



STAFF REPORT

SAUSALITO CITY COUNCIL

AGENDA TITLE:

City of Sausalito Disaster Preparedness-Emergency Operations Program
Status Report for the 4th Quarter 2009/1st Quarter 2010

RECOMMENDED MOTION:

Receive and file data following review of the presentation.

SUMMARY

The Sausalito Police Department is prepared to address the Sausalito City Council with information regarding the progress the City of Sausalito has made in the area of Emergency Operations/Disaster Preparedness in the fourth quarter of 2009 and the first quarter of 2010.

BACKGROUND

Since November of 2009, the City of Sausalito has taken the following actions regarding Emergency Operations and Disaster Preparedness within the City.

EVENTS

1. On February 27, 2010 at 7:30 AM, the Marin County Office of Emergency Services advised the Emergency Services Manager that the National Weather Service issued an advisory declaring a Tsunami wave headed towards California. This Tsunami was resulting from the 8.8 earthquake that struck Chile. The Tsunami was forecasted to occur in the Richardson Bay/Sausalito area for 1:30 that afternoon. The Tsunami was forecasted to increase normal wave height by approximately 2 ½ feet and to strongly increase the tides. Senior Emergency Operations Center personnel for the City were advised of the situation and the Emergency Services Manager obtained more information through conference calls with the Marin County Sheriff's Office of Emergency Services. The City advised the public of the Tsunami advisory via nixle.com, postings of the City website, In The Loop e-mails, activation of the Emergency Broadcast System, Telephone Emergency Notification System, and Officers making personal contact with the Harbors and Marinas. This event caused no damage to the City and there was little impact to the waters of Richardson Bay. The public was also advised to remain cautious when visiting beaches,

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swimming, and boating for 48 hours after the Tsunami due to strong hazardous currents that last for several hours to days after the event.

TRAINING

1. On-line training has been provided to the City of Sausalito's Emergency Operations Center's personnel and their department's staff on the following subjects:
 - FEMA's Multi-Agency Coordination System
 - FEMA's Continuity of Operations Planning for Pandemic Influenzas
 - FEMA's Anticipating Hazardous Weather and Community Risk
2. City of Sausalito Emergency Operations Center personnel participated in the Emergency Operations Training "Winter Fury" on November 12, 2009. The training exercise focused on severe winter storms striking the City. The exercise was very successful and received good reviews from participants. Strengths and weaknesses regarding the Emergency Operations Center were discovered during the exercise.
3. Emergency Services Manager successfully completed the following training courses:
 - FEMA's Introduction of Emergency Exercise Design
 - FEMA's Emergency Exercise Design
4. Assistant to the City Manger/City Clerk Debbie Pagliaro attended Virtual Emergency Operations Center Training at the Marin County Sheriff's Office of Emergency Services on February 4, 2010. The Virtual Emergency Operations Center allows City personnel to electronically update information regarding emergency/disasters in Sausalito and review other jurisdiction's disaster/emergency status.
5. Sausalito Public Works Director Jonathan Goldman, Sausalito Parks and Recreations Director Mike Langford, and Senior Librarian Augie Webb attended the Marin County Catastrophic Planning Workshop training at the Marin County Sheriff's Office of Emergency Services on February 18, 2010.
6. Sausalito Police Department Administrators, Supervisors, and Senior Officers were trained in the use of Nixle.com.
7. City Staff Engineer Andrew Davidson attended the California Emergency Management Safety Assessment Evaluator training program.

PLANS/GUIDES/RESOURCES

1. City of Sausalito has reinstated the Disaster Preparedness Committee. This committee is currently comprised of 4 citizens of Sausalito as well as representatives of the U.S. Army Corp of Engineer's Bay Model, the Southern Marin Fire District, along with the Emergency Services Manager.
2. The Sausalito Police Department developed and submitted for adoption an Evacuation & Tidal Wave/Tsunami Protocol for the City.
3. Assisting the Marin County Sheriff's Office of Emergency Services regarding the development of the Regional Catastrophic Plan and Marin County Mass Evacuation Transportation Points.
4. Developed and proposed the creation of D.A.R.T. D.A.R.T stands for Disaster Assistance Response Teams and would be a community based group comprised of citizens of Sausalito that are active or retired medical, law enforcement, firefighting, or military professionals. D.A.R.T members would be called on in times of disasters or emergencies to augment the City's human resources and assist Emergency Service Workers in their duties. D.A.R.T is an auxiliary unit that would be manned by volunteers that will use their professional skills to serve the community on an as-need basis when activated by the City. D.A.R.T members would participate in a wide range of duties under the direct supervision of the City's Emergency Service Workers. The Disaster Preparedness Committee has recommended the City implement the D.A.R.T program.
5. Developing an Emergency Lock Down Procedure for City Hall. This Lock Down Procedure would be used to isolate and safeguard citizens and City personnel from dangerous individuals within City Hall while law enforcement attempts to apprehend them.
6. The Sausalito Police Department is assisting the Sausalito and Marin City School District in the development of an Emergency Lock Down procedure. This lock down procedure would be used to isolate and safeguard students and the teachers from dangerous individuals on or around school grounds while law enforcement attempts to apprehend them.

EQUIPMENT/SUPPLIES

1. Discussed with Representatives with the U.S. Department of Homeland Security regarding the possibility of grant funding to purchase equipment for the future Emergency Operations Center.
2. Reorganized and Re-equipped the Emergency Operations Center Supply Cabinet. The cabinet is now organized by Emergency Management Sections/Discipline. Additional equipment such as dry erase boards, flip charts, in/out boxes, writing supplies, etc. were also purchased and placed inside the cabinet.

3. The Sausalito Police Department received \$15,726.83 in State Homeland Security money for the purchase of three night vision devices, FLIR thermal night vision imager, and water rescue ropes. These items will be used upon the Sausalito Police Department's patrol boat Marine 1 as well as by other police/emergency workers during emergency operations.
4. Successfully tested the City of Sausalito's Emergency Broadcast System on November 12, 2009, December 30, 2009, January 14, 2010, February 19, 2010, and March 26, 2010.

COMMUNITY OUTREACH/MEETINGS AND ALLIED AGENCY

1. The first Disaster Preparedness Committee meeting occurred on March 18, 2010. During this meeting the committee discussed the role of the Disaster Preparedness Committee, current projects, future plans/goals, and reviewed the recent accomplishments of the Disaster Preparedness-Emergency Operations Program (Refer to attached Disaster Preparedness Committee meeting minutes for further).
2. The Sausalito Police Department's Disaster Preparedness website has been updated with the following information:
 - Preparing/Planning for Special Needs Individuals
 - Effective Shelter Strategies
 - Cellular Phone Use in Emergencies/Disasters
3. Created a www.Nixle.com account to be used in times of emergency/disaster to communicate information with the Sausalito Community. Nixle is a computer service that allows government agencies to send out information regarding emergencies, disaster, or community information free of costs to citizens via text message, e-mail, or over the web. Nixle is also free to the citizens that receive the notification messages.
4. Issued a press release regarding informing the public of the City of Sausalito's use of Nixle to inform citizens and community members of emergencies, disasters, or other important information impacting the city.
5. Distributed over 750 community flyers regarding the City of Sausalito's use of Nixle to inform citizens and community members of emergencies, disasters, or other important community information impacting the city.
6. Consulting with one of the designated Red Cross Shelters in the City in order to update their facility for use in times of a possible emergency or disaster.

7. On April 3, 2010, The Southern Marin Fire Protection District, Southern Marin Fire Firefighters Association, Southern Marin Get Ready/CERT, and Friends of Southern Marin Community Emergency Response Teams held The Fire and I.C.E Ball fundraiser. The proceeds from this event are going to purchase emergency response equipment for Southern Marin CERT teams.
8. The following meetings regarding Emergency Operations/Disaster Preparedness have been attended:
 - January 14, 2010. Met with Public Safety Building Project Manager Loren Umbertis, Public Works Director Jonathan Goldman, and Technology Assistant Jeremy Holt regarding necessary electronic equipment and the placement of such equipment in the future Emergency Operations Center.
 - January 15-21, 2010. Participated in several County Wide Emergency Conference calls for the Marin Operational Area jurisdictions regarding winter storms.
 - January 19, 2010. Attended the Marin County Emergency Managers Meeting at the Marin County Sheriff's Office of Emergency.
 - January 23, 2010. Met with members of RACES and CERT regarding radio issues in the future Emergency Operations Center.
 - January 28, 2010. Met with Public Safety Building Project Manager Loren Umbertis, Technology Assistant Jeremy Holt, and members of Anderson's Audio/Visual regarding the audio/visual requirements for the future Emergency Operations Center.
 - February 24, 2010. Participated in a phone meeting with a representative of the U.S. Army Corps of Engineers Bay Model regarding the possible use of or the role of the Bay Model in times of emergency.
 - February 25, 2010. Discussed disaster preparedness options and the state of the City of Sausalito Disaster Preparedness-Emergency Operations Program with the chairperson of the Sausalito Women's Club's Emergency Awareness Committee.
 - February 27, 2010. Participated in two County Wide Emergency Conference calls for the Marin Operational Area regarding the National Weather Service's Tsunami Advisory resulting from the 8.8 earthquake in Chile.
 - March 4, 2010. Met with a representative of the Marin County Sheriff's Office of Emergency Services to discuss the progress of the City's Disaster Preparedness-Emergency Operations Program, plan ahead for 2010, and work of the development of the 2010 Emergency Operations Exercise.
 - March 25, 2010, met with the Co-Chairs of the Sausalito Woman's Club Emergency Awareness Committee to discuss the progress of the City of Sausalito's Disaster Preparedness-Emergency Operations

Program. During this meeting, we also discussed how the Sausalito Woman's Club can be helpful to the Disaster Preparedness-Emergency Operations Program and what steps they can take to help educate their members as well as the public about the City's program and disaster preparedness in general.

FUTURE PLANS

1. Continue community outreach/education.
2. Continue to assist in the design/equipping of the future Emergency Operations Center.
3. Continue to look for grant funding opportunities to purchase equipment for the future Emergency Operations Center.
4. Continue to provide training to Sausalito Emergency Operation Center personnel.
5. Emergency Services Manager to attend Incident Command System instructor school which will allow him to teach the ICS series of classes to City employees.
6. In the process of developing a functional training exercise for Sausalito Emergency Operation Center personnel for 2010. The target date for this exercise is November 2010.

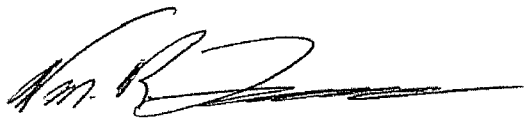
STAFF RECOMMENDATIONS

Receive and file this information.

ATTACHMENTS

1. Disaster Preparedness Committee Meeting Minutes (March 18, 2010).

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