

CITY OF SAUSALITO

DISASTER PREPAREDNESS – EMERGENCY OPERATIONS PROGRAM

“Preparing and Protecting our Community”

DISASTER PREPAREDNESS COMMITTEE MINUTES FROM MEETING 3-18-2010

Present: Committee Members David King, Rene Steinhauer, Tom Perazzo, Southern Marin Fire Battalion Chief Matt Barnes, and Sausalito Police Sergeant/Emergency Services Manager Bill Fraass.

Absent: Committee Member Bonnie MacGregor, Bay Model Manager Chris Gallagher, and City Council Liaison Herb Weiner.

All members of the Disaster Preparedness Committee were advised of this meeting via e-mail on Monday, February 22, 2010.

Start of Meeting 6:05 PM

1. Welcome

Sgt Fraass welcomed all the members of the Committee and thanked them for volunteering their services to the City for the two-year commitment.

2. Introductions

All members present introduced themselves and explained their experiences in disaster preparedness and emergency operations.

3. Role of Disaster Committee

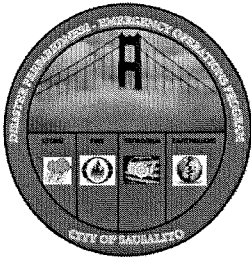
Sgt Fraass explained to the members the role and purpose of the Disaster Preparedness Committee:

The purpose of the Committee is to review and recommend changes to the City's Disaster Plan; provide recommendations to the City Council on disaster preparedness programs; and encourage public education and participation in disaster preparedness activities.

4. Review of Disaster Preparedness-Emergency Operations Recent Accomplishments

- a. Emergency Operations Plan - The City of Sausalito's Emergency Operations Plan was explained to Committee members. Members were provided with a copy of the City of Sausalito's Emergency Operations Plan and were asked to familiarize themselves with it for future review and recommendations.
- b. City of Sausalito Staff Reports Regarding Disaster Preparedness-Emergency Operations Program- In order to educate the members regarding the process of the City's Disaster Preparedness-Emergency Operations Program over the last

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year and a half, members were provided with all the staff reports documenting the accomplishments of the program. Several of the accomplishments (i.e. enhanced Citizen communication methods, creation of the Disaster Preparedness-Emergency Operations Program’s website, etc) were discussed.

5. Current Projects

- a. D.A.R.T (Disaster Assistance Response Teams) Proposal- The concept of the proposed D.A.R.T program was discussed. The members of the Disaster Committee support this citizen auxiliary unit and in a unanimous vote among those present, recommend that the City of Sausalito create the D.A.R.T program.
- b. City Evacuation-Tsunami/Tidal Wave Protocol Proposal- This proposal was discussed and the Committee members were advised of the importance for the existence of this protocol.

6. Future Plans/Goals

- a. Citizen Survey – In a unanimous vote of those present, the committee members recommend that a citizen survey be conducted in order to evaluate the performance of the City's Disaster Preparedness-Emergency Operations Program as well as identify those areas of concern to the community. Survey questions were discussed and a set of six (6) survey questions were agreed to. The recommended survey will be submitted to the City.
- b. Disaster Preparedness/Awareness Event: Committee members discussed the need for a Disaster Preparedness/Awareness Event for the community. Members will be considering the logistical aspects of an event and this item will be discussed in further detail at the next Disaster Preparedness Committee meeting.

7. Adjournment- 7:00 PM

Next Meeting: Thursday, April 29, 2010 at 6PM
Location: Sausalito Police Department
300 Locust St, Sausalito, CA.

Meeting Agendas will be sent to members of the Committee during the week of April 18-24th. Members who want items added to the agenda, please contact Sgt. Fraass no later than April 18th.