



STAFF REPORT

SAUSALITO CITY COUNCIL

AGENDA TITLE:

Historic Design Guidelines Status Report

RECOMMENDED ACTION:

Information only; no action required.

Background

The City Council identified the preparation of Historic Design Guidelines as a Strategic Plan Objective and allocated \$50,000 in the FY 2009-10 Budget accordingly. On July 21, 2010, the City Council approved a Professional Services Agreement with Winter & Company for preparation of the Historic Design Guidelines.

What is the status of the Historic Design Guidelines?

Since July 21, 2009, the following milestones have been reached consistent with the contract approved by the City Council:

1. Kick-off meeting with consultant, staff, and Historic Landmarks Board (HLB) on August 25, 2009.
2. On-site strategy session with consultant, staff, and the HLB on September 10, 2009.
3. Tour of Sausalito's neighborhoods which was open to the public with consultant, staff, and HLB on September 10, 2009.
4. Public Workshop hosted by HLB and consultant on September 10, 2009.
5. Delivery of Administrative Draft of the Historic Design Guidelines on January 5, 2010.

Since the receipt of the Administrative Draft of the Historic Design Guidelines in January, the HLB has held four meetings and has spent over 10 hours reviewing and refining the organization and content of the document. These meetings have been agendized and open to the public.

What are the next steps?

The Public Draft of the Historic Design Guidelines is scheduled for release in late March, followed by public hearings by the HLB, the Planning Commission, and the City Council (see attached Flow Chart). The Public Draft of the Historic Design Guidelines will be posted for viewing on the Planning Division webpage. The public will have numerous opportunities to comment on the Draft Historic Design Guidelines prior to and during the public hearings.

Item: 6A
Meeting Date: February 2, 2010
Page: 1

Concurrently with the preparation of the Historic Design Guidelines, staff will be reviewing the City's existing regulations and procedures which govern the City's historic resources. The goal of this review is to ensure that existing procedures are effective, efficient, and comply with current standards. If the staff identifies any suggested modifications, those suggestions will be brought forward to the Legislative Committee for review and discussion.

Summary

In summary, the preparation of the Historic Design Guidelines has allowed for public participation and is on schedule.

ATTACHMENT

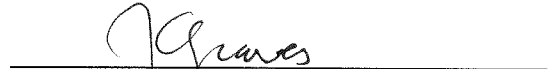
Historic Design Guidelines Process Flow Chart

PREPARED BY:



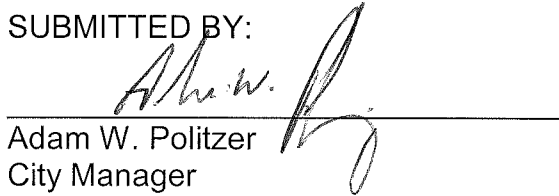
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Associate Planner

REVIEWED BY:



Jeremy Graves, AICP
Community Development Director

SUBMITTED BY:



Adam W. Politzer
City Manager

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HISTORIC DESIGN GUIDELINES FLOW CHART

