Family Services

- **FAMILY EMERGENCY CENTER** - 14 family rooms provide emergency shelter on a month-to-month basis, with a maximum stay of 6-months. A Head Start program is located on-site.
- **FAMILY RESOURCE CENTER** - 9 family rooms of transitional housing.
- **MEADOW PARK** – collaborative affordable housing project for 4 families and 6 single adults.
- **FAMILY PARK** – affordable housing and counseling services for 8 families.
- **SAN CLEMENTE FAMILY HOMES** - This partnership with EAH comprises of 4 units of permanent affordable housing with supportive services for families.
- **FIRESIDE APARTMENTS** - This partnership with Citizens Housing Corp. provides 10 units of permanent affordable housing with supportive services for families.

### Mental Health Services

- **VOYAGER CARMEL CENTER** - addresses the needs of homeless adults with persistent mental illness with 26 rooms for long-term stays and 10 beds for 1-4 month stays.
- **PALM COURT** - permanent supportive housing for 20 adults with persistent mental illness.

For more information please contact us at 415-382-3363 x. 211 or visit [www.hbofm.org](http://www.hbofm.org)  
Donations can be mailed to Homeward Bound of Marin, 1385 N. Hamilton Parkway, Novato, CA 94949.



# HOMeward BOUND OF MARIN PROGRAM MAP

## Adult Services

## Family Services

### Fourth Street Center

20 beds.  
Permanent Housing.  
20 Single Room Occupancy units with shared kitchen and bathrooms.  
People Served: 29  
89% of people exiting this program moved into housing.

### Fireside Apartments

10 Studio Units (10 beds).  
Permanent Housing.  
Program for homeless seniors.  
A partnership with Citizens Housing Corp. Opened in May 2009.

### San Clemente Family Homes

4 Apartments (13 beds).  
Permanent Housing.  
Partnership with EAH Housing.  
People Served: 13 children and adults (4 families).

### Fireside Apartments

10 Apartments (34 beds).  
Permanent Housing.  
A partnership with Citizens Housing Corp.  
Opened in May 2009.

### New Beginnings Center

80 beds.  
(includes 16 beds for Veterans)  
Stay up to 6 months.  
People Served: 343  
83% of people completing this program moved into housing.

### Next Key Center

30 studio units (36 beds).  
Stay up to 2 years.  
Residents must be engaged in job skills training during this period.  
Opened in Nov. 2008.  
Four of these studio units are designated for families.  
People Served: 45

### Meadow Park

4 houses for families & 6 single adults.  
Communal housing units (20 beds).  
Transitional housing.  
Stay up to 2 years.  
Partnership with EAH housing.  
People Served: 37 children and adults (10 families).  
100% of people exiting this program moved into housing.

### Family Park

11 houses (38 beds).  
Transitional housing.  
Stay up to 2 years.  
People Served: 46 children and adults (13 families).  
100% of people exiting this program moved into housing.

### Transition To Wellness

4 beds.  
Stay as needed for medical recovery.  
Average length of stay 3 weeks.  
Referred by hospitals.  
Medical social worker provides assessment and support.  
Opened in Oct. 2008.  
People Served: 25

### Mill Street Center

55 beds.  
Night-to-night emergency shelter.  
Entry point to services for homeless adults.  
People Served: 540

### Family Emergency Center

14 rooms. (48 beds).  
Stay up to 6 months.  
Head Start program provides on-site child care.  
Entry point to family services.  
People Served: 117 children and adults (38 families).  
100% of people exiting this program moved into housing.

### Family Resource Center

9 rooms (25 beds).  
Transitional housing.  
No length of stay restrictions.  
People Served: 59 children and adults (19 families).  
81% of people exiting this program moved into housing.

## Mental Health Services

## Job-Training Programs

### Palm Court

22 beds.  
Permanent housing.  
Communal living environment.  
Located at various sites in Marin County.  
People Served: 29

### Voyager Program

10 beds.  
Stay: 1 - 4 months.  
Entry point to services for persons with persistent mental illness.  
All residents referred by the Marin County Community Mental Health Department.  
People Served: 53

### Carmel Program

26 beds.  
Permanent housing.  
Communal living environment.  
All residents referred by Marin County Community Mental Health Department.  
People Served: 26

### Fresh Starts Culinary Academy

Students enrolled: 28  
Students graduated: 15  
Students who found employment in the food service industry: 9  
*This class is a partnership with the Marin County Office of Education Regional Occupation Program (ROP). Class capacity has been expanded for fiscal year 2009/10 as program has moved to larger space and 50-60 students are expected to enroll in this 12-month period.*

### Apprenticeships

Paid apprenticeships offered in Janitorial & Building Maintenance and Landscaping & Gardening.

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