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****DRAFT****
MINUTES OF THE
SAUSALITO CITY COUNCIL
REGULAR MEETING

TUESDAY, MAY 4, 2010

CALL TO ORDER

The meeting was called to order by Vice Mayor Pfeifer at 6:28 p.m.

ROLL CALL

PRESENT: Councilmember Weiner, Vice Mayor Pfeifer, Councilmember Ford,
Councilmember Kelly, Mayor Leone (arriving late)

ABSENT: None

ANNOUNCEMENT OF CLOSED SESSION ITEMS

Vice Mayor Pfeifer announced, by title, that item D1 would be discussed in Closed Session.

Public Comment: There was no Public Comment on this item.

Council adjourned into Closed Session at 6:30 pm.

The regular meeting reconvened at 7:08 p.m.

PLEDGE OF ALLEGIANCE

REPORT ON RESULTS OF CLOSED SESSION ITEMS

1. **CONFERENCE WITH LABOR NEGOTIATOR** pursuant to CGC § 54957.6
Agency Negotiator: City Manager
Employee Organizations: Sausalito Firefighters IAFF Local 1775, Sausalito Police
Association, SEIU

Discussions held

Public Comment on Closed Session Items: There was no Public Comment on this item.

APPROVAL OF THE AGENDA

Councilmember Ford moved, seconded by Councilmember Kelly, to approve the agenda as submitted. The motion was unanimously approved by a voice vote (Mayor Leone absent).

SPECIAL PRESENTATIONS / MAYOR'S ANNOUNCEMENTS

1 **MAYOR'S ANNOUNCEMENTS**

2
3 Vice Mayor Pfeifer announced that the meeting would be adjourned in honor of Public
4 Works Supervisor Dan Zeponi, who had just retired after twenty five years of service with
5 the City of Sausalito.
6

7 **1A. Swearing In Ceremony for Police Lieutenant Kurtis Skoog (Chief of Police Scott**
8 **Paulin)**

9
10 Chief of Police Scott Paulin introduced Lieutenant Kurtis Skoog and then performed the
11 ceremonial duties of swearing him in. Chief Paulin had Lt. Skoog's wife come forward for
12 the ceremonial badge pinning. Lt. Skoog then introduced the remaining family and friends
13 who were present, and offered his appreciation to those he works with.
14

15 **1B. Presentation from the Chamber of Commerce on a property partnership**
16 **proposal for 317-319 Johnson Street (Cheryl Popp)**

17
18 Cheryl Popp, representing the Chamber of Commerce, described a proposal to purchase
19 property for a permanent Chamber Office. She advised that the Chamber has an
20 opportunity to purchase 317-319 Johnson Street for this purpose. However, Ms Popp noted
21 that the Chamber only needs 25% of the office area, and thus the reason to propose a
22 purchasing partnership with the City in order for the City to have the opportunity to use the
23 balance of the building for such possibilities as City offices or low income housing.
24

25 Mayor Leone arrived at 7:30 pm and took his seat at the dais.

26
27 It was the consensus of the Council to direct staff to prepare a brief analysis and bring this
28 information forward to the next Closed Session.
29

30 **COMMUNICATIONS**

31
32 There were no Public Communications.
33

34 **ACTION MINUTES OF PREVIOUS MEETINGS**

35
36 **Councilmember Ford moved, seconded by Vice Mayor Pfeifer, to approve the minutes**
37 **of regular meeting of April 20, 2010 with changes as noted. The motion was**
38 **unanimously approved by a voice vote.**
39

40 **CONSENT CALENDAR**

41
42 **Public Comment:** There was no Public Comment on these items.
43

44 Council discussion followed regarding item 4B2, *Adopt resolution approving Contract*
45 *Amendment No. 1 to the Professional Services Agreement with Kennedy Jenks Consultants*
46 *in an amount not to exceed \$28,800.* City Attorney Mary Wagner noted that with respect to
47 this item, the only action being taken this evening would be to adopt a resolution approving
48 a contract amendment with Kennedy Jenks solely for preparation of plans for improvements

1 to the existing line to allow access for cleaning and inspection for an amount not to exceed
2 \$28,800.

3 **Councilmember Kelly moved, seconded by Councilmember Ford, to approve Consent**
4 **Calendar Items 4B1 through 4B3, noting the amended action being taken on item 4B2.**
5 **The motion was unanimously approved by a voice vote.**

6
7 Consent Calendar items approved were as follows:

- 8
9 1) Received and filed minutes of the March 11, 2010 Sustainability Commission
10 2) *Adopt resolution approving Contract Amendment No. 1 to the Professional services*
11 *Agreement with Kennedy Jenks Consultants in an amount not to exceed \$28,800 –*
12 *amended to read: Adopted Resolution No. 5143 approving a contract amendment*
13 *with Kennedy Jenks solely for preparation of plans for improvements to the existing*
14 *line to allow access for cleaning and inspection for an amount not to exceed*
15 *\$28,800.*
16 3) Received and filed third quarter financial statements (quarter ending March 31, 2010)

17
18 **PUBLIC HEARINGS**

19
20 There were no Public Hearings.

21
22 **BUSINESS ITEMS**

23
24 **6A. Public Safety Facilities Update:**

- 25 **1. Adopt a resolution approving an agreement with SSD Systems to furnish and**
26 **install the security and access control systems for the Public Safety Facilities**
27 **Project**
28 **2. Adopt a resolution approving Change Order #13 for Alten Construction**
29 **(Project Manager Loren Umbertis / Director of Public Works Jonathon Goldman)**

30
31 Project Manager Loren Umbertis presented the report on 6A1, the security and access
32 control system bid results.

33
34 **Public Comment:** There was no Public Comment on this item.

35
36 **Councilmember Kelly moved, seconded by Councilmember Weiner, to adopt**
37 **Resolution No. 5144 approving and authorizing the City Manager to execute an**
38 **agreement with SSD Systems to furnish and install security and access control**
39 **systems for the lump sum of \$49,707.43. The motion was unanimously approved by a**
40 **voice vote.**

41
42 Mr. Umbertis continued with the report on the Alten Change Order request.

43
44 **Public Comment:** There was no Public Comment on this item.

45
46 **Councilmember Kelly moved, seconded by Councilmember Ford, to adopt Resolution**
47 **No. 5145 approving and authorizing the City Manager to execute Change Order No. 13**
48 **to the contract with Alten Construction Inc. for Sausalito Public Safety Facilities**

1 **Project New Construction dated October 9, 2008. The motion was unanimously**
2 **approved by a roll call vote:**

3 **AYES: Councilmembers: Weiner, Pfeifer, Ford, Kelly, Mayor Leone**
4 **NOES: Councilmembers: None**
5 **ABSENT: Councilmembers: None**
6 **ABSTAIN: Councilmembers: None**

7
8 Mr. Umbertis continued with an update on the completion schedule, noting that Alten's
9 newest scheduled date for full completion was now October. However, Mr. Umbertis noted
10 that they are still pushing for a summer completion date.

11
12 Mayor Leone asked if the Alten Construction representative wished to provide any additional
13 input.

14
15 **Bob Alten**, owner of Alten Construction, noted that they have been submitting schedules all
16 along. He then described some of the reasons for the delays.

17
18 Mayor Leone suggested that staff return on May 18 with additional information for the
19 scheduled completion dates.

20
21 Council comments followed.

22
23 **Public Comment:** There was no Public Comment on this item.

24
25 **6B. Vegetation Management – Update and Council Direction (Fire Chief Jim Irving)**

26
27 Fire Chief Jim Irving presented an update on the Vegetation Management Plan. He
28 described the program previously presented to the Council by Captain Gloeckner. Chief
29 Irving explained that for the program to continue, staff needed appropriate direction from
30 Council on such things as: regulation of defensive spaces; regulation of plants in defensible
31 zones, mandating removal of certain trees and/or plants; enforcement levels, public
32 education, evacuation routes, and other areas of concern.

33
34 Chief Irving described some of the other vegetation management programs that are in force
35 in the County, including San Rafael and Tiburon.

36
37 Council questions followed.

38
39 **Public Comment:**

40
41 **Jacques Ullman** indicated that it would be appreciated if there were rules and regulations
42 available to provide to neighbors instead of having to call in the Fire Department at first
43 concerns.

44
45 **Peter Van Meter** voiced concern about one hundred foot clearings being required in
46 Sausalito's small neighborhoods.

47
48 **Fritz Warren** discussed the private road issues on Cloud View Trail.

1 **Dorothy Gibson** spoke about the need to clear trails right away, and suggested that this
2 would be one way to get citizens involved.

3
4 Council comments followed.

5
6 It was the consensus of the Council to work with the Disaster Preparedness Committee to
7 formulate education, budgets, and such.

8
9 **6C. Police Department First Quarter Crime and Traffic Report (Chief of Police Scott**
10 **Paulin) (con't from 4/20/10)**

11
12 Chief of Police Scott Paulin presented his report on the first quarter crime and traffic stats
13 via a PowerPoint presentation. He concluded his presentation by noting some of the new
14 programs that the Department has become involved in.

15
16 Council questions and comments followed.

17
18 **Public Comment:** There was no Public Comment on this item.

19
20 **6D. City Council Priority Calendar: Step Two – Reviewing the Projects and**
21 **Finalizing the List to be ranked by Council (City Manager Adam Politzer)**

22
23 City Manager Adam Politzer reviewed Step 2 of the Priority Calendar process with Council.
24 He noted that after the last meeting, the list of priority calendar items had grown to sixty.

25
26 Council discussions followed.

27
28 **Public Comment:**

29
30 **Leslie Rose** asked that the “Community Garden” be added to the list and remain above the
31 line. She noted that this project would not need City funds, just a small amount of time from
32 the Parks and Recreation Department.

33
34 **Jacques Ullman** explained his reasoning for the need to prepare a downtown baseline
35 map.

36
37 **Peter Van Meter** reiterated what Mr. Ullman had said. He also added input regarding items
38 #11 (consolidation of Council Committees), #14 (re-establishing a Design Review Board),
39 #20 (economic development study), #29 (Historic Design Guidelines) and #51 (shoreline
40 protection and restoration).

41
42 **Dorothy Gibson** expressed concern about the steps/paths, especially in specific areas and
43 wanted to see this added to the priority list.

44
45 **Vicki Nichols** also indicated that item #30 (Historic Preservation Guidelines) was especially
46 important.

47
48 **Chris Gallagher** also wanted to endorse #20 (economic development study) and #35
49 (Marinship Specific Plan)

1
2 Mayor Leone then called for a ten minute break at 9:40 pm.

3
4 Council discussions then followed on which items to remove from the list, and clarification of
5 certain items.

6
7 Council reached a consensus on forty-three items which would remain on the priority
8 calendar list for final ranking.

9
10 **Mayor Leone moved, seconded by Councilmember Ford, to move item 6E (Status**
11 **Report on Budgeted Capital Projects) to the meeting of May 18 and include streets in**
12 **this update. The motion was unanimously approved by a voice vote.**

13
14 **6F. Adopting General Conditions for Public Works Contracts and Amending City**
15 **Council Policy Regarding Contract Change Orders** *(Jonathon Goldman, Director of*
16 *Public Works)*

17
18 Director of Public Works Jonathan Goldman began the presentation on this staff report with
19 a PowerPoint presentation. He described why there was a need for the changes to the
20 Change Order Policy.

21
22 **Public Comment:** There was no Public Comment on this item.

23
24 Council comments followed.

25
26 **Councilmember Ford moved, seconded by Vice Mayor Pfeifer, to continue this item to**
27 **May 18, having it placed early on the agenda. The motion was unanimously approved**
28 **by a voice vote.**

29
30 **CITY MANAGER REPORTS, CITY COUNCIL APPOINTMENTS, COUNCIL**
31 **DISCUSSIONS AND COUNCILMEMBER REPORTS**

32
33
34 **7A. City Manager Reports**

35 **7A1. City Manager Information for Council**

36
37 City Manager Adam Politzer reported on: the Council Committee Calendar; Planning
38 Commission/City Council joint meeting on May 17; the May 24 City Council retreat; MCCMC
39 meeting in Tiburon on May 26; the combining of the Caledonia Street Fair and the Spring
40 Faire being held on May 30; and the Jazz & Blues program beginning on June 4.

41
42 **7A2. Future Agenda Items**

43
44 Councilmember Ford requested that a review of committees be placed on a future agenda.
45 She also requested the following discussions regarding City Council meetings be placed on
46 future agendas: a policy that only informational items be on Consent; must be a written
47 report for every item listed on the agenda; and that all meetings end no later than 10:30 pm.

48
49 **7B. City Council Reports**

1 **7B1. Other reports of significance**

2
3 There were no other reports of significance.
4

5
6 **7B2. Councilmember Committee Reports**

7
8 There were no Councilmember Committee Reports.
9

10 **ADJOURNMENT**

11
12 There being no further business, the City Council meeting adjourned at 12:15 am on
13 Wednesday, May 5, 2010. The next regularly scheduled meeting will be held on May 18,
14 2010, with the open meeting due to commence at approximately 7:00 pm.
15
16
17

18 Respectfully submitted,

19
20 Debbie Pagliaro
21 City Clerk
22

23 Approved on:
24
25