



STAFF REPORT

CITY COUNCIL OF THE CITY OF SAUSALITO

AGENDA TITLE:

Review and Approval of an Agreement with SSD Systems to Furnish and Install the Security and Access Control Systems for the Public Safety Facilities Project.

RECOMMENDED MOTION:

Adopt a Resolution of the City Council of the City of Sausalito Approving and Authorizing the City Manager to Execute an Agreement with SSD Systems to Furnish and Install the Security and Access Control Systems for the Public Safety Facilities Project

SUMMARY

The Public Safety Facilities Project requires the installation of Security and Access Control Systems for both buildings. The System will include a number of security cameras placed both inside and outside of each facility. In addition, card reader access will also be installed to control access to the facilities as well sensitive areas within the buildings. The Security and Access Control Re-Bid was issued to the public on April 7th, 2010 and Bids were due to the City on April 20th, 2010. The Request for Bids was published in local publications and was issued to local Builder's Exchanges for review by any interested Bidder. On April 20th, 2010, three bids were received. SSD Systems was the Low Bidder with a bid of \$49,707.43 to Furnish and Install the Security and Access Control Systems. After review of the Bid, SSD Systems was deemed qualified and the bid responsive, therefore City Staff recommends that the City Council authorize the City Manager to execute an agreement with SSD Systems to Furnish and Install the Security and Access Control System for the lump sum of \$49,707.43.

BACKGROUND

Security and Access Control Systems have been deemed necessary by the City of Sausalito, the Police and Fire Departments to ensure security and proper access control for their facilities. The City of Sausalito issued an Invitation to Bid to Furnish and Install Security and Access Control Systems on February 22nd, 2010. Bids were received on March 9th, 2010. The Apparent Low Bidder was SSD Systems with a Bid of \$60,039. The City of Sausalito subsequently received a Protest from the second low bidder, Electronic Innovations stating that equipment included by SSD Systems was not clearly outlined in the Bid Documents. After review of the Protest by City Staff and the City Attorney, the protest was deemed valid, and it was decided to reject all bids and re-bid the project. On April 7th, an Invitation to Re-Bid the project was issued, with bids due on April 20th, 2010. Three vendors submitted bids at that time and the results are as follows:

1. SSD Systems - \$49,707.43
2. Electronic Innovations - \$53,625.92
3. Siemens Security \$62,605.16

SSD Systems was deemed the Apparent Low Bidder. City Staff and Swinerton Management & Consulting have reviewed the Bid and find it responsive and SSD Systems as qualified to furnish and install the security and access control systems.

The Police Department will receive 13 security cameras for both exterior and interior viewing. Cameras will be located to review entry into the building and will be situated inside the building at sensitive areas, such as the Armory and the Booking/Processing areas. Card/Badge access control readers will also be situated both inside and outside of the Police Station. Interior Card Readers will be located at sensitive areas, such as the Evidence Room, Booking/Processing, and the Armory. The Access Control System will offer different levels of access control. Some officers will have full access at all times, others will be restricted from certain areas unless authorized, and access to the building for support staff will be limited to certain hours of the day. The system will be able to log who accesses what area and what time, in the event such information is required.

The Fire Station system is comprised of two security cameras, one at the front entrance and another at the rear entrance. The system will also include an intercom system that will allow firefighter's to 'buzz' in visitor's in the event that the doors are locked.

Both systems will be independent of one another. Should the City at a future date wish to integrate the systems, the hardware will allow that to occur. The systems are also scalable so that if additional cameras are required, or additional users need to be added, this can be accomplished simply. The City is purchasing all of the equipment versus leasing the equipment. While this may be a higher upfront cost, the costs of leasing over time will be removed.

It should be noted that the original estimate for this scope of work was approximately \$60,000. The Original Bids were at the estimated cost. Due to the re-bidding, the City has realized savings of approximately \$10,000.

This scope of work will utilize funds from the General Obligation Funds for the Public Safety Facilities Project.

ISSUES

No issues have been identified with the contemplated action.

FISCAL IMPACT

Approval of SSD Systems Contract will result in a deduction of \$49,707.43 from the General Obligation Funds for the project.

STAFF RECOMMENDATIONS

City Staff recommend that the City Council approve and authorize the City Manager to execute an Agreement with SSD Systems to furnish and Install Security and Access Control System for the Public Safety Facilities Project for the Lump Sum of \$49,707.43

ATTACHMENTS

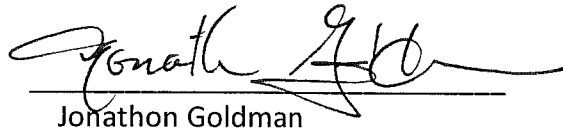
- 1) Resolution No. ___ of the City Council of the City of Sausalito Approving and Authorizing the City Manager to Execute an Agreement with SSD Systems to Furnish and Install Security and Access Control System for the Lump Sum of \$49,707.43
- 2) Bid Form from SSD Systems Communications dated April 20th, 2010

PREPARED BY:

REVIEWED BY:



 Loren Umbertis
 Swinerton Management & Consulting



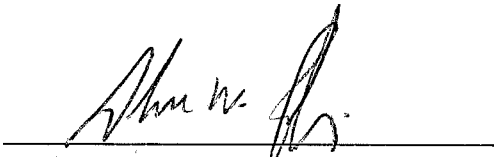
 Jonathon Goldman
 Director of Public Works

REVIEWED BY:



 Charlie Francis
 Administrative Services Director/Treasurer

SUBMITTED BY:



 Adam W. Politzer
 City Manager

RESOLUTION No. _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAUSALITO
APPROVING AND AUTHORIZING THE CITY MANAGER TO EXECUTE AN
AGREEMENT WITH SSD SYSTEMS TO FURNISH AND INSTALL SECURITY AND
ACCESS CONTROL SYSTEM FOR THE LUMP SUM OF \$49,707.43**

WHEREAS, the City issued Bid Documents, dated February 20th, 2010, for Security and Access Control Systems for the new Fire and Police Stations being constructed as the Public Safety Facilities Project; and

WHEREAS, the bids received before the appointed hour were evaluated; and

WHEREAS; one of the bidders submitted a written protest in conformance with the bid documents and said protest was provided to the apparent low bidder who responded in writing; and

WHEREAS, Staff has reviewed the bid documents, the bids, the protest and the response and concluded that the protest is sufficiently valid and recommended that Council reject the bids received, return them to the bidders, and direct Staff to clarify the Bid Documents to provide a reasonable opportunity for the bidders to make their bids equitably responsive, and to re-advertise the procurement to provide adequate time for the bidders and vendors that did not bid to prepare responsive bids; and

WHEREAS, with Resolution ___ of April 6, 2010 the City Council rejected the bids received March 16th, 2010 and directed Staff to clarify the Bid Documents to provide a reasonable opportunity for the bidders to make their bids equitably responsive, and to re-advertise the procurement to provide adequate time for the bidders and vendors that did not bid to prepare responsive bids; and

WHEREAS, the Security and Access Control Re-Bid documents (the "Bid Documents") were issued to the public on April 7th, 2010 and bids were due to the City on April 20th, 2010; and

WHEREAS, notice to bidders was published in local publications and was issued to local Builder's Exchanges for review by any interested Bidder in conformance with the relevant Sausalito Municipal Code on purchasing; and

WHEREAS, at the appointed hour on the appointed day, the three bids received were opened and read aloud; and

WHEREAS, after evaluation by City Staff and consultants, the low bid received (submitted by SSD Systems) was deemed to have been submitted by a qualified and responsible bidder, and the bid responsive and therefore City Staff recommends that the City Council award said contract for and authorize the City Manager to execute an agreement with SSD Systems to Furnish and Install the Security and Access Control System as specified in the Bid Documents for the Lump Sum of \$49,707.43 (FORTY-NINE THOUSAND SEVEN-HUNDRED SEVEN AND 43/100 DOLLARS).

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Sausalito:

1. Finds that the low bid received (submitted by SSD Systems) was submitted by a qualified and responsible bidder, and finds the bid responsive.
2. Approves and authorizes the City Manager to execute an agreement with SSD Systems to Furnish and Install the Security and Access Control System as specified in the Bid Documents incorporated by reference hereunder for the Lump Sum \$49,707.43 (FORTY-NINE THOUSAND SEVEN-HUNDRED SEVEN AND 43/100 DOLLARS)

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Sausalito on the 4th day of May, 2010 by the following vote:

AYES: Councilmembers:
NOES: Councilmembers:
ABSTAIN: Councilmembers:
ABSENT: Councilmembers:

MAYOR OF THE CITY OF SAUSALITO

ATTEST:

CITY CLERK

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BID FORM

PROPOSAL TO THE CITY COUNCIL OF THE CITY OF SAUSALITO

STATE OF CALIFORNIA, FOR PROJECT KNOWN AS:

**FURNISH AND INSTALL SECURITY AND ACCESS CONTROL SYSTEM AT NEW
FIRE AND POLICE STATION**

Name of bidder: SSD Systems (Security Signal Devices, Inc.)
Attn: Frank DiLaturio

Address of bidder:
200 Mason Circle, Suite B
Concord, Ca. 94520

Telephone Number: 800-888-0444, 925-768-2438

Fax Number: 925-246-9906

Date of bid: Tuesday, April 20th, 2010, 2pm

The undersigned as bidder declares that the only person or persons interested in this proposal as Principal, are those named herein; that the proposal is made without collusion with any other person, firm or corporation, that he has carefully examined the site and the location of the proposed work and improvement and all the contract documents relating to said project, and that he proposes to provide all necessary transportation, equipment, tools, apparatus, permits, materials and other means of construction, and to do all the work and labor required and specified for the following LUMP SUM amount:

TOTAL LUMP SUM BID TO FURNISH AND INSTALL SECURITY AND ACCESS CONTROL SYSTEM IN COMPLETE CONFORMANCE WITH CONTRACT DOCUMENTS IS:

\$49,707.43
(Numbers)

(Forty Nine Thousand Seven Hundred Seven AND 43/100 DOLLARS)
(Words)

It is understood and agreed that the quantity of each item of work to be performed or material to be furnished as stated in the attached bid schedule is estimated and approximate and will be used as a basis for comparing bids only,

and that the final certification of said quantities will be made on the basis of the actual quantities of work performed or materials furnished, unless otherwise specified.

All addenda bound with the Specifications or issued during time of bidding are included in this proposal. Receipt of the following addenda and date thereof is acknowledged:

Addendum No. 1, Date April 16th, 2010
Addendum No. 2, Date April 16th, 2010

The undersigned has carefully checked all bid figures and agrees that City shall not be responsible or chargeable for any errors or omissions on the part of the undersigned in making up this bid.

Accompanying this bid is a guarantee in the form of corporate surety bond, cashier's or certified check or cash in the sum of Six Thousand dollars (\$6,000.00), payable to or in favor of City.

This bid may not be withdrawn for a period of thirty (30) days from opening thereof.

In compliance with Sections 4100, et seq., of the Public Contract Code of the State of California, there is set forth in the attached list of subcontractors the name and location of the mill, shop or office of each subcontractor who will perform work, labor or render service to the undersigned in or about the construction of the work or improvement contemplated by the bid and the portion of the work to be done by said subcontractor.

Bidder is licensed by the State of California under Contractor's license:

No. 557497, Class C-7, C-10, Expiration Date 2/28/2011.

INDIVIDUAL

Name of bidder: n/a
Address of bidder: _____

CORPORATION

If bidder is a corporation, state legal name of corporation, state of incorporation, and name of president and secretary.

Name of corporation: Security Signal Devices, Inc.

Name of president: John Affeld

Name of secretary: Sheila Affeld

State of incorporation: California

OR PARTNERSHIP

n/a

If a partnership, state full name of all general partners and name under which business is conducted.

Name of partnership: _____

Names of general partners: _____

Signature of Bidder:

Frank J. DiLaturio

FJD *4/28/2010*

DESIGNATION OF SUBCONTRACTORS/SUPPLIERS

Bidder shall completely fill in the form below for each subcontractor who will perform work or labor or render service to the prime contractor in or about the construction of the work or improvement, or a subcontractor licensed by the State of California who, under subcontract to the prime contractor, specially fabricates and installs a portion of the work or improvement according to detailed drawings contained in the plans and specifications, in an amount in excess of one-half percent (1/2%) of the bidder's total Base Bid. This shall be done in compliance with the Public Contract Code of the State of California, Section 4100-4113 and any amendment thereof.

No subcontractor who is ineligible to bid work on, or be awarded, a public works project under Labor Code Sections 1771.1 or 1777.7 can bid on, be awarded or perform work as a subcontractor on the Project. Contractor is prohibited from performing work on the Project with a subcontractor who is ineligible to perform work on a public works project under these sections of the Labor Code.

n/a - NO SUBS

NAME OF SUBCONTRACTOR	LOCATION	DIVISION OF WORK
	Street City, Zip Telephone	
	Street City, Zip Telephone	
	Street City, Zip Telephone	
	Street City, Zip Telephone	
	Street City, Zip Telephone	

By: 
Bidder's Signature

*GAI
ID*

NAME OF SUPPLIER	LOCATION
ADI	Street 1635 No. Batavia ST. City, Zip Orange, Ca. 92867 Telephone 714-283-0110
Samsung	Street 2801 Trade Center Dr. #120 City, Zip Carrollton, Tx. 75007 Telephone 972-245-7353
S2	Street 50 Speen St. City, Zip Farmingham, Ma. 01701 Telephone 508-663-2500
Zebra	Street 475 Half Day Rd. Suite 500 City, Zip Lincolnshire, Il. 60069 Telephone 866-230-9494
Aiphone	Street 1700 130 th Ave. NE City, Zip Bellevue, Wa. 98005 Telephone 800-692-0200
Communication Supply Corp (CSC)	Street 6400 Artesia Blvd. City, Zip Buena Park, Ca. 90620 Telephone 714-670-5865
Graybar	Street 1590 Solano Way City, Zip Martinez, Ca. 94520 Telephone 925-808-7800
	Street City, Zip Telephone City, Zip Telephone
	Street City, Zip Telephone

By: _____
Bidder's Signature



CONTRACTOR'S LICENSING STATEMENT

The undersigned is licensed in accordance with the laws of the State of California providing for the registration of Contractors.

Contractor's License Number *557497*
Name of Individual Contractor (Print or Type):

Signature of Owner
Business Address and Telephone Number

Name of Firm *Security Signal Devices, Inc.*
Business Address and Telephone Number *1740 N. Lemon St. Anaheim, CA 92801*
714-449-9900

Signature, title, and address of members signing on behalf of the partnership:

Name Title
Address
Name Title
Address

or

Name of Corporation
Business Address and Telephone Number

Corporation organized under the laws of the State of *California*

Signature of President of Corporation *[Handwritten Signature]*

Signature of Secretary of Corporation *[Handwritten Signature]*

CONTRACTOR'S EXPERIENCE STATEMENT

The following outline is a record of the undersigned Bidder's experience in construction of a type similar in magnitude and character to that contemplated under this Contract. Additional numbered pages outlining this portion of the bid may be attached. Include the name, address and phone number of the owner of each project listed and the name of the individual to contact for information regarding Contractor's performance.

SSD Info:

Founded in 1968, SSD Systems has grown into a recognized leader in the electronic security industry. Recently listed as one of the top 25 security companies in the U.S. by SDM Magazine, SSD Systems services more than 30,000 corporate, retail, institutional, commercial and residential clients nationwide.

Our mission is to provide customer designed Systems Solutions backed by superior service. Services include the Design, Installation, Service and Monitoring of;

Fire/Life Safety Systems	Intrusion Detection Systems
CCTV Surveillance	Access Control Systems
Commercial Audio/Visual	U.L. & FM Approved Central Station (2)
Engineering Services	24-Hour Central Station Monitoring

Corporate Offices:
1740 N. Lemon St.
Anaheim, Ca. 92801
800-888-0444
www.ssdsystems.com

Local Office;
200 Mason Circle, Suite B
Concord, Ca. 94520
925-246-9903

SSD Systems has other offices in California (5), Arizona (1), Texas (2) and Colorado (1). Through these offices and above services we also support National Account services as well.

Project References:

South Coast Plaza, Irvine, Ca: Over 230 cameras and 2Mil SF of retail space. One of the largest grossing malls in the US.
Preston Patterson, Security Mgr
pattersonP@southcoastplaza.com
714-435-8580 (office)
714-328-7567

JDSU (Santa Rosa, Milpitas)
2789 Northpoint Parkway, Santa Rosa, Ca.
Integrated Access, Burglar, Camera and fire monitoring services
Jason M Joerger, Regional Security Mgr; 707-525-7637

Kroger Foods Co.: Various locations. Average 14-18 locations per year with 70 to 96
cameras per site.
Scott Harris; 310-900-3631

Coca-Cola; Various locations
Jose Miramontes; Regional Dir of Loss Prevention
jmiramontes@na.cokecce.com
213-863-8441

Marin Housing Authority, Marin City: 8 Cameras, Wireless Network, OnSSI & Sony IP
Cams, Approx \$55K. Just getting underway.
Juan Monsanto, Project Director
415-902-3064
jmonsanto@marinhousing.org

Stoneman Village, Pittsburg; 24 Cameras, 2 Digital recorders, Approx \$36K
Jennie Crow, Admin Asst.
925-427-1870
jcrow@netvista.net

El Cerrito Mill & Lumber Apartments, El Cerrito; 2005-2006
Contracted through Helix Electric. 158 Apt units and offices.
Full install of Tele-CATV-Fire systems.
Prevailing wage job over \$200K

350 W. Ash Condos, San Diego; 2005-2006
Contracted through Helix Electric; 50+ Apt units, 8-story and parking garage
Full install of Tele-CATV-Fire-Cameras-Access Control/Intercom and Security
Prevailing wage job over \$200K

NONCOLLUSION AFFIDAVIT TO BE EXECUTED BY BIDDER AND SUBMITTED WITH BID

State of California }
County of Marin }

, being first duly sworn, deposes and says that he or she is of the party making the foregoing bid that the bid is not made in the interest of or on behalf of any undisclosed person, partnership, company, association, organization, or corporation; that the bid is genuine and not collusive or sham; that the bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid, and has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or that anyone shall refrain from bidding; that the bidder as not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder, or to secure any advantage against the public body awarding the contract of anyone interested in the proposed contract, that all statements contained in the bid are true; and, further, that the bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, of the contents thereof, or divulged information of data relative thereto, or paid, and will not pay, any fee to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof to effectuate a collusive or sham bid."

Signature of: President, Secretary,
Manager, Owner or
Representative

(Seal)

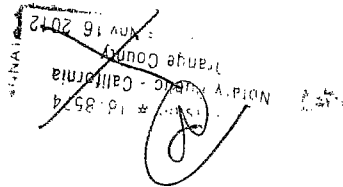

Subscribed and sworn to before me
this 15 day of March, 2010

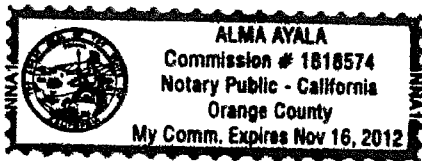

Signature of Notary Public in and for

the County of Orange

State of California

This Affidavit to be fully executed.





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DESIGNATION OF INSURANCE AGENT OR BROKER

It is proposed that the following insurance agent or broker will provide policies of insurance or insurance certificates as are required by the General Provisions.

Insurance Agent or Broker *ISU Curry Insurance Agency*
Street *489 E Colorado*
City, Zip *Pasadena, CA 91101*
Telephone *626-449-3870*

STATEMENT OF BIDDER

Please state whether you, or any officer of yours, or any employee of yours who may have a proprietary interest in your bid, have ever been disqualified, removed, or otherwise prevented from bidding on or completing a federal, state, or local government project because of a violation of law or safety regulations.

YES

NO

If your answer is yes, explain the circumstances.

I declare under penalty of perjury that the foregoing information is true and correct.

Executed at

 on



SSD Systems

Security Signal Devices, Inc.
200 Mason Circle, Suite B, Concord, Ca. 94520
(800) 888-0444, Fax (925) 246-9906

April 20th, 2010

City of Sausalito
C/o Loren Umbertis
420 Litho St.
Sausalito, CA. 94965

Card Access & CCTV Systems for new Police & Fire Dept Buildings

EQUIPMENT LISTS AND COSTS

Access Control System: Police Dept

<u>Qty</u>	<u>Description</u>
(1)	S2 Extreme Controller, 16 Rdr, Rack Mount
(1)	S2 Network Node, 12Rdr, 16in/16out
(1)	S2 Badging Integration Module
(1)	S2 Annual Support Upgrade Plan, 1-Year
(1)	UPS, Rack mounted
(10)	Connection to Electrified Lock-sets
(1)	Door Release Button, Lobby Restroom
(7)	Request to Exit Devices
(9)	Sentrol SR-1076D, DPDT, Steel Recessed Contacts
(1)	Overhead Door Contact
(12)	HID Thinline Readers
(100)	HID Prox Cards, Badging capable
(25)	HID Prox Fobs
(1)	Zebra Badging Printer w/Ribbon, Clean-Kit
(100)	Badging Skins
(1)	Digital Camera
(1)	Set of CADD Drawings and As-Builts, O&M, Warranties
(1)	Installation, Inspect, Testing, Coordination
(1)	Training (up to 4 hours included)
(1)	Prevailing Wage Rates
(1)	Bid, Performance, Payment and Maintenance Bonds
(1)	One Year labor & parts warranty

Schedule of Investment:

Purchase Fee: \$25,107.73 (9.00% tax included)

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Camera System: Police Department

<u>Qty</u>	<u>Description</u>
(1)	Samsung, 16-Ch DVR, 1TB w/DVD
(1)	Color Monitor, 15" at DVR
(1)	UPS, Rack Mounted
(1)	Camera Power Supply, Rack mounted
(1)	Color Monitor, 26", Wall Mount
(2)	Color Monitor, 19", Desk top
(5)	Samsung, Color Cameras, Mini-dome, A/I, D/N, V/F, Interior
(5)	Samsung Color Cameras, Vandal-Domes, A/I, D/N, V/F, Interior
(3)	Samsung, Color Cameras, Vandal-Domes, A/I, D/N, V/F, Exterior
(1)	Camera Programming
(1)	Set of CADD Drawings and As-Builts, O&M, Warranties
(1)	Installation, Inspect, Testing, Coordination
(1)	Training (up to 4 hours included)
(1)	Prevailing Wage Rates
(1)	Bid, Performance, Payment and Maintenance Bonds
(1)	One Year labor & parts warranty

Schedule of Investment:

Purchase Fee: \$17,661.67 (9.00% tax included)

Intercom System: Fire Dept

<u>Qty</u>	<u>Description</u>
(1)	Connection to Electrified Lock-set
(1)	Aiphone Master Station w/door release
(1)	Aiphone Sub station w/door release
(1)	Aiphone Door station
(1)	Set of CADD Drawings and As-Builts, O&M, Warranties
(1)	Installation, Inspect, Testing, Coordination
(1)	Prevailing Wage Rates
(1)	Bid, Performance, Payment and Maintenance Bonds
(1)	One Year labor & parts warranty

Schedule of Investment:

Purchase Fee: \$1,188.41 (9.00% tax included)

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Camera System: Fire Department

<u>Qty</u>	<u>Description</u>
(1)	Samsung, 4-Ch DVR, 500GB
(1)	Color Monitor, 15" at DVR
(1)	Color Monitor, 19", Admin 2 nd Floor
(1)	UPS, Rack mounted
(1)	Camera Power Supply, Rack-mounted
(2)	Samsung, Color Cameras, Vandal-Dome, A/I, D/N, V/F, Exterior
(1)	Camera Programming
(1)	Set of CADD Drawings and As-Builts, O&M, Warranties
(1)	Installation, Inspect, Testing, Coordination
(1)	Prevailing Wage Rates
(1)	Bid, Performance, Payment and Maintenance Bonds
(1)	One Year labor & parts warranty

Schedule of Investment:

Purchase Fee: \$5,749.62 (9.00% tax included)

Total Project Costs: \$49,707.43

If you need further assistance or wish to proceed with one of our services please don't hesitate to contact me at 925-768-2438 or fdilaturo@ssdsystems.com.

Sincerely,

Frank DiLaturio
Security Consultant
SSD Systems
www.ssdsystems.com

Preventing Loss...Protecting Lives...Since 1968

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